

5 Year Strategic Plan



5 Year Strategic Plan

This document includes Narrative Responses to specific questions that grantees of the Community Development Block Grant, HOME Investment Partnership, Housing Opportunities for People with AIDS and Emergency Shelter Grants Programs must respond to in order to be compliant with the Consolidated Planning Regulations.

GENERAL

Executive Summary

The Executive Summary is optional, but encouraged. If you choose to complete it, please provide a brief overview that includes major initiatives and highlights that are proposed throughout the Five-Year strategic planning period.

Five-Year Strategic Plan Executive Summary:

In 1975, the federal government entered into a partnership with American cities to address national priorities related to poverty, housing, and urban decline. The Community Development Block Grant and, later, the HOME Investment Partnerships Program allocated federal funds on formula bases rather than on the political power and will of the Congressional representatives. Each community with a population greater than 50,000 people is eligible to receive an entitlement amount based on a formula that considers population, age of housing, and poverty.

CDBG and HOME may well be the most heavily accountable investments that the federal government makes. Funding from these grants is contracted revenue to the community and as such is subject to the same requirements for budgeting, accountability, and audit as any other public funding. Over and above these requirements are the grant requirements for:

- **a Five-year Consolidated Plan prepared in consultation with the community, service providers, potentially eligible beneficiaries, and their advocates;**
- **a publicly adopted Citizens Participation Plan;**
- **a publicly adopted Annual Action Plan that results in a contract between HUD and the community;**
- **an annual performance report to the community and HUD; and**
- **a Single Audit which adds programmatic compliance to the financial audit.**

This Consolidated Plan 2005/2009 was developed in consultation with City of Scottsdale departments, surveys to agencies and citizens, five public meetings jointly or separately with the Human Services Commission and the Housing Board; and five meetings with the staff representatives of the cities of Chandler, Glendale, Mesa, Peoria, Tempe, the Town of Gilbert, and Maricopa County. Meetings were also held with the State Homeless Coordinator, the MAG Continuum of Care Coordinator, and the State Department of Health Services. Two meetings, one with the Housing Board and Human Services Commission, and one with the City Council are advertised public hearings.

The Consolidated Plan serves as both a plan and a *scan* for the needs of low to moderate-income persons, the homeless and special needs populations in Scottsdale, and the resources and planned activities to serve those needs. It is a plan for the resources that the City has within its control including CDBG, HOME, Housing Choice Vouchers, general funds, Scottsdale Cares, and public facilities. It is a scan of other resources that may be available from other agencies to help address these needs, but because the resources are not within the City's control cannot be assessed or directed with much predictability. They are considered to the extent that information is readily available in order to provide a more complete picture of the needs and resources.

Key components of the Plan are:

- Consultation
- Needs assessment
- Strategic goals
- The delivery system
- Accountability and performance measurement

Primary categories of need that are addressed in the plan are:

- Housing
- Barriers to housing affordability
- Homelessness
- Non-housing community development
- Supportive services to special needs populations
- Fair housing
- Significant changes anticipated

The key strategic objectives of this plan are:

- Preserve neighborhoods through housing rehabilitation assistance to qualified homeowners.
- Preserve habitability of owner occupied housing through emergency home repair assistance.
- Increase home ownership through Family Self-Sufficiency and downpayment assistance.
- Preserve affordability of quality rental housing through the Housing Choice Voucher program.
- Increase the supply of quality affordable rental housing by assisting non-profits in the purchase and rehabilitation of older rental developments.
- Increase the supply of quality affordable housing in the community through a signature project to be identified by the Scottsdale Housing Board during the planning period.
- Support regional Continuum of Care efforts to serve the homeless.
- Provide funding assistance and brokerage services to non-profit providers of services to Scottsdale's youth, seniors, special needs populations, victims of domestic violence, persons and families in crisis, and disabled persons.

Changes currently anticipated during the term of this plan:

- Proposed reductions in funding for all types of federal assistance for housing and community development.

- Disposition of the Civic Center Senior Center once the new Senior Center is constructed and the reprogramming of income from the sale of that property.
- Disposition of property leased to Scottsdale Training and Rehabilitation Services (STARS), formerly known as Scottsdale Foundation for the Handicapped. The agency has requested consideration of a long-term lease with transfer of ownership at the end of the lease.

This Plan incorporates a number of other documents by reference. Some of these documents are included in their entirety in an electronic folder titled *Strategic Plan Additional Files*. Others are available by contacting Mark Bethel, Community Assistance Manager, at (480) 312-2309. These documents include:

- The Maricopa HOME Consortium Consolidated Plan 2005/2009
- The Citizens Participation Plan
- The Antidisplacement Plan
- The Affirmative Marketing Policy
- The MBE/WBE Policy
- The Monitoring Procedure
- The Recapture/Resale Policy
- The Tenant Based Rental Assistance option
- The MAG Continuum of Care Committee Regional Plan to End Homelessness as updated in draft 2005
- The MAG Continuum of Care Committee Gaps Analysis
- The Analysis of Impediments to Fair Housing Choice for the City of Scottsdale 2001
- The Arizona Department of Health Services' Childhood Lead Poisoning Targeted Screening Plan
- The Housing Element of the City of Scottsdale General Plan
- The Agency Plan for the City of Scottsdale Housing Agency
- The Human Services Five-Year Plan Update 2005

This Consolidated Plan will serve as a guide for Scottsdale's endeavors in housing and community development during the next five years. The plan is updated annually through the adoption of the Annual Action Plan and may be amended from time to time as circumstance change. The Annual Action Plan and amendments to the Consolidated Plan must allow for public review and comment consistent with the Citizens Participation Plan.

Strategic Plan

Due every three, four, or five years (length of period is at the grantee's discretion) no less than 45 days prior to the start of the grantee's program year start date. HUD does not accept plans between August 15 and November 15.

Mission:

Improve the lives of Scottsdale residents through the administration of housing and community development resources to provide opportunities to low and moderate-income people for safe and sanitary housing, self-sufficiency, social services, economic growth, and reasonable accommodations for persons with disabilities.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) and the basis for assigning the priority (including the relative priority, where required) given to each category of priority needs (91.215(a)(2)).
3. Identify any obstacles to meeting underserved needs (91.215(a)(3)).

Five-Year Strategic Plan General Questions response:

- 1. The jurisdictional boundaries for this Consolidated Plan coincide with the corporate boundaries of the City of Scottsdale and are pictured on the following page. This plan also covers some activities outside of Scottsdale where the need is regional and the share of Scottsdale investment is less than or equal to Scottsdale's proportional share of the regional population. The most frequent example is a regional shelter for homeless or disabled persons.**
- 2. CDBG investments will generally be targeted to income eligible people citywide, rather than to targeted neighborhoods. However, with the exception of persons with disabilities and victims of domestic violence who are presumed to be low income, "absent considerable evidence to the contrary," the vast majority of beneficiaries will reside in Census Tracts south of Indian Bend Road. This area coincides with the South Scottsdale Revitalization Area and is served by an interdepartmental city task force that coordinates the City's revitalizations efforts. Two neighborhoods in this area that have higher percentages of minority and lower income residents are served by the Vista del Camino Center and the Paiute Neighborhood Center. These neighborhoods are areas of focus for City of Scottsdale Human Services, brokerage agencies, and HOME investments in acquisition and rehabilitation of multifamily developments.**
- 3. Obstacles to underserved needs relative to the geography of the City are:**

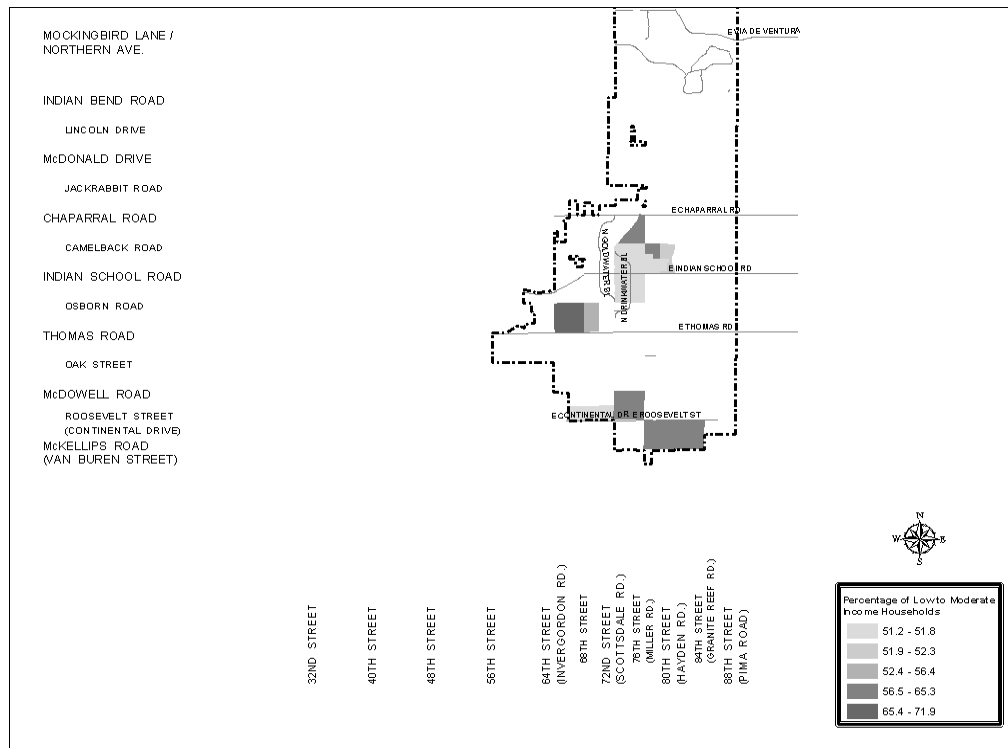
- a. The geographic shape of Scottsdale.**
- b. The relative age of the built environment in the southern part of the community, compared to the newer and larger master-planned northern area of the City.**
- c. The rapid appreciation of residential property in all of Scottsdale.**
- d. The aging of residents in the southern part of the community.**

To address these obstacles the City:

- a. Has reorganized City departments to**
 - i. Focus on civic needs of all neighborhoods and**
 - ii. The revitalization needs of the part of the community south of Indian Bend Road.**
- b. Will continue to target capital improvements including but not limited to:**
 - i. Construction of a Senior Center and senior oriented redevelopment at Granite Reef and McDowell.**
 - ii. Renovation and expansion of the Vista del Camino neighborhood center.**

- iii. Neighborhood oriented public improvements.
- iv. Redevelopment of the ASU center at Scottsdale and McDowell Road.
- v. Continued redevelopment of the downtown area.
- c. Will continue
 - i. Housing rehabilitation and emergency repair services to low-income households.
 - ii. Home ownership counseling and purchase assistance.
 - iii. To provide tax counseling assistance at Senior Centers.
- d. Will continue to develop services and programs to support the aging senior population, including but not limited to:
 - i. The completion of a market rate senior housing development in conjunction with the Senior Center redevelopment project.
 - ii. Continue services that assist seniors with
 - 1. Housing rehabilitation
 - 2. Emergency repair
 - iii. Develop new programs that assist seniors with landscaping.

**Partial Map of Scottsdale
Indicating Low and Moderate Income
Neighborhoods**



Managing the Process (91.200 (b))

1. Lead Agency. Identify the lead agency or entity for overseeing the development of the plan and the major public and private agencies responsible for administering programs covered by the Consolidated Plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe the jurisdiction's consultations with housing, social service agencies, and other entities, including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons.

Note: HOPWA grantees must consult broadly to develop a metropolitan-wide strategy and other jurisdictions must assist in the preparation of the HOPWA submission.

Five-Year Strategic Plan Managing the Process response:

1. Lead Agency

- For CDBG, the City of Scottsdale is the lead agency with contractual responsibility resting with the City Council. Mark Bethel is the Community Assistance Manager and the staff liaison for CDBG and HOME. He can be reached at (480) 312-2309 or mbethel@scottsdaleaz.gov.
- For the Maricopa HOME Consortium, the lead agency is Maricopa County Community Development. Scottsdale receives HOME funds through an IGA with the County and other suburban cities and towns. The staff liaison for HOME is Renee Ayers-Benavidez, Program Coordinator, Maricopa County Community Development, (602) 240-2210, Extension 206

2. Process-Significant steps included:

- Assembling the staff consultation team for the Consolidated Plan.
- Survey on Housing and Community Development Needs circulated to human services providers.
- Public meeting before non-profit service providers in conjunction with the 2005 funding allocation process.
- Public meetings with the Scottsdale Human Services Commission and the Scottsdale Housing Board to receive input.
- Public notice on availability of draft document and opportunity for citizen comment.
- Public hearing before the Scottsdale Human Service Commission to solicit comments on the draft Consolidated Plan.
- Public hearing before the Scottsdale City Council to request approval of the 2005-09 Consolidated Plan.

3. Consultation

Scottsdale Consolidated Plan Consultation Team:

- Paul Ludwick, Consolidated Plan Coordinator, Community Assistance Office, (480) 312-7408
- Mark Bethel, Community Assistance Manager for Housing Choice Vouchers, CDBG and HOME, Citizen Participation Plan, and staff to the Human Services Commission and City Council for these functions, Community Assistance Office, (480) 312-2309
- Connie James, Human Services Director, Scottsdale Human Services, (480) 312-2598

- Cindy Ensign, Human Services Planner, Scottsdale Human Services, (480) 312-2646
- Molly Edwards, Housing Manager and staff to the Scottsdale Housing Board, Citizen and Neighborhood Resources, (480) 312-4304
- Teresa Huish, Team Leader-Planning and Design Services, Planning and Development Services, (480) 312-7829

Lead Based Paint

- Jason Mihalic, Epidemiology Specialist II, Arizona Department of Health Services, (602) 364-3141

Homelessness

- Amy St. Peter, Human Services Planner, MAG, (602) 452-5049
- Charlene Moran Flaherty, State Homeless Coordinator, (602) 542-9949

Special Needs Populations

- Jim Knaut, Area Agency on Aging, knaut@aaaphx.org

Citizen Participation (91.200 (b))

1. Provide a summary of the citizen participation process.
2. Provide a summary of efforts made to broaden public participation in the development of the Consolidated Plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
3. Provide a summary of citizen comments or views on the plan.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

Note: Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Five-Year Strategic Plan Citizen Participation response:

(See Citizens Participation Plan for the Maricopa Home Consortium in the Additional Documents folder.)

1. Participation

- Public participation in the CDBG/HOME planning and funding process is solicited throughout the year.
- Ad in a local paper of broad circulation announces the informal orientation to the Annual Plan and funding application process, and invites remarks on the Consolidated Plan and local needs. In years that a new Consolidated Plan is being developed, this is the first invitation for comments on community development needs. This meeting is held in the morning to get the best possible attendance from service providers.
- Requests for annual funding are received by the Community Assistance Office and distributed to the Council appointed Human Services Commission.
- Agencies formally present applications to the Commission at a public meeting in the afternoon and evening that is always publicly noticed and frequently televised on the local Cable Channel 11.
- Plan is adopted after a publicly noticed public hearing in front of the City Council.

2. Efforts to Broaden Access to Information

- Community Assistance Office, 7515 East First Street, Scottsdale, AZ, 85251.

Mark Bethel, Community Assistance Manager, (480) 312- 2309.
<http://www.scottsdaleaz.gov/departments/progDetail.asp?progID=12&deptID=35>

- **Publishing the Plan**
 - The availability of the Draft Consolidated Plan is noticed in the *Scottsdale Tribune* with the comment period and notice of public hearing.
 - Hard copies are available at the Community Assistance Office, City of Scottsdale libraries, and Neighborhood Resource Centers.
 - The document is also available in electronic formats on the Community Assistance site on the city web page.
- **Public Meetings**
 - On September 23, 2004, the Human Services Commission and the Housing Board held a joint meeting which included a discussion on the planning process for the Five-Year Consolidated Plan.
www.scottsdaleaz.gov/boards/HumServ/docs/2004/Sept/092304mn.pdf
 - On October 6, 2004, in conjunction with the orientation meeting that opens the annual CDBG, HOME, Scottsdale Cares, and General Fund application process.
 - On November 9, 2004, city staff solicited comments from the Housing Board regarding proposed housing goals to be incorporated in the Five-Year Consolidated Plan.
<http://www.scottsdaleaz.gov/boards/Housing/docs/2004/110904Minutes.pdf>
 - On March 10, 2005, the Human Services Commission formally recommended approval of the Five-Year Consolidated Plan.
<http://www.scottsdaleaz.gov/boards/HumServ/docs/2005/Mar/031005dmn.pdf>
- **Public Hearings**
 - January 27, 2005, before the Human Services Commission and the Housing Board. Advertised January 19, 2005, in the *Scottsdale Tribune* (see Additional Documents folder for meeting minutes and comments below).
<http://www.scottsdaleaz.gov/boards/HumServ/docs/2005/Jan/012705mn.pdf>
 - April 19, 2005, before the City Council. Advertised April 5, 2005, in the *Scottsdale Tribune*.
- **Notice of Hearings**
 - The October meeting is advertised in the non-legal section of the *Scottsdale Tribune*, the City website, and by direct mail to all prior applicants.
 - The January and April Public Hearing Notices are published as legal notices in the classified section of the *Scottsdale Tribune* and posted as a regular notice by the City Clerk.
- **Access to Meetings:** All meetings of the City Council, and the city boards and commissions are publicly noticed and noticed as open to reasonable accommodation with prior arrangement.

3. Comments from Citizens

- a. Thirty five citizens responded to citizen surveys commenting on human services needs in Scottsdale.
- b. One letter suggesting regional cooperation in the provision of affordable housing.
- c. Call to public at the November 11, 2004, Human Services Commission, a citizen spoke of the need for work force housing and the need to establish a community based development corporation to bring additional housing resources to the community.
<http://www.scottsdaleaz.gov/boards/HumServ/docs/2004/Nov/111104mn.pdf>
- d. Comments by members of the Human Services Commission and the Housing Board in review of the draft Consolidated Plan on January 27, 2005.

4. Comments Not Accepted

None of the comments summarized here were rejected. All have been incorporated to some extent within the text of this plan.

Institutional Structure (91.215 (i))

1. Explain the institutional structure through which the jurisdiction will carry out its Consolidated Plan, including private industry, non-profit organizations, and public institutions.
2. Assess the strengths and gaps in the delivery system.
3. Assess the strengths and gaps in the delivery system for public housing, including a description of the organizational relationship between the jurisdiction and the public housing agency, including the appointing authority for the commissioners or board of housing agency; relationship regarding hiring, contracting and procurement; provision of services funded by the jurisdiction; review by the jurisdiction of proposed capital improvements as well as proposed development, demolition or disposition of public housing developments.

Five-Year Strategic Plan Institutional Structure response:

1. Institutional Structure: In the context of this section, “institutional structure” refers to all of the different components of the delivery system for housing and community development services. In Scottsdale, the institutional structure for the development and implementation of the Consolidated Plan is as follows:

- Legal authority and responsibility for planning, adoption of goals, and contracting rests with the City Council.
- The Council is advised by its appointed Human Services Commission regarding the Consolidated Plan to fund and carry out annual objectives in housing and community development.
- The Human Services Commission and City Council are supported by
 - City staff from the Human Services Division’s Community Assistance Office in the technical responsibilities of procurement, federal regulations, public participation, contracting, program design, implementation, billing and reporting for CDBG, HOME, and the Housing Choice Voucher Program.

- Housing rehabilitation services are provided by the City's Community and Neighborhood Revitalization Department.
 - Public services, public facilities, and housing services are contracted to local non-profit organizations on a reimbursement basis for costs incurred.
 - Housing Choice Vouchers are administered by the Community Assistance Office.
- HOME funds are administered by the Community Assistance Office under the terms of an intergovernmental agreement among Maricopa County and the suburban entitlement cities that ring the City of Phoenix. Under the terms of that IGA, Maricopa County serves as the lead agency.
 - The County Board of Supervisors contracts with HUD for funding.
 - The Board of Supervisors receives technical support from Maricopa County Community Development and administrative recommendations from designated staff of the cities signatory to the IGA.
 - Responsibility for the management of Scottsdale's pro-rata allocation of HOME funds rests with the City.
 - Community Housing Development Organizations may apply directly to Maricopa County Community Development for funding for projects in Scottsdale from a 15% statutory set aside. However, these applications must be accompanied by a resolution of support from Scottsdale. If funded by the County Board of Supervisors, the Scottsdale Community Assistance Office also manages these contracts.

2. Gaps and strengths

- a. The reorganization of the City's structure to create an emphasis on revitalization of neighborhoods split the functions of affordable housing development and CDBG funded housing rehabilitation from CDBG and rental assistance management.
 - i. Gap: The separation has created some stresses in the administration and delivery of housing rehabilitation services.
 - 1. Loss of history on past clients of the rehabilitation program.
 - 2. New learning curve on the administration of the CDBG rehabilitation program.
 - ii. Strength: The change has resulted in an improved context for neighborhood preservation and a temporary moratorium on part of the permit fees for building permits for home repair in mature Scottsdale. This represents a significant contribution to housing affordability.
 - iii. Gap: Different departments in the City now staff The Human Services Commission and the Housing Board.
 - iv. Strength: Joint meetings between the Human Services Commission and the Housing Board may result in improved outcomes from funded activities for housing assistance combined with human services.
- b. Funds available to address housing and community development needs are not sufficient.

- i. Gap: As property values increase, even acquisition and rehabilitation of rental units becomes more difficult.
 - ii. Strength: Scottsdale commits \$100,000 each year from its General Fund to match and leverage other federal and non-federal funds for preservation and development of affordable housing.
- c. The balance between non-profit capacity and funding availability is very close.
 - i. Gap: There is not much competition for housing development funds when applications are solicited.
 - ii. Strength: There is a Community Development Corporation being proposed which may provide additional capacity for preservation and development within the community.
- d. Scottsdale is a very long city and, for much of its length, it is very narrow. It is directly adjacent to the towns of Cave Creek and Paradise Valley and the cities of Phoenix and Tempe and is very close to the City of Mesa. The communities are close in proximity but different in demographics and resources.
 - i. Gap: Differences in housing costs are creating stresses
 - 1. For individuals in
 - a. Finding affordable housing.
 - b. Retaining housing after changes in circumstances.
 - c. Home-to-work commutes.
 - 2. For communities in addressing people's needs for
 - a. Affordable housing.
 - b. Human services.
 - ii. Strength: The need for regional cooperation in addressing problems that are regional in nature is
 - 1. Broadly acknowledged, and
 - 2. Generally effective every time it is embraced.
- 3. Assessment: Managing the housing and community development needs of the community, its residents, and potential funding sources is difficult and cannot be done effectively in a vacuum either within the City or among the cities in the region.
 - a. There is room in the non-profit community for additional providers of housing and community development services.
 - b. Dynamic tensions among city departments, service providers, communities, and funding sources are unavoidable because the missions of each are different. However, there are numerous examples of effective solutions coming out of cooperative structures.
 - i. Regional funding for homeless services
 - ii. The Maricopa HOME Consortium
 - iii. The MAG Continuum of Care Regional Committee on Homelessness
 - iv. The East Valley Needs Assessment

One commenter to this Consolidated Plan has suggested that the community enter into some regional endeavor to address housing affordability on a regional or subregional level. Based on the

outcomes of other regional efforts, it would seem that this approach would merit consideration to the term of the Consolidated Plan.

Monitoring (91.230)

1. Describe the standards and procedures the jurisdiction will use to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Five-Year Strategic Plan Monitoring response:

Monitoring

- **Monitoring begins at the application process for the development of the Annual Action Plan.**
 - Each application for funding is reviewed for compliance with national objectives and the Consolidated Plan.
 - A "blue sheet" is provided to the agency and the Human Services Commission prior to the annual review of funding requests. This document identifies issues related to prior year audits, budget, performance measures, and past performance.
- **The second monitoring step is the review of invoices for reimbursement of costs incurred against the grant. This occurs before reimbursements are authorized for contracted work.**
- **The more formal monitoring**
 - begins with a risk assessment of all grant funded projects and subrecipient contracts. The risk assessment considers size of the grant contract, changes in organizational structure, and how long it has been since the last on-site monitoring. For HOME funded multifamily projects, the risk assessment also includes whether it has been more than two years since the last on-site monitoring. Based on the risk assessment, there are three possible options:
 - Review of monthly invoices only
 - Desk review
 - On-site monitoring

An on-site monitoring follows a formal monitoring checklist and may result in findings, concerns, or suggestions for improvement. The agency is given an opportunity to correct any findings. The need for follow-up review is considered in the risk assessment for the next year, and corrections to prior year findings are specifically included in the subsequent monitoring.

Priority Needs Analysis and Strategies (91.215 (a))

1. Describe the basis for assigning the priority given to each category of priority needs.
2. Identify any obstacles to meeting underserved needs.

Five-Year Strategic Plan Priority Needs Analysis and Strategies response:

- 1. The basis for the assignment of priority is as follows:**

- **High priority:** The need for projects or programs in high priority categories is generally recognized as
 - Significant
 - Appropriate to available funding sources
 - Addressable with available funding levels
 - Within the capacity of the locality or agency to accomplish.
- **Medium priority:** The need for projects or programs in these categories is considered to be important enough to address if appropriate funding were to become available during the planning period but:
 - Less urgent than other needs
 - Not clearly appropriate to the objectives of the federal or local funding available.
- **Low priority:** The need for projects in these categories will not be addressed during this planning period because it is considered to be
 - Less critical than other identified needs
 - Inappropriate to the public objectives of the locality or the funding sources available
 - Beyond the capacity locally available to successfully address the problem
 - Beyond the cost of resources reasonably expected to be available.

Three factors were considered in assigning priority to the various categories.

- The first was the relative priority of activities reported in a survey that was circulated to more than two hundred service providers, board and commission members, clients, and interested citizens. This exercise established priorities based on community perspective.
- These priorities were then compared to the Guiding Principles and Plan Objectives of the Human Services Plan (for non-housing activities) and were reviewed with the Scottsdale Housing Board (for housing activities).
http://www.scottsdaleaz.gov/uploads/Departments/d35d66pnullFinal_5_Yr_Plan_2004_PDF.pdf
- Finally, the priorities were reviewed in light of local capacity and the relative appropriateness of the available funding sources.

The more difficult task was the quantification of need for the various activities in ways that were relevant to current levels of performance and future goals.

- Needs for facilities were derived from the City of Scottsdale Community Services Master Plan, January 2004.
- But "needs" for public services that will be tracked over a five year period had to take into consideration whether the services would be rendered to unduplicated clients or whether the type of activity assumed multiple services to the same client through the course of a five year period, e.g. senior meals may be congregate or home delivered, and the same client may legitimately need that meal several times a week over the entire five year period but the appropriate measure of accomplishment is the number of meals to be provided.

The goals have been set based on the way that units of service would likely be reported.

Where 2000 Census data was available through CHAS tables or other sources, the needs column estimates the population number. This means that the population number listed in the needs column is only relevant as an outside parameter for the setting of the goals.

The current service number is the performance during the last five years and goals are set based on quantifiable service, e.g. bed-nights in shelters, meals, or services to clients. Only in the case of domestic violence victims was it impossible to estimate the projected calls for service and likely bed-nights available over the five year span of the plan.

2. In Scottsdale, there are four primary obstacles to meeting underserved needs.

- The resources available are universally insufficient to meet the needs. Scottsdale addresses this problem directly through direct services from two community centers, two senior centers, and direct services in housing assistance and youth services. The City also executes a large number of brokerage agreements with and provides direct funding to more than 30 agencies and non-profits that provide services to Scottsdale residents.
- Scottsdale is nearly 35 miles long and only four miles wide for about a third of that length. This presents challenges for the provision of direct human services especially for seniors, youth, and victims of domestic violence. The City looks to address this issue with the development of one additional senior center in the more distant future and the inclusion of human services space in the future development of community recreation centers.
- For all practical purposes, there is no remaining land available for multifamily development. There are few possible opportunities for the development of new work force and senior housing. The Scottsdale Housing Board has set a goal to foster the development of one signature project over the next five years.
- While the acquisition and rehabilitation of multifamily properties has added to the affordable housing supply over the last five years, the non-profit purchasers of older multifamily properties are beginning to see some competition from California investors. The impact of this trend on affordability is not yet known.

Lead-based Paint (91.215 (g))

1. Estimate the number of housing units that contain lead-based paint hazards, as defined in section 1004 of the Residential Lead-Based Paint Hazard Reduction Act of 1992, and are occupied by extremely low-income, low-income, and moderate-income families.
2. Outline actions proposed or being taken to evaluate and reduce lead-based paint hazards and describe how lead based paint hazards will be integrated into housing policies and programs.

Five-Year Strategic Plan Lead-based Paint response:

1. Records provided by the Arizona Department of Health Services indicate that between January 1, 2000 and June 30, 2004, 17 children under the age of 16 who were living in Scottsdale tested positive for an elevated level of lead in their blood. The estimates for housing units that contain lead hazards is based on 2000 Census data for age of dwelling units and households with children in poverty. The methodology applied the findings of a national study entitled "The Prevalence of Lead Based Paint Hazards in U.S. Housing" published October 2002. The applied calculations are as follows:

- Based on age of housing and owner/renter tenure, it is estimated that as many as 1,269 owner occupied units and 473 rental units would test positive for presence of lead in painted surfaces.
- These numbers represent the likely outside risk based on the application of the findings of the national study.
- Since the study indicates that risk is generally 25% for households below poverty and above the poverty line, and since that number would be greater than the number of units expected to have lead contamination, the unit numbers for all occupied units are estimated to be the upper limit.

Sample	Region	Scottsdale	Prevalence		Scottsdale	
			Sample	%W/hazards	Owner	Renter
Western Region			Western region	15%		
Owner renter split			Construction year			
Owner	69	69%	1978+w/hazards	3%	1126	498
Renter	30	30%	1960-1977	8%	1610	765
In poverty	14%	5.80%	1940-1959	43%	2252	533
Income			Before 1940	69%	87	95
0-\$19,999	20%		Tenure			
\$20-39,999	27%		Owner	23%	5076	
\$40++	44%		Renter	30%		1891
			In poverty	38%		1122
Calculations are derived from 2000 Census based on findings of "The prevalence of Lead Based Paint Hazards in U.S Housing" October 2002.			W/children	25%	1269	473
			Race			
			White	25%		
			African American	29%		
			Other	23%		
			Ethnicity			
			Hispanic	32%		
			Non-Hispanic	24%		

2. Scottsdale inspects all rental units prior to occupancy by households who have Housing Choice Vouchers. For units built before 1978, chipped or

peeling paint must be removed prior to occupancy. Renter and owner occupied units built before 1978 that are being rehabilitated with CDBG or HOME funds must be professionally assessed and abated as part of the assisted contract.

HOUSING

Housing Needs (91.205)

Note: Also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the estimated housing needs projected for the next five year period for the following categories of persons: extremely low-income, low-income, moderate-income, and middle-income families, renters and owners, elderly persons, persons with disabilities, including persons with HIV/AIDS and their families, single persons, large families, public housing residents, families on the public housing and section 8 tenant-based waiting list, and discuss specific housing problems, including: cost-burden, severe cost-burden, substandard housing, and overcrowding (especially large families).
2. To the extent that any racial or ethnic group has a disproportionately greater need for any income category in comparison to the needs of that category as a whole, the jurisdiction must complete an assessment of that specific need. For this purpose, disproportionately greater need exists when the percentage of persons in a category of need who are members of a particular racial or ethnic group is at least ten percentage points higher than the percentage of persons in the category as a whole.

Five-Year Strategic Plan Housing Needs response:

Scottsdale is a member of the Maricopa HOME Consortium through an intergovernmental agreement. Federal regulations (91.405) require that housing needs assessment be consolidated for the entire Consortium service area. See the 2005/2009 Consolidated Plan for the Maricopa HOME Consortium.

Priority Housing Needs (91.215 (b))

1. Identify the priority housing needs in accordance with the categories specified in the Housing Needs Table (formerly Table 2A). These categories correspond with special tabulations of U.S. census data provided by HUD for the preparation of the Consolidated Plan.
2. Provide an analysis of how the characteristics of the housing market and the severity of housing problems and needs of each category of residents provided the basis for determining the relative priority of each priority housing need category.

Note: Family and income types may be grouped in the case of closely related categories of residents where the analysis would apply to more than one family or income type.

3. Describe the basis for assigning the priority given to each category of priority needs.
4. Identify any obstacles to meeting underserved needs.

Five-Year Strategic Plan Priority Housing Needs response:

Scottsdale is a member of the Maricopa HOME Consortium through an intergovernmental agreement. Federal regulations (91.405) require that housing needs assessment be consolidated for the entire Consortium service area. See the 2005/2009 Consolidated Plan for the Maricopa HOME Consortium.

Housing Market Analysis (91.210)

Note: Also refer to the Housing Market Analysis Table in the Needs.xls workbook.

1. Based on information available to the jurisdiction, describe the significant characteristics of the housing market in terms of supply, demand, condition, and the cost of housing; the housing stock available to serve persons with disabilities; and to serve persons with HIV/AIDS and their families.
2. Describe the number and targeting (income level and type of household served) of units currently assisted by local, state, or federally funded programs; and an assessment of whether any such units are expected to be lost from the assisted housing inventory for any reason, i.e. expiration of Section 8 contracts.
3. Indicate how the characteristics of the housing market will influence the use of funds made available for rental assistance, production of new units, rehabilitation of old units, or acquisition of existing units. Please note, the goal of affordable housing is not met by beds in nursing homes.

Five-Year Strategic Plan Housing Market Analysis response:

Scottsdale is a member of the Maricopa HOME Consortium through an intergovernmental agreement. Federal regulations (91.405) require that housing market analysis be consolidated for the entire Consortium service area. See the 2005/2009 Consolidated Plan for the Maricopa HOME Consortium.

Specific Housing Objectives (91.215 (b))

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve over a specified time period.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the strategic plan.

Five-Year Strategic Plan Specific Housing Objectives response:

1. Specific Housing Objectives for the period of the Consolidated Plan include:

National Objective met by: <i>Providing decent housing.</i>			
Desired outcome: <i>An increase in the number of quality affordable units.</i>			
Need to be addressed/ From the Needs Assessment	Goal to address high and medium priority needs	Activity and General Location	Anticipated sources of funding
Quality owner-occupied housing	Increase the quality of owner-occupied housing in older neighborhoods by providing	Housing rehabilitation assistance to low and moderate income households primarily south of Indian Bend Road	CDBG HOME Private loans and Owners' funds
Quality owner-occupied housing	Increase the availability of affordable owner-occupied housing by providing	Down payment assistance to first-time homebuyer households south of Indian Bend	FSS Escrow Accounts HOAP Assistance IDEA grants IDAs Mortgage Credit Certificates Private financing ADDI
Quality owner-occupied housing	Preserve habitability of owner-occupied housing by providing	Emergency repair assistance and adaptation assistance for low income and disabled owner occupants	CDBG
Quality affordable rental housing	Preserve affordability of quality rental housing in the private market by providing	Levels of Housing Choice Voucher assistance citywide to preserve current assistance and preserve units where landlords opt out of assisted mortgages	Housing Choice Vouchers and Preservation Vouchers
Affordable rental housing	Increase the supply of affordable rental housing by providing	Acquisition/rehabilitation assistance to preserve units affordable to low and moderate income renters south of Indian Bend	HOME City of Scottsdale general fund match Affordable housing bonds Private financing

Affordable rental housing	Increase the supply of affordable rental housing by providing	Acquisition/ new development assistance to add to the number of units affordable to low and moderate income renters south of Indian Bend	HOME City of Scottsdale general fund match Affordable housing bonds; Private financing; Low Income Housing Tax Credits
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See the chart below for the performance measures for the above objectives.
Five-year Goals for Housing

Table 2A

Housing Needs Table			Scottsdale							
Housing Needs		Current Number of People	Cumulative	Priority Need?	Plan to Fund?	Fund Source	# of people in lead-based Housing	# of people with HIV/AIDS SEE NOTE	# of people who are disabled	# of people w/ racial/ethnic need
			Goal							
I. Renter	A. Elderly	NUMBER OF HOUSEHOLDS	891				27		16	40
		Any housing problems	575	155	High	yes	Sec 8/HOME			
		Cost Burden > 30%	575	128/7	High	yes	Sec 8/HOME			
		Cost Burden >50%	507	20	High	yes	Sec 8			
	B. Small Related	NUMBER OF HOUSEHOLDS	611				142		100	80
		Any housing problems	528	302	High	yes	Sec 8			
		Cost Burden > 30%	508	160	High	yes	Sec 8			
		Cost Burden >50%	468	142	High	yes	Sec 8			
	C. Large Related	NUMBER OF HOUSEHOLDS	147				18		2	8
		Any housing problems	147	29	High	yes	Sec 8			
		Cost Burden > 30%	127	11	High	yes	Sec 8			
		Cost Burden >50%	107	18	High	yes	Sec 8			
	D. All other hsholds	NUMBER OF HOUSEHOLDS	1356				0			
		Any housing problems	955		Med	Unk				
		Cost Burden > 30%	945		Med	Unk				
		Cost Burden >50%	917		Med	Unk				
II. Owner	A. Elderly	NUMBER OF HOUSEHOLDS	1324				0			50
		Any housing problems	929	99	High	yes	CDBG			
		Cost Burden > 30%	929	50	High	yes	CDBG			
		Cost Burden >50%	673	49	High	yes	CDBG			

30-50% MFI	I. Renter	A. Elderly	NUMBER OF HOUSEHOLDS	1115					69		14	40
				Any housing problems	914	137	High	yes	Sec 8/HOME			
				Cost Burden > 30%	903	68	High	yes	HOME			
				Cost Burden >50%	702	69	High	yes	Sec 8/LIHTC			
		B. Small Related	NUMBER OF HOUSEHOLDS	673					20		70	65
				Any housing problems	643	251	High	yes	Sec 8			
				Cost Burden > 30%	623	181	High	yes	Sec 8/LIHTC			
				Cost Burden >50%	270	70	High	yes	Sec 8/IDA			
		C. Large Related	NUMBER OF HOUSEHOLDS	176					13		2	5
				Any housing problems	176	19	High	yes	Sec 8			
				Cost Burden > 30%	103	6	High	yes	Sec 8			
				Cost Burden >50%	59	13	High	yes	Sec 8			
		D. All other hsholds	NUMBER OF HOUSEHOLDS	937								
				Any housing problems	900		Med	Unk				
				Cost Burden > 30%	890		Med	Unk				
				Cost Burden >50%	675		Med	Unk				
	B. Small Related	B. Small Related	NUMBER OF HOUSEHOLDS	531					0			
				Any housing problems	429		Med	Unk				
				Cost Burden > 30%	429		Med	Unk				
				Cost Burden >50%	394		Med	Unk				
		C. Large Related	NUMBER OF HOUSEHOLDS	57					0			
				Any housing problems	53		Med	Unk				
				Cost Burden > 30%	43		Med	Unk				
				Cost Burden >50%	43		Med	Unk				
		D. All other hsholds	NUMBER OF HOUSEHOLDS	782					0			
				Any housing problems	561		Med	Unk				
				Cost Burden > 30%	561		Med	Unk				
				Cost Burden >50%	527		Med	Unk				

50-80% MFI	II. Owner	A. Elderly	NUMBER OF HOUSEHOLDS	2004					69			30
			Any housing problems	984	60	High	yes	CDBG				
			Cost Burden > 30%	984	30	High	yes	CDBG				
			Cost Burden >50%	545	30	High	yes	CDBG				
		B. Small Related	NUMBER OF HOUSEHOLDS	660					30		2	15
			Any housing problems	512	30	High	yes	CDBG				
			Cost Burden > 30%	512		High	yes					
			Cost Burden >50%	432	30	High	yes	CDBG				
		C. Large Related	NUMBER OF HOUSEHOLDS	116					30		2	15
			Any housing problems	106	30	High	yes	CDBG				
			Cost Burden > 30%	82	30	High	yes	CDBG				
			Cost Burden >50%	59		Med	Unk					
		D. All other hsholds	NUMBER OF HOUSEHOLDS	484								
			Any housing problems	413		Med	Unk					
			Cost Burden > 30%	413		Med	Unk					
			Cost Burden >50%	310		Med	Unk					
	I. Renter	A. Elderly	NUMBER OF HOUSEHOLDS	985					0		6	14
			Any housing problems	749	57	High	yes	Sec 8				
			Cost Burden > 30%	739	57	High	yes	Sec 8				
			Cost Burden >50%	247		High	yes	Sec 8				
		B. Small Related	NUMBER OF HOUSEHOLDS	1476					0		46	44
			Any housing problems	1021	166	High	yes	Sec 8				
			Cost Burden > 30%	917	116	High	yes	Sec 8				
			Cost Burden >50%	121	50	High	yes	IDA				
		C. Large Related	NUMBER OF HOUSEHOLDS	283					17		1	4
			Any housing problems	197	17	High	yes	Sec 8/HOME				
			Cost Burden > 30%	82	17	High	yes	Sec 8/HOME				
			Cost Burden >50%	0		0	0	0				

II. Owner	D. All other hsholds	NUMBER OF HOUSEHOLDS	2501								
		Any housing problems	1926		Med	Unk					
		Cost Burden > 30%	1916		Med	Unk					
		Cost Burden >50%	345		Med	Unk					
	A. Elderly	NUMBER OF HOUSEHOLDS	3395					30			15
		Any housing problems	1256	30	High	yes	CDBG				
		Cost Burden > 30%	1256	30	High	yes	CDBG				
		Cost Burden >50%	499		Med	Unk					
	B. Small Related	NUMBER OF HOUSEHOLDS	1481					61		3	30
		Any housing problems	1094	61	High	yes	CDBG/HOME				
		Cost Burden > 30%	1087	32	High	yes	HOME				
		Cost Burden >50%	573	29	High	yes	CDBG				
	C. Large Related	NUMBER OF HOUSEHOLDS	289					40		1	20
		Any housing problems	230	40	High	yes	CDBG/HOME				
		Cost Burden > 30%	198	8	High	yes	HOME				
		Cost Burden >50%	68	32	High	yes	CDBG				
	D. All other hsholds	NUMBER OF HOUSEHOLDS	1152								
		Any housing problems	823		Med	Unk					
		Cost Burden > 30%	823		Med	Unk					
		Cost Burden >50%	387		Med	Unk					

NOTE: Scottsdale is not eligible for funding for Housing Opportunities for People with AIDS and does not track housing assistance or set housing goals for persons with AIDS separate from housing assistance for persons with other disabilities. Section 8 regulations do not authorize the collection of this information. Based on national statistics, it is calculated that approximately 688 Scottsdale residents may be living with HIV/AIDS.

With two exceptions, the goals listed in the chart above continue services and levels of service that have been provided in the past. The exceptions are:

- A signature preservation or development project which may be brought forward during the period of the plan in response to the work of the Scottsdale Housing Board to identify opportunities to address Senior or workforce housing needs.
- That serendipitous opportunity that arises from time to time when a private developer identifies a need and a funding source to address an acknowledged community-housing problem, e.g. Affordable Housing Bonds or a Section 202 grant for senior housing.

2. Resources anticipated to address these objectives include:

- **HUD funding**
 - i. **Housing Choice Vouchers**
 - ii. **Community Development Block Grants**
 - iii. **HOME Investment Partnerships funds**
- **Low Income Housing Tax Credits issued through the State**
- **State and County IDA funding from**
 - i. **Multifamily and**
 - ii. **Single Family bonds and**
 - iii. **Mortgage Credit Certificates**
- **City of Scottsdale General Funds budgeted for Housing Preservation and Development**
- **Private funding**
 - i. **Family Self-sufficiency escrow accounts**
 - ii. **IDEA grants**
 - iii. **Individual Development Accounts**
 - iv. **Unrestricted funds leveraged and matched by non-profit housing providers.**
 - v. **Subsidized and unsubsidized private investments by private investors.**
 - vi. **Private conversions of small and medium sized multi-family properties to condominium ownership.**

Needs of Public Housing (91.210 (b))

In cooperation with the public housing agency or agencies located within its boundaries, describe the needs of public housing, including the number of public housing units in the jurisdiction, the physical condition of such units, the restoration and revitalization needs of public housing projects within the jurisdiction; and other factors, including the number of families on public housing and tenant-based waiting lists and results from the Section 504 needs assessment of public housing projects located within its boundaries (i.e. assessment of needs of tenants and applicants on waiting list for accessible units as required by 24 CFR 8.25). The public housing agency and jurisdiction can use the optional Priority Public Housing Needs Table (formerly Table 4) of the Consolidated Plan to identify priority public housing needs to assist in this process.

Five-Year Strategic Plan Needs of Public Housing response:

These questions do not apply to the City of Scottsdale because they specifically address public housing and Scottsdale does not own public housing units. The City of Scottsdale does operate a Housing Choice Voucher Program (Section 8), and separately adopts an agency plan each year that describes the operation of the rental assistance program, the Family Self-Sufficiency Program, the Homebuyer Assistance Program, and acceptance of additional units to serve tenants in properties where owners are opting out of assisted mortgages. The Housing Choice Voucher program is administered by the Community Assistance Office, which also administers the CDBG and HOME programs. The Streamlined Agency Plan for Fiscal Years 2005/2009, as well as the Agency Plans adopted annually by Council, are herein incorporated by reference.

Public Housing Strategy (91.210)

1. Describe the public housing agency's strategy to serve the needs of extremely low-income, low-income, and moderate-income families residing in the jurisdiction served by the public housing agency (including families on the public housing and section 8 tenant-based waiting list); the public housing agency's strategy for addressing the revitalization and restoration needs of public housing projects within the jurisdiction and improving the management and operation of such public housing; and the public housing agency's strategy for improving the living environment of extremely low-income, low-income, and moderate families residing in public housing.
2. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake to encourage public housing residents to become more involved in management and participate in homeownership. (NAHA Sec. 105 (b)(11) and (91.215 (k))
3. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation. (NAHA Sec. 105 (g))

Five-Year Strategic Plan Public Housing Strategy response:

Not applicable.

Barriers to Affordable Housing (91.210 (e) and 91.215 (f))

1. Explain whether the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, particularly those of the local jurisdiction. Such policies include tax policy affecting land and other property, land use controls, zoning ordinances, building codes, fees and charges, growth limits, and policies that affect the return on residential investment.
2. Describe the strategy to remove or ameliorate negative effects of public policies that serve as barriers to affordable housing; except that, if a State requires a unit of general local government to submit a regulatory barrier assessment that is substantially equivalent to the information required under this part, as determined by HUD, the unit of general local government may submit that assessment to HUD and it shall be considered to have complied with this requirement.

Five-Year Strategic Plan Barriers to Affordable Housing response:

1. There are four main contributors to the cost of housing in Scottsdale.

These are:

- **The cost of vacant land and built residential property.**
- **The lack of a supply of land available for residential development outside of very high-end master-planned communities.**
- **The requirement that new residential property include fire sprinkler systems.**
- **Design review for new residential development.**

The following table, although not required, documents the City’s standing pursuant to the April 21, 2004 Federal Register Notice on the Affordable Communities Initiative.

PART A.—LOCAL JURISDICTIONS, COUNTIES EXERCISING LAND USE AND BUILDING REGULATORY AUTHORITY AND OTHER APPLICANTS APPLYING FOR PROJECTS LOCATED IN SUCH JURISDICTIONS OR COUNTIES [Collectively, jurisdiction]					
		1	1	2	2
1	Does your jurisdiction’s comprehensive plan (or in the case of a tribe or TDHE, a local Indian Housing Plan) include a housing element? A local comprehensive plan means the adopted official statement of a legislative body of a local government that sets forth (in words, maps, illustrations, and/or tables) goals, policies, and guidelines intended to direct the present and future physical, social, and economic development that occurs within its planning jurisdiction and that includes a unified physical plan for the public development of land and water. If your jurisdiction does not have a local comprehensive plan with a housing element, please enter No. If No, skip to question # 4.	No		Yes	x
2	If your jurisdiction has a comprehensive plan with a housing element, does the plan provide estimates of current and anticipated housing needs, taking into account the anticipated growth of the region for existing and future residents, including low-, moderate-, and middle-income families, for at least the next five years?	No		Yes	x
3	Does your zoning ordinance and map, development and subdivision regulations, or other land use controls conform to the jurisdiction’s comprehensive plan regarding housing needs by providing: (a) sufficient land use and density categories (multifamily housing, duplexes, small lot homes and other similar elements); and (b) sufficient land zoned or mapped “as of right” in these categories, that can permit the building of affordable housing addressing the needs identified in the plan? (For purposes of this notice, “as-of-right,” as applied to zoning, means uses and development standards that are determined in advance and specifically authorized by the zoning ordinance. The ordinance is largely self-enforcing because little or no discretion occurs in its administration.) If the jurisdiction has chosen not to have either zoning or other development controls that have varying standards based upon districts or zones, the applicant may also enter Yes.	No		Yes	x
4	Does your jurisdiction’s zoning ordinance set minimum building size requirements that exceed the local housing or health code, or is otherwise not based upon explicit health standards?	Yes		No	x
5	If your jurisdiction has development impact fees, are the fees specified and calculated under local or state statutory criteria? If No, skip to question #7.	No		Yes	x
6	If Yes to question #5, does the statute provide criteria that set standards for the allowable type of capital investments that have a direct relationship between the fee and the development (nexus), and a method for fee calculation?	No		Yes	x
7	If your jurisdiction has impact or other significant fees, does the jurisdiction provide waivers of these fees for affordable housing?	No	x	Yes	
8	Has your jurisdiction adopted specific building code language regarding housing rehabilitation that encourages such rehabilitation through graduated regulatory requirements applicable as different levels of work are performed in existing buildings? Such code language increases regulatory requirements (the additional improvements required as a matter of regulatory policy) in proportion to the extent of rehabilitation that an owner/developer chooses to do on a voluntary basis. For further information see HUD publication “Smart Codes in Your Community: A Guide to Building Rehabilitation Codes” (www.huduser.org/publications/destech/smartcodes.html).	No	x	Yes	

9	Does your jurisdiction use a recent version (i.e. published within the last five years, or if no recent version has been published the last version published) of one of the nationally recognized model building codes (i.e. the International Code Council (ICC), the Building Officials and Code Administrators International (BOCA), the Southern Building Code Congress International (SBCI), the International Conference of Building Officials (ICBO), the National Fire Protection Association (NFPA)) without significant technical amendment or modification? In the case of a tribe or TDHE, has a recent version of one of the model building codes as described above been adopted or, alternatively, has the tribe or TDHE adopted a building code that is substantially equivalent to one or more of the recognized model building codes? Alternatively, if a significant technical amendment has been made to the above model codes, can the jurisdiction supply supporting data that the amendments do not negatively impact affordability?	No		Yes	x
10	Does your jurisdiction's zoning ordinance or land use regulations permit manufactured (HUD–Code) housing “as of right” in all residential districts and zoning classifications in which similar site-built housing is permitted, subject to design, density, building size, foundation requirements, and other similar requirements applicable to other housing that will be deemed realty, irrespective of the method of production?	No		Yes	x
11	Within the past five years, has a jurisdiction official (i.e., chief executive, mayor, county chairman, city manager, administrator, or a tribally recognized official, etc.), the local legislative body, or planning commission, directly, or in partnership with major private or public stakeholders, convened or funded comprehensive studies, commissions, or hearings, or has the jurisdiction established a formal ongoing process, to review the rules, regulations, development standards, and processes of the jurisdiction to assess their impact on the supply of affordable housing?	No		Yes	x
12	Within the past five years, has the jurisdiction initiated major regulatory reforms either as a result of the above study or as a result of information identified in the barrier component of the jurisdiction's HUD Consolidated Plan? If Yes, attach a brief list of these major regulatory reforms.	No		Yes	x
13	Within the past five years has your jurisdiction modified infrastructure standards and/or authorized the use of new infrastructure technologies (e.g., water, sewer, street width) to significantly reduce the cost of housing?	No	x	Yes	
14	Does your jurisdiction give “as-of-right” density bonuses sufficient to offset the cost of building below market units as an incentive for any market rate residential development that includes a portion of affordable housing? (As applied to density bonuses, “as of right” means a density bonus granted for a fixed percentage or number of additional market rate dwelling units in exchange for the provision of a fixed number or percentage of affordable dwelling units and without the use of discretion in determining the number of additional market rate units.)	No	x	Yes	
15	Has your jurisdiction established a single, consolidated permit application process for housing development that includes building, zoning, engineering, environmental, and related permits? Alternatively, does your jurisdiction conduct concurrent, not sequential, reviews for all required permits and approvals?	No		Yes	x
16	Does your jurisdiction provide for expedited or “fast track” permitting and approvals for all affordable housing projects in your community?	No	x	Yes	
17	Has your jurisdiction established time limits for government review and approval or disapproval of development permits in which failure to act, after the application is deemed complete by the government within the designated time period, results in automatic approval?	No	x	Yes	
18	Does your jurisdiction allow “accessory apartments” either as: (a) a special exception or conditional use in all single-family residential zones, or (b) “as of right” in a majority of residential districts otherwise zoned for single-family housing?	No	x	Yes	
19	Does your jurisdiction have an explicit policy that adjusts or waives existing parking requirements for all affordable housing developments?	No	x	Yes	
20	Does your jurisdiction require affordable housing projects to undergo public review or special hearings when the project is otherwise in full compliance with the zoning ordinance and other development regulations?	Yes		No	x

2. Scottsdale has an active strategy to promote homeownership and the preservation and management of existing residential property.

- **The City is in the second year of a waiver of building permit fees for the rehabilitation of residential properties in mature Scottsdale.**
- **HOME funds and general funds are frequently committed to the acquisition and rehabilitation of multi-family properties. This has improved the physical condition and quality of property management in older neighborhoods and has secured affordability for predetermined periods.**
- **Incentives for homeownership are provided through the Section 8 Family Self-Sufficiency Program, the Home Ownership Assistance Program, and CDBG and HOME funded homebuyer programs.**
- **The City will monitor the affordability consequences of conversions of multi-family property to condominium developments. While these conversions may take multi-family units out of the rental market, they may result in affordable homeownership opportunities, especially as the owner-renter ratio begins to change with the expected rise in interest rates.**

The City maintains a Housing Choice Voucher rental assistance program that helps people rent units in the private marketplace. The program is currently assisting 620 households and will add units as they become available to serve tenants in HUD assisted properties when the property owners decide to “opt-out” of HUD assisted mortgages.

HOMELESS

Homeless Needs (91.205 (b) and 91.215 (c))

Note: Also refer to the Homeless Needs Table in the Needs.xls workbook.

Homeless Needs— The jurisdiction must provide a concise summary of the nature and extent of homelessness in the jurisdiction, (including rural homelessness where applicable) addressing separately the need for facilities and services for homeless persons and homeless families with children, both sheltered and unsheltered, and homeless subpopulations, in accordance with Table 1A. The summary must include the characteristics and needs of low-income individuals and children, (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered. In addition, to the extent information is available, the plan must include a description of the nature and extent of homelessness by racial and ethnic group. A quantitative analysis is not required. If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates.

Five-Year Strategic Plan Homeless Needs response:

- 1. In 1999, the Maricopa Association of Governments took over the consultative responsibility of the Continuum of Care planning process by hosting and staffing a Continuum of Care Regional Committee on Homelessness. In 2002 the Committee published the Regional Plan**

to End Homelessness. That Plan was updated in January/February of 2005 and is herein incorporated by reference. The Plan has already resulted in:

- a. Increased funding
- b. Development of the Human Services Campus
- c. Implementation of a Housing First project for the chronically homeless
- d. Creation of a Day Resource Center for the chronically homeless
- e. Implementation of the Homeless Management Information System, which will improve the reliability of information on the needs and services to homeless and chronically homeless persons.

Homeless data for this Consolidated Plan has been taken directly from the Continuum of Care Gaps Analysis for HUD McKinney-Vento application process and is deemed reliable. Consultation with the State Homeless Coordinator and the MAG Homeless Coordinator has been documented earlier in this plan. All categories identified in the Homeless and Special Needs Populations Chart in Table 1A are considered to be high priority populations and will continue to be funded through the HUD McKinney-Vento application process. Barriers to ending homelessness identified in the Regional Plan included:

- a. Limited funding
- b. The need for technical assistance
- c. Public resistance to homelessness
- d. Limited choice for treatment and housing.

Scottsdale is an active participant in the MAG Continuum of Care Task Force and has long acknowledged a responsibility to accept a share of the regional solution to the problems of homelessness. Historical commitments to continuum of care providers:

- In Scottsdale:
 - Chrysalis Shelter for victims of domestic violence
 - Transitional housing owned and operated by:
 - Homeward Bound
 - Save the Family
 - Supportive Housing owned and operated by Community Services of Arizona
 - Supportive Housing owned and operated by Mercy Housing
- In the East Valley:
 - Prehab-La Mesita
 - The East Valley Men's Shelter
 - Tumbleweeds
- In the County:
 - Central Arizona Shelter Services
 - The Human Services Campus
 - Community Information and Referral-CONTACS

Each year, Scottsdale allocates general revenue to several categories of human services. Regional initiatives to address homelessness are eligible to apply for this funding. CASS and the East Valley Men's Shelter have received funds annually. In addition, since Scottsdale represents approximately 7% of the population of Maricopa County, regional providers

of continuum services can be and have been funded for a proportional share of project and service costs from CDBG funds. The City plans to continue its regional participation in planning for and addressing the needs of homeless persons. For this reason, the Homeless Needs Table in the attached Needs workbook applies 7% to the numbers in the MAG Gaps Analysis to arrive at the Community's share of responsibility for the regional homeless effort.

Priority Homeless Needs

1. Using the results of the Continuum of Care planning process, identify the jurisdiction's homeless and homeless prevention priorities specified in Table 1A, the Homeless and Special Needs Populations Chart. The description of the jurisdiction's choice of priority needs and allocation priorities must be based on reliable data meeting HUD standards and should reflect the required consultation with homeless assistance providers, homeless persons, and other concerned citizens regarding the needs of homeless families with children and individuals. The jurisdiction must provide an analysis of how the needs of each category of residents provided the basis for determining the relative priority of each priority homeless need category. A separate brief narrative should be directed to addressing gaps in services and housing for the sheltered and unsheltered chronic homeless.
2. A community should give a high priority to chronically homeless persons where the jurisdiction identifies sheltered and unsheltered chronic homeless persons in its Homeless Needs Table - Homeless Populations and Subpopulations.

Five-Year Strategic Plan Priority Homeless Needs response:

The needs chart below is developed from the MAG Continuum Gaps Analysis for the County and adjusted to reflect Scottsdale's 7% share of the overall County population.

Table 1A Part 1: Homeless Population		Sheltered		Un-sheltered	Total
		Emergency	Transitional		
1. Homeless Individuals		74	95	175	344
2. Homeless Families with Children		17	29	26	72
2a. Persons in Homeless with Children Families		57	96	86	239
Total (lines 1 + 2a)		131	191	261	583
Part 2: Homeless Subpopulations		Sheltered		Un-sheltered	Total
1. Chronically Homeless		17		59	76
2. Severely Mentally Ill		38		0	38
3. Chronic Substance Abuse		132		0	132
4. Veterans		18		0	18
5. Persons with HIV/AIDS		3		0	3
6. Victims of Domestic Violence		43		0	43
7. Youth (Under 18 years of age)		2		0	2

Homeless Inventory (91.210 (c))

The jurisdiction shall provide a concise summary of the existing facilities and services (including a brief inventory) that assist homeless persons and families with children and subpopulations identified in Table 1A. These include outreach and assessment, emergency shelters and services, transitional housing, permanent supportive housing, access to permanent housing, and activities to prevent low-income individuals and families with children (especially extremely low-income) from becoming homeless. The jurisdiction can use the optional Continuum of Care Housing Activity Chart and Service Activity Chart to meet this requirement.

Five-Year Strategic Plan Homeless Inventory response:

The chart below documents the inventory of beds in the County from the Update to the MAG Continuum of Care Plan to End Homelessness and the inventory of beds in Scottsdale from local records.

Inventory/Beds	Shelter	Transitional	Permanent Supportive
Maricopa County			
Total	1584	3964	2876
Scottsdale			
Chrysalis	24		
Save the Family		4	5
Homeward Bound		10	
CSA			12
Good Shepherd			12
Mercy Housing			8
Scottsdale Total	24	14	37

Homeless Strategic Plan (91.215 (c))

1. Homelessness— Describe the jurisdiction's strategy for developing a system to address homelessness and the priority needs of homeless persons and families (including the subpopulations identified in the Needs section). The jurisdiction's strategy must consider the housing and supportive services needed in each stage of the process which includes preventing homelessness, outreach/assessment, emergency shelters and services, transitional housing, and helping homeless persons (especially any persons that are chronically homeless) make the transition to permanent housing and independent living. The jurisdiction must also describe its strategy for helping extremely low- and low-income individuals and families who are at imminent risk of becoming homeless.
2. Chronic homelessness—Describe the jurisdiction's strategy for eliminating chronic homelessness by 2012. This should include the strategy for helping homeless persons make the transition to permanent housing and independent living. This strategy should, to the maximum extent feasible, be coordinated with the strategy presented Exhibit 1 of the Continuum of Care (CoC) application and any other strategy or plan to eliminate chronic homelessness. Also describe in a narrative relationships and efforts to coordinate the Conplan, CoC, and any other strategy or plan to address chronic homelessness.

3. Homelessness Prevention—Describe the jurisdiction's strategy to help prevent homelessness for individuals and families with children who are at imminent risk of becoming homeless.
4. Institutional Structure—Briefly describe the institutional structure, including private industry, non-profit organizations, and public institutions, through which the jurisdiction will carry out its homelessness strategy.
5. Discharge Coordination Policy—Every jurisdiction receiving McKinney-Vento Homeless Assistance Act Emergency Shelter Grant (ESG), Supportive Housing, Shelter Plus Care, or Section 8 SRO Program funds must develop and implement a Discharge Coordination Policy, to the maximum extent practicable. Such a policy should include “policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons.” The jurisdiction should describe its planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how the community will move toward such a policy.

Five-Year Homeless Strategic Plan response:

The driving force behind the strategy to end homelessness will continue to be the MAG Continuum of Care Committee on Homelessness. The Committee is comprised of:

- a. Formerly homeless persons
- b. Elected officials
- c. Providers of services to the homeless
- d. Faith-based agencies
- e. Veterans who are or work with the homeless

Planned strategic objectives for the term of this Consolidated Plan include:

- a. Continuation of support for the Continuum of Care Regional Committee of MAG.
- b. Completion of development of the Human Services Campus.
- c. Funding and construction, with other members of the Maricopa Consortium, of a separate facility on the Human Services Campus for mentally ill homeless.
- d. Support for full implementation of the HMIS among homeless providers.
- e. Continuation of homeless prevention services through United Way and other sources through Community Action Programs.
- f. Continued advocacy for preserving and increasing the number of Housing Choice Vouchers to local housing agencies and providers.
- g. An increased emphasis on performance and accountability through evaluation.
- h. Continued support for local and regional homeless and transitional housing providers, including
 - a. Chrysalis
 - b. Save the Family
 - c. La Mesita
 - d. Mesa CAN East Valley Men's Shelter
 - e. CASS
 - f. Homeward Bound
 - g. Phoenix Shanti

- i. Continued prevention assistance at Vista del Camino
 - a. Intake and referral
 - b. Emergency rent and mortgage assistance
 - c. Emergency utility assistance

The MAG Continuum of Care Committee has been nationally recognized for effectiveness in regional cooperation in addressing planning, service, and reporting issues related to the Continuum of Care. When a plan to end chronic homelessness is developed, it will most naturally fall to that body. At this point in time, the goal to end chronic homelessness is being seriously undermined by reductions in funding for the Housing Choice Voucher Program and proposed cuts to the HUD budget for housing and community development, which are critical to the supportive services required to address this goal. When the development of a strategy becomes reasonable, components of the strategy will likely include:

- Additional “housing first” projects, similar to Casa de Paz, which have:
 - a. Relaxed eligibility guidelines
 - b. Allowance for relapse as part of recovery
 - c. Greater access to multiple services.
- One-stop day services.
- Outreach and peer outreach teams.

Some gains have already been made in coordination of discharge policies among members of the MAG Continuum Task Force. The Arizona Department of Corrections has established a position to work exclusively with inmates at risk of being released without a place to live. The transition plan for discharge has a goal to ensure that inmates are released to safe, affordable housing rather than to a shelter or the streets. Some hospitals, most notably John C. Lincoln, already have detailed discharge plans. (From page 12 of the draft Regional Plan Update.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Five-Year Strategic Plan ESG response:

The City of Scottsdale is not a recipient of ESG funds.

COMMUNITY DEVELOPMENT

Community Development (91.215 (e))

Note: Also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), – i.e. public facilities, public improvements, public services, and economic development.
2. Describe the basis for assigning the priority given to each category of priority needs.

3. Identify any obstacles to meeting underserved needs.
4. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs) developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

NOTE: Each specific objective developed to address a priority need must be identified by number and contain proposed accomplishments, the time period (i.e. one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Five-Year Strategic Plan Community Development response:

Table 2B Community Development Needs		Needs	Priority Need: <u>H</u> <u>M</u> , <u>L</u>	Dollars to Address	Plan to Fund? <u>Y/N</u>	Fund Source
Public Fac/Improvements	03 Public Facilities and Improvements (General) 570.201(c)	0				
	03A Senior Centers 570.201(c)	1	H		Y	General
	03B Handicapped Centers 570.201(c)	1	M		Y	CDBG
	03C Homeless Facilities (not operating costs) 570.201(c)	1	H		Y	General
	03D Youth Centers 570.201(c)	1	H		Y	General
	03P Health Facilities 570.201(c)	1	H		N	
	03Q Abused and Neglected Children Facilities 570.201(c)	0				
	03R Asbestos Removal 570.201(c)	0				
	03S Facilities for AIDS Patients (not operating costs) 570.201(c)	0				
	03T Operating Costs of Homeless/AIDS Patients Programs	0				
	05 Public Services (General) 570.201(e)	0				
Public Services	05A Senior Services 570.201(e)	2500	H		Y	CDBG
	05B Handicapped Services 570.201(e)	200	H		Y	CDBG
	05C Legal Services 570.201(E)	0			Y	General
	05D Youth Services 570.201(e)	6000	H		Y	CDBG
	05E Transportation Services 570.201(e)	0	H		Y	General
	05F Substance Abuse Services 570.201(e)	0	H			
	05G Battered and Abused Spouses 570.201(e)	600	H		Y	CDBG
	05H Employment Training 570.201(e)	250	M		Y	General
	05I Crime Awareness 570.201(e)	0	L			
	05J Fair Housing Activities (if CDBG, then subject to 570.201(e))	50	M		Y	CDBG
	05K Tenant/Landlord Counseling 570.201(e)	0	H			HCV
	05L Child Care Services 570.201(e)	0	M		N	
	05M Health Services 570.201(e)	0	H		N	
	05N Abused and Neglected Children 570.201(e)	600	H		Y	CDBG
	05O Mental Health Services 570.201(e)	0				
	05P Screening for Lead-Based Paint/Lead Hazards Poison 570.201(e)	550	M		Y	CDBG
	05Q Subsistence Payments 570.204	0				
	05R Homeownership Assistance (not direct) 570.204	0				

	05S Rental Housing Subsidies (if HOME, not part of 5% 570.204	0				
	05T Security Deposits (if HOME, not part of 5% Admin c	0	H		Y	Private
13	Direct Homeownership Assistance 570.201(n)	0				
	14A Rehab; Single-Unit Residential 570.202	0	H		Y	CDBG
	14B Rehab; Multi-Unit Residential 570.202	0	M		Y	HOME
	14G Acquisition - for Rehabilitation 570.202	0	M		Y	HOME
	14H Rehabilitation Administration 570.202	0	H		Y	CDBG
	14I Lead-Based/Lead Hazard Test/Abate 570.202	0	H		Y	CDBG
	17A CI Land Acquisition/Disposition 570.203(a)	0			Y	CDBG
	19A HOME Admin/Planning Costs of PJ (not part of 5% Ad	0			Y	HOME
	19B HOME CHDO Operating Costs (not part of 5% Admin ca	0	M		Y	HOME
20	Planning 570.205	0	Y		Y	CDBG
	21A General Program Administration 570.206	5	H		Y	CDBG
	21D Fair Housing Activities (subject to 20% Admin cap) 570.206	5	H		Y	CDBG
	21I HOME CHDO Operating Expenses (subject to 5% cap)	5	M		Y	HOME
22	Unprogrammed Funds	0				

Antipoverty Strategy (91.215 (h))

1. Describe the jurisdiction's goals, programs, and policies for reducing the number of poverty level families (as defined by the Office of Management and Budget and revised annually). In consultation with other appropriate public and private agencies, (i.e. TANF agency) state how the jurisdiction's goals, programs, and policies for producing and preserving affordable housing set forth in the housing component of the Consolidated Plan will be coordinated with other programs and services for which the jurisdiction is responsible.
2. Identify the extent to which this strategy will reduce (or assist in reducing) the number of poverty level families, taking into consideration factors over which the jurisdiction has control.

Five-Year Strategic Plan Antipoverty Strategy response:

Scottsdale's Anti-Poverty Strategy is to help people who desire to move out of poverty to accomplish that goal, first through emergency stabilization, including:

- Intake and case management
- Food boxes
- Utility assistance
- Emergency mortgage/rent assistance

And, longer term, through Section 8 assisted Family Self-Sufficiency, the Vista-Paiute Job Prep Program, and case management and employment services that are provided by non-profit organizations. These programs are supported by rental assistance and homeownership assistance.

- The first step out of poverty frequently involves a crisis. Local non-profits including Chrysalis Shelter for Victims of Domestic Violence, Homeward Bound, and Save the Family Foundation of Arizona help to

- stabilize households in crisis through emergency and transitional housing. These emergency and transitional housing services are accompanied by supportive resources and employment services
- An intermediate step on the way out of poverty is job preparation. Scottsdale's Vista del Camino community center houses a one-stop career center available to walk-ins looking for assistance with job search and resume writing; but it is also the center for case managed clients of Scottsdale's Vista-Paiute Job Prep Program. Job Prep helps people identify barriers, find resources and get quickly into the job market. The performance measures for Job Prep are:
 - the net increase in annual income and
 - the number and percent of participants who meet their personal goals and graduate from the program.
 - The Section 8 Family Self-Sufficiency Program combines the resources of case management and job search with the longer term assistance of Section 8 Rental assistance, increased support in education, and an escrow account. *Maximus* is the contract provider of TANF services to Scottsdale and the East Valley and is an active participant in Family Self-Sufficiency and Job Prep. Cross representation on the advisory board of the East Valley Family Self-Sufficiency Alliance and the Maximus coordinating committee insures communication and mutual support to the self-sufficiency mission. Maximus is a sponsor for East Valley Alliance events including an annual conference for participants and the annual FSS graduation. Family Self Sufficiency also includes opportunities for financial literacy, establishing Individual Development Accounts, IDEA grants and multiple forms of homeownership assistance with the result that some graduates become economically self-sufficient homeowners in the Community. The performance measures for Family Self-Sufficiency are:
 - the net increase in annual income
 - level of higher education achieved by the participant
 - the number and percent of participants who become home owners.

Low Income Housing Tax Credit (LIHTC) Coordination (91.315 (k))

1. (States only) Describe the strategy to coordinate the Low-income Housing Tax Credit (LIHTC) with the development of housing that is affordable to low- and moderate-income families.

Five-Year Strategic Plan LIHTC Coordination response:

Not applicable.

NON-HOMELESS SPECIAL NEEDS

Specific Special Needs Objectives (91.215)

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve over a specified time period.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the strategic plan.

Five-Year Non-homeless Special Needs Analysis response:

1. Priorities and objectives for non-homeless special needs populations in Scottsdale have been developed over the last two years through two separate community endeavors. These community projects resulted in two documents:

- **"Building Blocks for the Future, East Valley Needs Assessment"**
 - **An east valley, regional analysis of needs and resources**
 - **Involving Scottsdale citizens**
 - **One community forum, April 21, 2003**
 - **Five focus groups**
 - **Identifying populations, including**
 - **Elderly**
 - **Disabled**
 - **Mentally ill**
 - **Recovering substance abusers**
- **"Human Services Five-year Plan, Annual Update-June 2004"**
 - **Developed with the Scottsdale Human Services Commission**
 - **To "guide the City in a more strategic approach to address the human services needs in the City of Scottsdale" for populations that include**
 - **Seniors**
 - **Adults in crisis**
 - **Persons with disabilities.**

These documents are herein incorporated by reference. Objectives from these documents that are pertinent to special needs are as follows:

- **Promote and expand senior services as needed based on expected population growth by 2010.**
- **Provide funding to non-profit agencies that provide occupational and other services to disabled Scottsdale residents.**
- **Continue to promote legislative issues that affect human services needs in Scottsdale.**
- **Ensure accessibility to human services for families, youth, senior citizens, victims of domestic violence, and persons with mental and physical disabilities to promote and enhance their quality of life.**
- **Ensure all public facilities and programs in Scottsdale are accessible to persons with disabilities and provide persons with disabilities the opportunity and resources to achieve their individual potentials. Provide funding to non-profit agencies that assist Scottsdale citizens to achieve or maintain independence and self-sufficiency.**

- **Continue to fund non-profit agencies that assist Scottsdale's special needs populations to achieve and maintain independence and self-sufficiency.**

2. Resources to address special needs populations:

- **City of Scottsdale Capital Improvement Program funds are committed to replace the Civic Center Senior Center and renovate and expand the Vista del Camino Neighborhood Center.**
- **General operating revenues fund the annual operation of two senior centers and two human services centers and adaptive recreation programs for persons with disabilities.**
- **Non-profit providers of services to persons with physical and developmental disabilities, frail elderly, elderly, and families dealing with HIV/AIDS will continue to have the ability to apply for city and federal grant funding each year from**
 - **CDBG funds for public services**
 - **Scottsdale Cares**
 - **Scottsdale General Funds**
- **The continued issuance of brokerage licenses will allow special needs populations to access the services of non-profit providers in City Human Services Centers.**

**Non-homeless Special Needs (91.205 (d) and 91.210 (d))
Analysis (including HOPWA)**

Note: Also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Estimate, to the extent practicable, the number of persons in various subpopulations that are not homeless but may require housing or supportive services, including the elderly, frail elderly, persons with disabilities (mental, physical, developmental, persons with HIV/AIDS and their families), persons with alcohol or other drug addiction, and any other categories the jurisdiction may specify and describe their supportive housing needs. The jurisdiction can use the Non-Homeless Special Needs Table (formerly Table 1B) of their Consolidated Plan to help identify these needs.

Note: HOPWA recipients must identify the size and characteristics of the population with HIV/AIDS and their families that will be served in the metropolitan area.

2. Identify the priority housing and supportive service needs of persons who are not homeless but require supportive housing, i.e. elderly, frail elderly, persons with disabilities (mental, physical, developmental, persons with HIV/AIDS and their families), persons with alcohol or other drug addiction by using the Non-homeless Special Needs Table.
3. Describe the basis for assigning the priority given to each category of priority needs.
4. Identify any obstacles to meeting underserved needs.
5. To the extent information is available, describe the facilities and services that assist persons who are not homeless but require supportive housing, and

programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing.

6. If the jurisdiction plans to use HOME or other tenant based rental assistance to assist one or more of these subpopulations, it must justify the need for such assistance in the plan.

Five-Year Non-homeless Special Needs Analysis response:

- A. The estimate of need in the following chart is based on data taken from national studies that identified total US population in each assigned category. The ratio of the persons in the category was then applied to the total population of Maricopa County. Scottsdale's share of the population of Maricopa County is approximately 7%. Scottsdale's proportional share of the population is then considered to be the outside estimate of Scottsdale residents in that special needs population.**
- B. The Housing Board and Human Services Commission have jointly agreed to identify supportive services connections among various applications for housing assistance and to consider some weighting of applications that demonstrate connections between housing for special needs populations and supportive services.**

Table 1B

Special needs populations identified here are ranked as high priority for Consolidated Planning Purposes but may not necessarily be funded through CDBG/HOME	Population count for Maricopa County	Data Sources	Population count proportionate to City of Scottsdale is 7%	Types of supportive services needed by this population	Identified funding gap in services	Identified sources of services for this population
Elderly	358,979	2000 Census	25,129	Case management, Befriending services, Counseling, Adult day care, Home Care, Home delivered meals	Area Agency on Agency Study in 2000 indicated current funding serves about one third of need.	Scottsdale Senior Centers, Congregate Meals, Peer Counseling, VICAP, Jewish Family Services, Assistance for Independent Living
Frail elderly	24,770	<i>Frailty in Older Adults, Evidence for a Phenotype.</i> Journal of Gerontology, 2001	1,734	Case management, Befriending services, Counseling, Adult day care, Home care, Home delivered meals, Help service, Nursing/ medical services	Area Agency on Agency Study in 2000 indicated current funding serves about one third of need.	Scottsdale Senior Centers, Congregate Meals, Peer Counseling, VICAP, Jewish Family Services, Home delivered meals, FSAL Adult Day Care, Beatitudes
Persons with severe mental illness	79,876	<i>Mental health: A Report of the Surgeon General,</i> USDHS, 1999	5,591	Outreach and identification, Treatment, Health care, Income support, Rehabilitation services		ACCHS, Jewish Family Services, Value Options

Special needs populations identified here are ranked as high priority for Consolidated Planning Purposes but may not necessarily be funded through CDBG/HOME	Population count for Maricopa County	Data Sources	Population count proportionate to City of Scottsdale is 7%	Types of supportive services needed by this population	Identified funding gap in services	Identified sources of services for this population
Developmentally disabled persons	24,116	MR/DD Data Brief, University of Minnesota, 2001	1,688	Assistive technology, Employment and training, Information and referral, Transportation, Caregiver respite	Area Agency on Agency Study in 2000 indicated current funding serves about one third of need.	STARS
Physically disabled persons	307,215	Estimated from 2000 Census	21,505	Assistive technology, Employment and training, Information and referral, Transportation, Caregiver respite	Area Agency on Agency Study in 2000 indicated current funding serves about one third of need.	Sun Sounds, ABIL, Advocates for the Disabled
Alcohol/drug addicted persons	254,998	US Department of Health and Human Services, September 5, 2003 report	17,849	Monitoring, Screening, Information and referral, Detox medication, Education, Self-help groups		Community Bridges
Persons with HIV/AIDS and their families	9825	Estimate extrapolated from HIV/AIDS Statistics, National Institute of Allergy and Infectious Diseases	688	Case management, Emergency financial assistance, Food, Transportation, Early intervention, Education, Wellness and nutrition		Phoenix Shanti, Body Positive

Housing Opportunities for People with AIDS (HOPWA)

Note: Also refer to the HOPWA Table in the Needs.xls workbook.

1. The Plan includes a description of the activities to be undertaken with its HOPWA Program funds to address priority unmet housing needs for the eligible population. Activities will assist persons who are not homeless but require supportive housing, such as efforts to prevent low-income individuals and families from becoming homeless and may address the housing needs of persons who are homeless in order to help homeless persons make the transition to permanent housing and independent living. The plan would identify any obstacles to meeting underserved needs and summarize the priorities and specific objectives, describing how funds made available will be used to address identified needs.
2. The Plan must establish annual HOPWA output goals for the planned number of households to be assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. The plan can also describe the special features or needs being addressed, such as support for persons who are homeless or chronically homeless. These outputs are to be used in connection with an assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
3. For housing facility projects being developed, a target date for the completion of each development activity must be included and information on the continued use of these units for the eligible population based on their stewardship requirements (e.g. within the ten-year use periods for projects involving acquisition, new construction or substantial rehabilitation).
4. The Plan includes an explanation of how the funds will be allocated including a description of the geographic area in which assistance will be directed and the rationale for these geographic allocations and priorities. Include the name of each project sponsor, the zip code for the primary area(s) of planned activities, amounts committed to that sponsor, and whether the sponsor is a faith-based and/or grassroots organization.
5. The Plan describes the role of the lead jurisdiction in the eligible metropolitan statistical area (EMSA), involving (a) consultation to develop a metropolitan-wide strategy for addressing the needs of persons with HIV/AIDS and their families living throughout the EMSA with the other jurisdictions within the EMSA; (b) the standards and procedures to be used to monitor HOPWA Program activities in order to ensure compliance by project sponsors of the requirements of the program.
6. The Plan includes the certifications relevant to the HOPWA Program.

Five-Year Strategic Plan HOPWA response:

The City of Scottsdale is not a recipient of HOPWA funding.

Specific HOPWA Objectives

1. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the strategic plan.

Five-Year Specific HOPWA Objectives response:

The City of Scottsdale is not a recipient of HOPWA funding.

OTHER NARRATIVE

Include any Strategic Plan information that was not covered by a narrative in any other section.

Performance Measurement System

As part of the planning process, 200 non-profit service providers, members of the City's Housing Board and Human Services Commission and individual citizens were invited to comment on housing and non-housing community development needs. The templates and the spreadsheets on the individual responses to the surveys are included in the Additional Files folder.

The needs assessment template listed common housing and community development needs and the three possible priorities for each need. It also asked for an assessment of fair housing needs.

A template for goals and objectives was developed primarily along the lines of the national United Way Performance Measurement model. It documented:

- The need that was chosen to be addressed
- The "goal" as *what thing to be accomplished*
- The "activity" as *the eligible grant funded activity to be undertaken*
- The "output" as *the number and unit of measure*
- The "input" as *the fund amount and fund source*
- To meet an identified "desired outcome"; e.g. an increase in the number of quality, affordable dwelling units which would address one of the national objectives of the CDBG program.

**The Analysis of Impediments to Fair Housing Choice
Actions to Overcome Identified Impediments**

IMPEDIMENTS TO BE ADDRESSED	GOALS	STRATEGIES TO MEET THE GOALS	RESPONSIBLE ENTITIES ASSIGNED TO MEET GOALS	PROPOSED INVESTMENT	PERFORMANCE MEASURE
Lack of Education	Fair Housing Education & Planning	<p>Sponsor FH Workshop</p> <p>Conduct FH Workshops for tenants & landlords</p> <p>Invest in community resources & provide outreach materials and information to promote community involvement in FH issues</p>	City of Scottsdale	<p>\$10,000 (CDBG)</p> <p>\$1,500 (CDBG)</p> <p>\$1,000 (CDBG)</p>	<p>One Fair Housing Workshop each year</p> <p>One Fair Housing/Landlord Outreach Workshop</p> <p>Number of Highlighters, Pens and Calculators with Fair Housing Logo and City of Scottsdale Fair Housing phone number</p>
<p>Zoning & Building Restrictions</p> <p>Availability of Accessible Housing</p>	Update City ADA Transition Plan	<p>Contract with professional ADA consultant</p> <p>Identify & prioritize accessibility barriers</p> <p>Suggest removal options of barriers</p> <p>Create & track modifications on ADA database</p> <p>Implement 504 accessibility compliance</p>	City of Scottsdale	General funds budgeted in the Capital Improvement Program	Number of contracts to implement transition plan
Treatment by & Attitude of Sellers	Protect rights of persons for FH opportunities	<p>Provide TA on FH rights and referrals to file a complaint with AFHC, HUD & AG</p> <p>City staff to attend FH training & workshops</p> <p>Ensure FH practices conducted throughout jurisdiction</p>	City of Scottsdale, Citizen & Neighborhood Resources	\$5,000 (CDBG)	Number of technical assistance services made to citizens and number of referrals to AFHC, HUD & AG

Zoning & Building Restrictions	Solicit bids from MWBE for housing rehab projects	Contact all contractors including MBE/WBE	City of Scottsdale, Citizen & Neighborhood Resources	Housing rehabilitation loans	Number of contacts MBE/WBE/DBE contractors on all rehab bids
Professional development in Fair Housing	Participation in the Arizona Fair Housing Partnership	Execute the membership agreement with the Arizona Fair Housing Partnership	City of Scottsdale Community Assistance	Staff time	Number of meetings attended each year
Update to Analysis of Impediments to Fair Housing Choice	A current AI revised during the term of this Consolidated Plan	Develop a scope of work for the update	City of Scottsdale Citizen and Neighborhood Resources	Staff time or payment to a consultant to be determined after scope is developed	Update completed during the term of the Consolidated Plan

Issues on the Horizon

Disposition of the Civic Center Senior Center.

Disposition of property leased to Scottsdale Training and Rehabilitation Services (STARS), formerly known as the Scottsdale Foundation for the Handicapped.

Citizens Participation Plan and Required Policies and Procedures

**MARICOPA HOME CONSORTIUM
CITIZEN PARTICIPATION PLAN
FY 2005/2009**

Applicability

This document implements the citizen participation planning regulations applicable under Consolidated Plan submittal requirements noted under 24 CFR 91.105. This citizen participation plan applies to the following jurisdictions submitting Consolidated Plans covering FY 2005 through FY 2009, pursuant to:

- 24 CFR 91.400 for Consolidated Plan submission for the
 - The Maricopa HOME Consortium
 - The Maricopa Urban County
- 24 CFR 91.200 for Consolidated Plan submission for the
 - City of Chandler
 - City of Glendale
 - City of Mesa
 - City for Peoria
 - City of Scottsdale
 - City of Tempe
 - Town of Gilbert

The Maricopa HOME Consortium includes the Cities of Chandler, Glendale, Mesa, Peoria, Scottsdale, Tempe, and the Town of Gilbert, with Maricopa County as the designated Lead Agency. The Consortium has elected to establish July 1 through June 30 as the Program Year under forthcoming Consolidated Plan submissions in FY 2005 through 2009. This program year corresponds with each jurisdiction's fiscal year.

Consolidated Plan Summary

HUD regulations noted in 24 CFR 91.105 require the preparation of Consolidated Plans for the Maricopa HOME Consortium, Urban County, and the entitlement communities of Chandler, Glendale, Mesa, Peoria, Scottsdale, Tempe, and Gilbert. The Consolidated Plan is prepared in draft form by April in the year the Plan takes effect and includes needs, priorities and long- and short-term strategies concerning affordable housing, homeless/special needs and community development in the region. The Consolidated Plan includes a five-year plan and an annual Action Plan and serves as a long- and short- term investment guide for federal Community Development Block Grant (CDBG), Emergency Shelter Grants (ESG), HOME Investment Partnerships Program (HOME), American Dream Downpayment Initiative (ADDI), and Housing Opportunities For Persons With Aids (HOPWA) resources in the region. The Consolidated Plan is also consulted prior to the award of other funding administered by the Department of Housing and Urban Development.

The Consolidated Plan prepared for the Maricopa HOME Consortium shall be

regional in nature and will focus on affordable housing and homeless/special population needs, priorities and strategies pursuant to 24 CFR 91.4; while that prepared for the Urban County will address non-housing and community development needs. The Consolidated Plans prepared for the entitlement communities of Chandler, Glendale, Mesa, Peoria, Scottsdale, Tempe, and Gilbert are local in nature and shall address non-housing, community development needs, priorities and strategies. Such local Consolidated Plans may refer to the Maricopa HOME Consortium Consolidated Plan to address affordable housing and homeless issues that are deemed to be regional in nature, as well as refer to data and analyses conducted concerning affordable housing for the individual locality. For more information concerning the citizen participation process associated with FY 2005 Consolidated Plans, please contact one or all of the following individuals:

- Mr. Jim Prante, Community Development Director, Maricopa County at (602) 240-2210, ext. 204.
- Mr. Pat Tyrrell, City of Chandler at (480) 782-3210.
- Mr. Gilbert Lopez, City of Glendale at (623) 930-3670.
- Ms. Kit Kelly, City of Mesa at (480) 644-2168.
- Mr. Bill Patena, City of Peoria at (623) 773-7167.
- Mr. Mark Bethel, City of Scottsdale at (480) 312-2309.
- Ms. Liz Chavez, City of Tempe at (480) 350-8958.
- Mr. Carl Harris-Morgan, Town of Gilbert (480) 503-6893.

Provisions of the Maricopa HOME Consortium Citizen Participation Plan

I and II. Encouragement of Citizen Participation and Information To Be Provided

In order to encourage citizen participation, the following efforts shall be undertaken by affected Maricopa HOME Consortium members. Affected members are Maricopa County Community Development, the Cities of Chandler, Glendale, Mesa, Peoria, Scottsdale, Tempe, and the Town of Gilbert.

1) The Maricopa HOME Consortium members shall consult with housing authorities in their jurisdictions to elicit participation of the residents of public and assisted housing in plan development and review, which is anticipated to be derived from PHA planning activities stipulated under 24CFR Part 903. As needed and applicable, affected Maricopa HOME Consortium members will also consult with low-income residents of targeted revitalization areas in which federal projects are anticipated. Consortium members shall make Consolidated Plan information available to local housing authorities on a continuing basis for any public hearings to be held under the HUD Comprehensive Grant Program or Public Housing Agency Plan established pursuant to 24CFR Part 903.

2) Affected members of the Maricopa HOME Consortium shall each hold at least two public hearings concerning the Consolidated Plan. The first

meeting shall be held during Consolidated Plan formulation and preparation, while the second shall be held once draft Consolidated Plans have been completed. One or both of the public meetings to be conducted by affected Consortium members shall include the following items:

- The amount of CDBG, ESG, HOME, ADDI, and HOPWA resources anticipated to be made available within affected member jurisdictions on a fiscal year basis, and the eligible range of activities that may be undertaken concerning such federal programs.
- The amount of CDBG, ESG, HOME, ADDI, and HOPWA resources anticipated to benefit income-qualified persons residing within affected member jurisdictions on a fiscal year basis.
- Plans by affected HOME Consortium members to minimize the displacement of persons from the intended uses of CDBG, ESG, HOME, ADDI, and HOPWA resources anticipated to be invested during any given fiscal year.
- Perspectives on priorities and housing and community development needs in each affected HOME Consortium member jurisdiction.
- Other aspects of the Consolidated Plans as applicable.

3) On or before April 1st of any given year, affected Maricopa HOME Consortium members will make available their draft Consolidated Plans and the previous year's Comprehensive Annual Performance Evaluation Report (CAPER) to each housing authority, selected libraries, surrounding municipal governments (as applicable), and selected other locations for the mandatory 30-day public comment period to end no later than the 1st of May of any given year. The public shall be notified of this opportunity for review and comment in newspaper/s with general circulation in each affected Consortium member's jurisdiction and shall identify the locations where citizens may review copies of draft Consolidated Plans and relevant CAPERs.

4) In early September of each year, Maricopa HOME Consortium members shall make available their draft CAPERs for the previous fiscal year to each housing authority, selected libraries, surrounding municipal governments (as applicable); and selected other locations for the mandatory 15-day public comment period to end no later than September 30.

III. Access To Records

All affected Maricopa HOME Consortium members shall provide citizens, public agencies and other interested parties with reasonable and timely access to public records relating to their past use of CDBG, ESG, HOME, HOPWA and related assistance for the previous five years. This information shall be made available to interested parties in alternate formats as reasonably requested and shall be so noticed.

IV. Technical Assistance

All affected Maricopa HOME Consortium members will provide assistance to

very low- and low- income persons and groups representative of them that request such in developing proposals for funding under the CDBG, ESG, HOME, ADDI, or HOPWA resources treated in their Consolidated Plans. Such assistance will be provided to interested parties as requested and be noticed as available to the public.

V. Public Hearings

Public hearings to be conducted by affected HOME Consortium members shall be publicly noticed with a minimum one week lead time before the actual meetings are conducted and be noticed in newspapers with general circulation in the community. All postings shall include relevant information to permit informed citizen comment.

Where appropriate to the local community or where requested in advance, a bilingual staff person or translator shall be present at public hearings to meet the needs of non-English speaking residents. All public hearings to be conducted will be held at times and locations convenient to prospective program beneficiaries, and be conducted with accommodation for persons with disabilities when requested at least three working days in advance. Specific determinations on the issues noted above shall be made by staff of each affected HOME Consortium member on a case-by-case basis.

VI. Comments and Complaints

Any citizen, organization or group desiring to make a complaint regarding the Consolidated Plans treated herein may do so in writing to affected Maricopa Consortium members or verbally during the execution of such public hearings. Any citizen, organization or group may also make their views and/or complaints known verbally or in writing to the affected City or County Managers and/or affected jurisdiction Governing Bodies (City Council and Board of Supervisors). At all times, citizens have the right to submit complaints directly to the Department of Housing and Urban Development as well. All affected HOME Consortium members shall respond in writing to written complaints, grievances, or comments, or to comments made at public hearings, within 15 working days from receipt of such. The Maricopa County Board of Supervisors is the final disposition authority for complaints or grievances under the purview of Maricopa County, while the City/Town Councils of Chandler, Glendale, Mesa, Peoria, Scottsdale, Tempe, or Gilbert are the final disposition authority for complaints or grievances applicable to such jurisdictions.

VII. Adoption of Citizen Participation Plan

The Citizen Participation Plan is a required component of the Consolidated Plan. This Citizen Participation plan is anticipated to be adopted by the Maricopa County Board of Supervisors and City/Town Councils of Chandler, Glendale, Mesa, Peoria, Scottsdale, Tempe, and Gilbert concurrent with the scheduled adoption of each affected HOME Consortium member's 5-year Consolidated Plan, anticipated to occur on or before May 1st of 2005.

VIII. Comments Received At Public Hearings

Prior to transmitting any Consolidated Plan, Annual Plan, substantial amendment or CAPER, members shall compile any comments or views of citizens received in writing or orally at public hearings. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons therefore, shall be attached to final submissions conveyed to HUD.

IX. Criteria and Process For Amendments To Consolidated Plan

Should any affected HOME Consortium member cause one of the following items to occur, an amendment to their Consolidated Plan would be required:

a) To make a substantial change in the allocation priorities or methods of distribution delineated in the plans. "Substantial" in this context is defined as:

Changes in any method of distribution for ESG, HOME, or HOPWA resources that will alter the manner in which funds are allocated to individual projects or entities *identified in the Annual Plan* by at least 20% of any annual allocation, subject to other program requirements in the CFR as applicable.

Changes made to *funding priorities* in the Consolidated Plans over time when not undertaken through annual submission requirements stipulated by HUD.

Project deletions or changes made in allocation priorities or methods of distribution that have the effect of changing the funding level of individual CDBG projects within an eligible activity *identified in its Annual Plan* by more than 10% of an entitlement jurisdiction's annual funding level, subject to other program requirements in the CFR as applicable.

Any new eligible activity funded with CDBG and not already identified in an Annual Plan, *as well as significant changes in the use of CDBG funds from one eligible activity to another, in an amount greater than 10% of the annual CDBG allocation.*

b) To carry out an eligible activity, using funds from any program covered by the Consolidated Plans (including program income), not previously described in the annual Action Plans.

c) To substantially change the purpose, scope, location, or beneficiaries of an activity. Changes that are made to *projects to be funded* in the Consolidated Plans over time when not undertaken through Annual Action Plan submission requirements stipulated by HUD.

Should "substantial" amendments be made to any aspect of the Consolidated Plans treated herein after its formal adoption, affected HOME Consortium members will undertake the following: [refer to 91.105(b)(2)(iv) and (b)(6)].

- a) In the instance of Maricopa County, inform affected units of local government.
- b) Provide reasonable notice of the proposed amendment/s in applicable newspaper/s of general circulation to enable review and comment by the public for at least 30 days. Conduct a public hearing on the subject of the proposed amendment during the 30-day comment period consistent with Sections III through VI noted herein.
- c) Submit such amendment/s to their respective Governing Boards for approval.
- d) Upon the termination of the 30-day comment period, periodically notify HUD of any amendments executed, citizen comments received and the response/s by affected Consortium members to such comment/s.

All affected Maricopa HOME Consortium members will minimize the displacement of persons assisted through the use of CDBG, ESG, HOME, ADDI, or HOPWA resources. The policies to be followed are separately included in this document, and all Maricopa HOME Consortium members have agreed to abide by the Contents. For efforts other than federally funded acquisition or rehabilitation, Consortium members may utilize adopted local policies concerning displacement assistance.

OTHER CITIZEN PARTICIPATION REQUIREMENTS

People and agencies seeking resources from individual Maricopa HOME Consortium members may need to comply with additional citizen participation requirements imposed on them by such entities. For additional information in this regard, contact the individuals or organizations noted under the "Plan Summary" in this document.

ACQUISITION AND RELOCATION

Preface

This policy is necessary to insure uniform, complete and accurate acquisition and relocation activities, procedures and files. Acquisition may in some cases be undertaken by the subrecipient, but only with the close coordination of Maricopa County Community Development Staff and/or consultants.

The Maricopa County Community Development, in carrying out its responsibility for CDBG, HOME and ADDI Program administration, and as the designated "State Agency" responsible for acquisition and relocation associated with CDBG, HOME and ADDI Program assisted projects will use staff, other Maricopa County and professional consultants as necessary to comply with the requirements of the [Uniform Acquisition and Relocation Act of 1970 \(PL 91-646\)](#), as amended.

MARICOPA COUNTY COMMUNITY DEVELOPMENT POLICIES ON DISPLACEMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) and/or HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) FUNDED ACTIVITIES

Guideform Residential Antidisplacement and Relocation Assistance Plan under Section 104(d) of the Housing and Community Development Act of 1974, as Amended.

The Community Development (CD), in accordance with Federal Regulations for Displacement, 24 CFR 570.606(b), hereby issues this statement of policy regarding the displacement of persons by CDBG or HOME Program funded activities.

Any entity receiving CDBG or HOME Program funds will replace all occupied and vacant units that will be demolished or converted to a use other than as low/moderate income housing.

All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion. This includes any property obtained through a public undertaking. Before obligating or expending funds that will directly result in such demolition or conversion, the entity will make public and submit to the HUD Field Office the following information in writing:

A description of the proposed assisted activity

The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than for low/moderate income dwelling units as a direct result of the assisted activity.

A time schedule for the commencement and completion of the demolition or conversion.

The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units.

The source of funding and a time schedule for the provision of replacement dwelling units, and the basis for concluding that each replacement dwelling unit will remain a low/moderate income dwelling unit for at least 10 years from the date of initial occupancy (i.e.: Deed of Trust, Deed Restriction, etc.).

The entity will provide relocation assistance, as described in 570.606(b)(2), to each low/moderate income household displaced by the demolition of housing or by the conversion of a low/moderate income dwelling to another use. Benefits will be provided relocatees and displacees according to the calculation of benefits derived pursuant to requirements of regulations promulgated under the Uniform Property Acquisition and Relocation Act of 1970, as amended.

Assistance To Aliens

An alien who is not lawfully present in the United States is prohibited from receiving assistance under the Uniform Relocation Act, per [49 CFR 24.208](#), and assisted housing programs. Circumstances may dictate that determination that an alien is ineligible would result in exceptional and extremely unusual hardship to a spouse, parent, child who is a United States citizen. Under these circumstances a subrecipient may wish to request CD assist in making relocation funds available. HUD will make a final determination on the eligibility of the request before any assistance is provided.

Permanent Displacement

Displacement is defined as follows: Permanent movement of person(s) or other entities from a dwelling unit or business location resulting from CDBG funded code inspection, rehabilitation, demolition or acquisition.

In order to minimize displacement and mitigate adverse effects, the policy shall consist of the following steps, in the event displacement is caused by current or future CDBG or HOME Program funded projects:

CD will avoid or minimize permanent displacement whenever possible and only take such action when no other viable alternative exists.

The impact on existing persons and properties will be considered in the development of CDBG and HOME Program funded projects.

Citizens shall be informed of CDBG or HOME Program project area(s) through information made available as part of the annual proposed and final statements on use of CDBG and HOME Program funds.

Current regulations, HUD notices and policies will be followed when preparing informational statements and notices.

Written notification of intent will be given to eligible property owners who may be displaced and/or relocated due to an approved project activity.

CD will assist **those** displaced in locating affordable, safe, decent and comparable replacement housing.

CD will ensure that "just compensation" for CDBG or HOME Program acquired property (as determined by appraised fair market value) is paid with relocation benefits, if applicable.

CD will provide for reasonable benefits to any person permanently displaced as a result of the use of CDBG funds to acquire or substantially rehabilitate property.

Reasonable benefits will follow established policies set forth in applicable federal, state and local regulations.

Provision of information about equal opportunity and fair housing laws in order to ensure that the relocation process does not result in different or separate treatment on account of race, color, religion, national origin, sex, or source of income.

Displaced families will be given a preference through Section 8, Conventional Public Housing or any other federally funded program for which they might qualify. This priority is contingent upon availability of certificates, voucher or placement coupon by the agency certified to handle assistance in the jurisdiction.

Temporary Displacement

CDBG or HOME Program funded activities may involve temporary displacement. While strict adherence to provisions of the Uniform Relocation Act are not specified, it is the policy of CD that all subrecipients shall take steps to mitigate the impact of CDBG or HOME Program funded code inspections, rehabilitation, demolition or acquisition that results only in temporary movement of person(s) from a dwelling unit. Such temporary displacement primarily involves demolition and reconstruction of a single-family owner-occupied home. Accordingly, the citizens involved in a temporary movement shall be fully informed of the below matters and appropriate steps shall be taken to insure that fair and equitable provisions are made to:

- Insure that owners receive compensation for the value of their existing house prior to demolition.

- Receive temporary living accommodations while their HOME Program **funded unit** is being demolished and reconstructed.

- Move and temporarily store household goods and effects during the demolition and reconstruction evolution.

- Reimburse all reasonable out-of-pocket expenses incurred in connection with the temporary relocation, including moving costs and any increased rent and utility costs.

AFFIRMATIVE MARKETING POLICY

Maricopa Home Consortium Affirmative Marketing Policy and Procedures for HOME-Assisted Housing

Purpose

The purpose of this policy is to establish a standard Affirmative Marketing Policy and procedures for HOME-assisted housing containing five or more housing units.

Policy

The public, property owners, and potential tenants shall be informed about affirmative marketing aspects of the HOME-assisted housing activity, the regulations and the goal of attracting persons from all racial, ethnic and gender groups in the housing market area to the available housing. This policy shall apply equally to all recipients of HOME funds.

Procedures

A. Methods for informing the public, property owners, and potential tenants about Federal Fair Housing Laws and the Affirmative Marketing Policies should include the following:

Initial and subsequent unit occupants will be subject to the Affirmative Marketing Policy.

The public and potential beneficiaries will be informed about affirmative marketing in a number of ways. First, the affirmative marketing requirements and the goal of attracting persons of all races/ethnic groups and genders will be stated to the public in all articles and press releases published in the local newspapers.

Property owners and subrecipients will be informed about the affirmative marketing aspects of the HOME Program upon initial contact, whether by telephone, letter or brochure. Owners may also be reached through articles in local newspapers; especially in the real estate sections and such articles will include information about affirmative marketing. All brochures, letters, etc. sent to potential applicants for HOME funds will include a statement about the affirmative marketing requirements.

B. Requirements and practices regarding affirmative marketing to be carried out by property owners should include the following:

Property owners and subrecipients will be required to carry out affirmative marketing procedures in terms of advertising HOME-assisted units and attracting tenants of all racial, ethnic and gender groups. When advertising rental units, owners shall state in their ads that Section 8 tenants are welcome in these particular units. HOME-assisted units to be occupied by Section 8 voucher or certificate holders will be governed by the Housing Authority's Equal Opportunity Housing Plan.

Property owners and subrecipients will be required to carry out affirmative marketing procedures for the entire period of affordability of the HOME assisted units.

In addition to requiring the affirmation of the Non-Discrimination and Equal Opportunity Policy, the Consortium will provide a list of groups the owner should contact when marketing the availability of their units to persons least likely to apply. That list will include an appropriate local newspaper such as the *Glendale Star*, *Arizona Republic*, *El Sol*, the *Westsider*, *Scottsdale Progress*, *Mesa Tribune*, *Tempe Daily News* and *Chandler Chronicle*. Also listed will be the local Community Action Programs such as Glendale Community Action Program or Avondale Community Action Program, and the local housing departments such as the Glendale Community Housing Services Department or the Maricopa County Housing Authority.

C. Procedures to be used by owners and subrecipients to inform and solicit applications from persons in the housing market that are not likely to apply for the housing without special outreach should include the following:

The Maricopa HOME Consortium will assist subrecipients in their efforts to reach persons in the community and especially in the eligible neighborhoods. The Housing Authorities have contacts in a number of public agencies that can be used, and community gathering spots, such as libraries, senior centers and laundromats, which often have bulletin boards used to advertise apartment rentals. In addition, various media such as TV and radio public service spots, local newspapers, etc., may be used to announce the program and availability of HOME-assisted units.

D. Affirmative Marketing record keeping and assessment should consist of the following:

The Maricopa HOME Consortium will require that records be kept on all program announcements, brochure distribution, articles, and radio-TV spots relating to the HOME Program. Persons calling to inquire about the availability of HOME-assisted units may be asked how they first heard about the program and whether they are aware of the Affirmative Marketing Policy.

Property owners, subrecipients, and landlords of the HOME-assisted units should be informed that they must keep records on any advertising of the HOME-assisted units, whether by ad in a newspaper, a posted notice or a sign in the unit window to provide evidence that the affirmative marketing of the units to tenants is taking place.

In addition, landlords will provide information to the Housing Authority, depending on unit location and on the lease status of Section 8 certificate/voucher holders, so that the availability of the units for affirmative marketing efforts is known.

Where a HOME-assisted unit is not subsequently occupied by a Section 8 certificate/voucher holder, landlords will be asked to provide information about characteristics of new tenants (income, race, family size, etc.), as part at a review of the HOME-assisted units. When new tenants have moved in, landlords will be asked to determine the means by which the tenants learned about the availability at the unit, and evaluate the affirmative marketing practices used to recruit such tenants, if possible.

The Maricopa HOME Consortium will document the race, ethnicity and gender of the head of household of existing tenants prior to the investment of HOME assistance; and, if there is a change, the Consortium will also document the race, ethnicity and gender of the head of household of the first occupant of an assisted unit.

Failure to demonstrate good faith in the correction of violations of this policy may result in termination of subrecipient agreements and/or disqualification from future funding under this program.

E. The Maricopa HOME Consortium will develop a minority/women business outreach program following the minimum HUD standards and requirements. The outreach efforts to be conducted for minority and women-owned businesses will include the following items:

A good faith, comprehensive and continuing endeavor.

A statement supporting public policy and commitment published in the print media of widest local circulation.

An office and/or key, ranking staff person with oversight responsibilities and access to the chief elected official.

The use of all available and appropriate public and private sector local resources.

MINORITY BUSINESSES AND WOMEN'S BUSINESS ENTERPRISES POLICY**Minority Businesses and Women's Business Enterprises Policy and Procedures For the Community Development Block Grant and Home Programs, and Business Outreach Program Developments****Policy**

The Maricopa HOME Consortium will comply with HUD's responsibilities under Executive Orders 11625, 1234 concerning Minority Business Enterprises (MBE) and 12138 concerning Women's Business Enterprises (WBE) making all efforts to encourage the use of minority and women's business enterprises in connection with public works contracts, CDBG, and HOME funded activities.

The purpose at this policy is to take affirmative steps to assure that small and minority businesses and women's business enterprises are utilized when possible as a source of supplies, equipment, construction, and services. These affirmative steps will include the following:

The inclusion of qualified small and minority businesses and women's business enterprises on solicitation lists, solicitation of bidding for public works, professional service or rehabilitation contracts.

Assurances that small and minority businesses and women's business enterprises are solicited whenever they are potential sources, particularly for purchases of supplies and materials.

The division of total requirements into smaller tasks or quantities so as to permit maximum participation where economically feasible, and where allowable under federal and local procurement requirements.

Where the requirement permits, establishment of delivery schedules designed to encourage participation by small and minority businesses and women's business enterprises.

If any subcontracts are to be let, require the prime contractor to take the affirmative steps noted above.

Procedures

The objective of these procedures is to establish and oversee a minority outreach program within the Maricopa HOME Consortium to ensure the inclusion, to the maximum extent possible, of minorities and women, and entities owned by minorities and women.

To ensure the inclusion, to the maximum extent possible, of entities owned by minorities and women, the Maricopa HOME Consortium will develop the following program:

A. The Maricopa HOME Consortium maintains an inventory of certified minority businesses and women's business enterprises identifying their capacities, services, supplies, and products.

B. A notice to minority business enterprises and women's business

enterprises has been developed explaining the steps and procedures to be followed in participating in contracts and business opportunities.

C. The Maricopa HOME Consortium will advertise using the local media such as the *Westsider*, *El Sol*, *Glendale Star*, *Scottsdale Progress*, *Mesa Tribune*, *Tempe Daily News*, *Chandler Chronicle*, *Arizona Republic*, and *Business Gazette* to market and promote contracts and business opportunities for MBE and WBE. Cable public access is also utilized.

D. The Maricopa HOME Consortium will participate and promote meetings, conferences, seminars, etc, with minority businesses and women's business enterprises, including the Arizona Minority Development Council.

E. A centralized record on the use and participation of minority businesses and women's business enterprises as contractors/subcontractors in all HUD-assisted contracting activities will be reported to HUD on the contract and subcontract activity report HUD-2516.

To facilitate opportunities for minority businesses and women's business enterprises to participate as vendors and suppliers of goods and services, the Maricopa HOME Consortium has developed a solicitation and procurement procedure. The procedure in place is as follows:

Bids should be advertised in the local newspapers, local cable TV, Chambers of Commerce, and procurement assistance programs.

Information on procurement procedures should be made readily available to minority businesses and women's business enterprises.

Maricopa County participates in the Arizona Minority Development Council programs and trade shows. The business community is given the opportunity to call the appropriate office and comment on the specifications or terms at a bid or proposal. Changes made by addendum are issued to all that were sent the original document. Copies are sent to local Chambers of Commerce.

Additional actions and procedures undertaken by Consortium members to foster outreach to minority businesses and women's business enterprises will include, but is not limited, to the following:

Maintenance and update of the inventory of minority businesses and women's business enterprises.

Distribution of notices to minority businesses and women's business enterprises in accessing Consortium contracting opportunities through a variety of means outlined below.

Continuation of the advertisement of bid opportunities and certification procedures in the local media like the *Westsider*, *El Sol*, *Glendale Star*, *Scottsdale Progress*, *Mesa Tribune*, *Tempe Daily News*, *Chandler Chronicle*, *Arizona Republic*, and *Business Gazette*; through Cable TV; via local Chambers of Commerce (procurement assistance programs); through

minority Chambers (procurement assistance programs), and other relevant media opportunities.

Continuation of participation with the Minority Businesses and Women's Business Enterprises Program Office of Maricopa County, thereby enabling an enhanced distribution of minority businesses and women's business enterprises bid opportunities for all Consortium contracting opportunities. Maricopa County, through its Minority Businesses and Women's Business Enterprises Program Office, is active in the National Minorities Contractors Association and thus attends meetings, seminars, conferences and related training sessions on a continuing basis to consistently enhance outreach and promotion.

Continuation of participation by Maricopa County on the Minority Supplier Development Council and the Arizona Fair Housing Partnership to foster enhanced minority businesses and women's business enterprises outreach and promotion.

Continuation of County endeavors regarding an IGA committee consisting of State ADOT, State Civil Rights Office, City of Phoenix, City of Tucson, Tucson Airport Authority and Pima County to establish reciprocal certification arrangements for minority businesses and women's business enterprises to foster minority outreach, certification and promotion.

MONITORING

Monitoring is a continuous process of review to ensure adequate performance and compliance with all applicable statutes, regulations, and policies. To be an effective tool for improving performance and avoiding non-compliance, monitoring requires the on-going application of appropriate planning, implementation, communication, and follow-up during each phase of an activity. The typical phases of an activity include the initial allocation of funding, the written agreement, the monthly progress reports, the requests for reimbursement of expenditures, and the closing reports.

Forms of Monitoring

Monitoring may include the following procedures:

- Review of monitoring reports, audits and management letters at application;
- Review of federal requirements during contract signing;
- Review of periodic reimbursement requests/performance reports, technical assistance (meetings, telephone calls, site visits, written correspondence, etc.);
- Desk reviews;
- On-site reviews;
- Other comprehensive monitoring as warranted.

Desk reviews consist of in-house reviews of documentation submitted to the reviewer. On-site reviews consist of reviews of program files, fiscal systems and financial records.

Risk Assessment

The level of monitoring to be conducted will be determined by the risk classification assigned to the entity. Entities receiving CDBG/HOME funds will be evaluated annually to determine the appropriate risk classification. Entities deemed to be "low risk" will be subject to desk review. Entities deemed to be "high risk" will receive an on-site monitoring review.

To be classified as "low-risk", an entity must generally meet the following criteria:

An on-site visit has been conducted within the last two years.

There have been no or insignificant compliance or performance problems noted.

To be classified as "high-risk", an entity may meet one or more of the following risk factors:

The entity is new to the CDBG/HOME Program.

There has been a high rate of employee turnover or turnover in key staff positions.

There has been noncompliance with one or more contract provisions.

There were significant findings and/or concerns noted in previous desk reviews or on-site monitoring visits.

There are significant unresolved audit findings.

There has been a high incidence of citizen/vendor complaints. Reimbursement requests/performance reports contain inaccurate or incomplete information.

There is a demonstrated need for on-going technical assistance.

Please note the risk designations are not limited to the above-stated conditions and may be assigned due to other circumstances, if required.

Monitoring Approach

To use limited administration funds more efficiently, eliminate duplicate monitoring activities and create a more consistent approach throughout the County, a team-monitoring approach will be used whenever feasible. To the greatest extent possible, each entity will receive either a desk review or on-site review once each year. The reviews will be conducted using a standardized monitoring tool developed by the Maricopa HOME Consortium (Consortium).

Peer Review

A peer review process will be used for monitoring Consortium members. Each Consortium member will be reviewed annually by a team consisting of rotating personnel from the members of the Consortium.

Subrecipient Monitoring

Subrecipients may also be subject to team monitoring. The Consortium member(s) responsible for administering the related CDBG/HOME agreements will monitor each subrecipient. This procedure will also apply to monitoring of Community Housing Development Organizations (CHDOs).

Refer to each Consortium member's Five-Year Consolidated Plan for additional requirements concerning the subrecipient monitoring efforts to be undertaken with CDBG/HOME resources.

Monitoring Results

Desk reviews and on-site reviews will result in written letters documenting any findings or concerns noted during the reviews. Whenever possible, monitoring letters should be issued in draft format to activity administrators for review and comment. Entities should be given 10 days in which to comment on the draft letters. Final monitoring letters will be issued to the chief executive officers of the monitored entities. Any comments received from activity administrators should be incorporated into the final monitoring letters.

Desk reviews and on-site reviews may also generate suggestions for improvements to program/financial systems. Any suggestions noted during the monitoring may be documented in a separate memorandum addressed to activity administrators.

Monitoring Maricopa County ESG Funds

The Maricopa County Department of Human Services will monitor ESG resources on a continuing basis. Allocation of funds is completed on a monthly basis, and all clients and data will be tracked according to Department and HUD guidelines. Contract fiscal claims will be reviewed monthly. An initial visit will be made after the contracts are awarded. A formal desk review and monitoring visit will be completed in the second quarter of the grant and a written plan will be prepared. The contractor will resolve any corrective actions immediately. Fiscal audits are required of contractors according to Federal and County guidelines. Contracts will be reviewed and validated for environmental clearance. Maricopa County Human Services Department staff will conduct a program and fiscal monitoring annually.

HOME/ADDI & ESG SPECIFIC REQUIREMENTS**RECAPTURE/RESALE PROVISIONS**

The HOME Investment Partnerships Program (HOME), 24 CFR §92.254, requires that housing provided through homebuyer assistance must be secured for the use of low-income households for a period of affordability. The affordability period is determined based on the amount of the HOME/American Dream Downpayment Initiative (ADDI) subsidy as follows:

<u>HOME Funds Provided</u>	<u>Affordability Period</u>
< \$15,000	5 Years
\$15,500 - \$40,000	10 Years
>\$40,000	15 Years

Under the HOME/ADDI regulations, participating jurisdictions have two options for controlling the resale of HOME/ADDI -assisted homebuyer property during the affordability period. These are the recapture option and the resale option. The participating jurisdiction must select which option it will use prior to providing assistance to the homebuyer.

Recapture Option – Under this option, the HOME subsidy must be returned to the HOME Program. This option allows the seller to sell to any willing buyer at any price. Once the HOME/ADDI funds are repaid, the property is no longer subject to any HOME/ADDI restrictions. The recaptured funds must be used for another HOME/ADDI -eligible activity.

Resale Option – Under this option, the seller must resell the original home to another income-eligible homebuyer. This sale must be at a price that is affordable to the purchaser, although the seller is also allowed a fair return on the sale. Under the HOME regulations, the participating jurisdiction must define both the terms of affordability and fair return.

Maricopa HOME Consortium Policy Regarding Recapture/Resale

It is the policy of the Maricopa HOME Consortium that each member of the Consortium may use either the recapture option or the resale option based on what is most beneficial to the member and to the potential homebuyer. Consortium members will select the method to be used prior to granting the HOME/ADDI assistance to the potential homebuyers. Each Consortium member will ensure the proper security instruments are executed to guarantee the HOME/ADDI investment for the affordability period for the selected recapture/resale option.

Members of the Maricopa HOME Consortium may also provide homebuyer assistance through a contract with a CHDO or non-profit housing provider. Members will negotiate with the CHDO or non-profit housing provider the appropriate recapture/resale requirements for the program provided. This provision shall be adequately addressed in CHDO/Subrecipient contracts, and the proper security instruments shall be provided.

Owners who sell their property before the expiration of the affordability period will be entitled to a fair return on their equity investment. Homeowner's equity includes the homeowner's original contribution to the down payment, payment of mortgage principal during the period of ownership, value of any improvements added at the owner's expense, and the appreciated value of the property since its initial purchase.

If the recapture option is used, the fair return to the seller will be calculated based on the net proceeds from the sale and the amount of the original HOME/ADDI investment in the property. The HOME/ADDI subsidy shall be recoverable by the Consortium member any time the house is sold before the expiration of the affordability period. The method that will be used to calculate the fair return and the HOME/ADDI subsidy to be recovered shall be detailed in the required security instruments. If the affordability period has been satisfied, the seller will be entitled to all net proceeds from the sale of the property.

If the resale option is used, the housing must remain affordable to the subsequent purchaser. The housing will be considered affordable if the subsequent purchaser's monthly payment of principal, interest, taxes and insurance do not exceed 30% of the gross income of a family with an income equal to 75% of median income for the area. If the property is no longer affordable to qualified homebuyers at the time of resale, the Consortium member may take steps to bring the property acquisition cost to a level that is affordable. This may result in the actual sales price being different to the seller than to the subsequent homebuyer. Upon the resale of the home, the property must pass HUD Housing Quality Standards. The Consortium member shall determine who is responsible for the necessary repair costs to bring the property up to standards. These requirements shall be detailed in the required security instruments. If the affordability period has been satisfied, the seller shall be free to sell the home to any qualified buyer.

In the case of a foreclosure or foreclosure sale, the period of affordability shall be terminated. Upon receipt of notice that a foreclosure is pending, the Consortium member or subrecipient shall take positive steps to assert rights to a share of the proceeds of the foreclosure sale. The Consortium member shall, to the extent feasible, recapture the original HOME/ADDI investment. If the homebuyer has failed to make payments to the first mortgage holder, the Consortium member will not be obligated to correct any deficient payments. The amount recaptured shall be based on the amount of the net proceeds from the foreclosure sale. If no net proceeds are generated, the HOME/ADDI investment shall not be recaptured. The method that will be used to calculate the amount of the recaptured funds shall be detailed in the required security instruments. If the affordability period has been satisfied, the Consortium member shall have no rights to the net proceeds resulting from the foreclosure sale.

If the original homebuyer ceases to occupy the property as the principal place of residence, voluntarily or involuntarily, or upon the death of the owner (or where ownership is joint upon the death of the sole survivor having the remaining interest), the original HOME/ADDI investment shall become due and payable. The method that will be used to calculate the amount of the recaptured funds shall be detailed in the required security instruments. If the property is occupied as a principal residence by a lineal descendant of a deceased owner, and the descendant's income level qualifies the descendant to receive HOME/ADDI assistance in the same manner in which the deceased owner qualified according to the most recent income limits, the Consortium member, at its discretion, can elect to allow the occupant to live on the property for the remainder of the affordability period. If the affordability period has been satisfied, the Consortium member shall have no interest in the occupants of the property.

*Security instruments are generally defined as deeds of trust, promissory notes, and other similar documents.

Summary of Citizens Comments

**Summary of Citizens Comments
Consolidated Plan 2005/2009
City of Scottsdale**

1. Citizen Participation

- Public participation in the CDBG/HOME planning and funding process is solicited throughout the year.
- An ad in the *Scottsdale Tribune* announced the informal orientation to the annual plan and funding application process and invites remarks on the Consolidated Plan and local needs. This was the first invitation for comments on community development needs. This meeting was held on October 6, 2004 in the morning to get the best possible attendance from service providers.
- Subsequent to the October orientation meeting, community development needs assessment surveys were mailed to more than 200 citizens, agencies and members of boards and comments; and 35 people responded.
- Agencies formally presented applications to the Human Services Commission and Housing Board at a joint public meeting on February 27, 2005.
- The Consolidated Plan was presented to City Council for formal adoption after a publicly noticed, public hearing in front of the City Council on April 19, 2005.

2. Efforts to Broaden Access to Information

- Public contact: Mark Bethel, Community Assistance Manager, (480) 312-2309 Community Assistance Office, 7515 East First Street, Scottsdale, AZ, 85251
- Publication of the Plan
 - The availability of the Draft Consolidated Plan was noticed in the *Scottsdale Tribune* on April 5, 2005, with the comment period and notice of public hearing.
 - Hard copies were available at the Community Assistance Office, City of Scottsdale libraries and Citizen Service Centers from April 12, 2005 through May 11, 2005.
 - The document were also available in electronic formats on the Community Assistance site on the city web page.
- Public Meetings. The public meetings on the Consolidated Plan were held:
 - On September 23, 2004, at a joint meeting of the Human Services Commission and the Housing Board, which included a discussion on the planning process for the Five Year Consolidated Plan. www.scottsdaleaz.gov/boards/HumServ/docs/2004/Sept/092304mn.pdf
 - On October 6, 2004, in conjunction with the orientation meeting that opens the annual CDBG, HOME, Scottsdale Cares and General fund application process.
 - On November 9, 2004, when city staff solicited comments from the Housing Board regarding proposed housing goals to be incorporated in the Consolidated Plan. <http://www.scottsdaleaz.gov/boards/Housing/docs/2004/110904Minutes.pdf>

- On March 10, 2005, at which the Human Services Commission formally recommended approval of the Five Year Consolidated Plan by the City Council.
http://www.scottsdaleaz.gov/boards/HumServ/_docs/2005/Mar/031005dmn.pdf
 - On April 12, 2005, staff reviewed the final draft of the Plan with the Housing Board.
- Public Hearings were held:
 - On January 27, 2005, before the Human Services Commission and the Housing Board.
 - Advertised January 19, 2005 in the *Scottsdale Tribune* (see Additional Documents folder for meeting minutes and comments below).
http://www.scottsdaleaz.gov/boards/HumServ/_docs/2005/Jan/012705mn.pdf
 - On April 19, 2005, before the City Council acted on approval of The Consolidated Plan.
 - Advertised April 5, 2005 in the *Scottsdale Tribune*.
- Access to Meetings: All meetings of Council, city boards and commissions are publicly noticed and noticed as open to reasonable accommodation with prior arrangement.

3. Comments from Citizens

- Thirty five citizens responded to citizen surveys. Nearly all of the comments focused on the continuing need for human services in Scottsdale.
- One letter was received which specifically suggested the City become more involved in regional cooperation in the provision of affordable housing in the East Valley.
- During the call to the public at the November 11, 2004 Human Services Commission meeting, a citizen spoke of the need for workforce housing and the need to establish a community based development corporation to bring additional housing resources to the community.

http://www.scottsdaleaz.gov/boards/HumServ/_docs/2004/Nov/111104mn.pdf

- Comments were received from members of the Human Services Commission and the Housing Board in review of the draft Consolidated Plan on January 27, 2005. These comments generally related to clarifying issues that had been raised in the draft documents related to needs, goals and barriers.
- During a final review of the Plan with the Housing Board on April 12, 2005, additional issues were raised regarding the potential loss of workforce and senior rental housing as HOME assisted properties reach the end of their periods of affordability.
- During the public hearing prior to the adoption of the Consolidated Plan.

4. Comments not accepted

None of the comments summarized here were rejected. All except the comment regard the periods of affordability have been incorporated to some extent within the text of the plan. The issue of periods of affordability may be addressed in future years as agencies seek new HOME and CDBG resources to purchase or develop new properties and those contracts are negotiated.

Ludwick, Paul

From: Bethel, Mark
Sent: Wednesday, April 20, 2005 2:56 PM
To: Edwards, Molly; Ludwick, Paul
Subject: FW: REMINDER - Presentation by David Rosen, Ph.D. hosted by the A SU Stardust Center for Affordable Homes and the Family

fyi

-----Original Message-----

From: Carl Harris-Morgan [mailto:carlhm@ci.gilbert.az.us]
Sent: Wednesday, April 20, 2005 2:30 PM
To: 'Bethel, Mark'
Subject: FW: REMINDER - Presentation by David Rosen, Ph.D. hosted by the A SU Stardust Center for Affordable Homes and the Family

FYI

Carl

-----Original Message-----

From: Teresa Brice-Heames [mailto:tbh@housingformesa.org]
Sent: Wednesday, April 20, 2005 10:47 AM
To: Kathleen.Kelly@cityofmesa.org; 'Carl Harris-Morgan'
Subject: FW: REMINDER - Presentation by David Rosen, Ph.D. hosted by the ASU Stardust Center for Affordable Homes and the Family

FYI

Teresa Brice-Heames

Housing For Mesa

251 W. Main, Suite 2

Mesa, AZ 85210

480-649-1335 (office)

602-451-2485 (cell)

tbh@housingformesa.org

From: Lillie Glenn [mailto:LILLIE.GLENN@asu.edu]
Sent: Wednesday, April 20, 2005 10:21 AM
Subject: REMINDER - Presentation by David Rosen, Ph.D. hosted by the ASU Stardust Center for Affordable Homes and the Family

04/21/2005

FRIENDLY REMINDER THAT TOMORROW DAVID ROSEN PRESENTS!!!!

Please join the ASU Stardust Center for Affordable Homes and the Family in welcoming Dr. Rosen. For more detailed directions please contact me via email at Lillie.Glenn@asu.edu.

Stardust Center for Affordable Homes and the Family

Special Guest Presenter

David Rosen, Ph.D.

"The Economics of Affordable Housing: Making it Work"

What can working families in Phoenix afford to pay for rental and owner housing? And what does housing cost in metro Phoenix? The difference is the "affordability gap." Understanding this gap is fundamental to developing and financing housing which remains affordable to working families. David Rosen, Principal of DRA (David Paul Rosen & Associates), is the consultant advising the Maricopa Workforce Housing Task Force on how to craft a region-wide strategy to meet the affordable housing needs of working households in the County. Dr. Rosen has advised on more than \$6 billion of affordable housing programs and transactions in 37 states over more than 26 years. He will provide an overview of the economics of affordable housing finance and development, the Task Force agenda, and answer questions from the University community about this challenge.



David Rosen, Ph.D.

Thursday, April 21st from 6:00 pm - 7:30 pm

Location: ASU Main Campus - The Bridge at the College of Architecture and Environmental Design

David Rosen is Principal and founder of David Paul Rosen & Associates (DRA), a public interest consulting firm since 1980 located in California with expertise in capital formation strategies for affordable housing and community economic development. Dr. Rosen's clients include federal agencies, the United States Congress, state and local agencies and legislative bodies, institutional investors, corporations, developers, nonprofit organizations and foundations.

He is well known nationally for groundbreaking work in capital formation strategies and financial structures benefiting low income and minority neighborhoods and families. Dr. Rosen's substantial achievements include the creation of state housing trust funds as permanent and dedicated annually renewable sources of revenue for the production and preservation of low income housing, innovative financing structures for redevelopment agencies, trend setting work in the negotiation and structure of financial commitments and partnerships with banks, insurance companies, government-sponsored enterprises, and other financial institutions.

Michael Pyatok, FAIA

Director, Stardust Center for Affordable Homes and the Family

Lillie C. Glenn, Manager

Arizona State University

Stardust Center for Affordable Homes and the Family

Phone: (480)727-5456 Fax: (480)727-5455

Email: lillieg@asu.edu

Web Address: <http://www.asu.edu/stardust/>

DRAFT



SCOTTSDALE HOUSING BOARD
One Civic Center 3rd Floor Conference Room
7447 E. Indian School Road, Scottsdale AZ
November 9, 2004
MINUTES

PRESENT: Del Monte Edwards, Chair
Joseph Priniski, Vice Chair
Barbara Williams
Robert Southworth
Gary Morgan

STAFF: Molly Edwards, Staff Liaison
Mark Bethel, Community Assistance Manager
Paul Ludwick, Human Services Manager

CALL TO ORDER

Chair Edwards called the regular meeting of the Scottsdale Housing Board to order at 5:00 p.m.

APPROVAL OF MINUTES

October 12, 2004 Housing Board.
October 22, 2004 Housing Board Retreat.

Chair Edwards requested a correction to the October 22, 2004 retreat meeting minutes. On page 2, Mark Better should be changed to Mark Bethel.

Board Member Williams made a motion to approve the minutes of the October 12, 2004, and October 22, 2004 meetings as amended. Board member Morgan seconded the motion and passed unanimously.

PRESENTATION ON THE CONSOLIDATED PLAN

Mr. Ludwick provided information on the 2005-2009 Consolidated Plan housing goals. He reviewed the premises and methodology used in the development of the goals.

He explained the Housing Needs Table is derived from the Table in the Consolidated Plan Management Process tool on the HUD web page for the Consolidated Plan. The assumptions in the preparation of the draft goals include:

- The Consolidated Plan only requires goals for assistance to households with incomes below 80% of median.
- The number of units of Section 8 Rental Assistance will not decrease.
- One 35 unit rental property will opt out of HUD mortgage assistance and vouchers will be contracted to the City.
- Turnover in the Section 8 program will continue at about 3 units per month.
- Household and income distribution will remain constant in Section 8, CDBG and HOME assisted programs.
- Assistance in the Single Family Rehabilitation will continue at about the same level.
- Acquisition and rehabilitation of rental properties will continue at about the same level.
- Homebuyer assistance will increase by about 24% because of the American Dream Down payment Initiative, HOAP and FSS Escrow Accounts.
- New home ownership among households with less than 30% of the median income is possible but not statistically significant for the purpose of setting goals.
- Households currently receiving Section 8 assistance are paying 30% of income for housing expenses.
- Households on the Section 8 waiting list that will be assisted during the five years are paying more than 50% of income for housing assistance.

He stated the work sheet on lead hazard was developed from 2000 Census Data based on the statistical distribution of a HUD study from 2002. Goals for addressing lead hazard will be based on units assisted through HUD programs.

He reported the goals listed on the worksheet that was distributed are based on the continuation of services in Section 8, Housing Rehabilitation, and Emergency Repair, Home buyer Assistance and Acquisition and Rehabilitation of rental properties that might either present themselves serendipitously or which might be actively pursued. However, it is important to identify the resources to fund the goals, their relative priority and the likelihood that the goal can be met.

Mr. Ludwick reviewed the Comprehensive Housing Affordability Strategy (CHAS) tables for housing needs that were included in the most recent housing study. He responded to questions and comments from the Board members' regarding the Consolidated Plan.

The Board members' discussed adding verbiage to the Consolidated Plan that the Housing Board would look for opportunities to do a Signature Project that is rental housing either new or existing targeting a minimum of 100 units. Mr. Ludwick explained that he would identify the funding source as affordable housing bonds for the purpose of the plan.

Mr. Ludwick reviewed the survey questionnaire noting that there was a 20 percent return. He explained that the survey is used to establish the priorities. Board Member Williams inquired if the goals are responding to the local priorities. Mr. Ludwick replied in the affirmative.

Board Member Williams stated Scottsdale should be involved in the planning process and review for regional issues for affordable housing such as but not limited to homelessness.

BOARD DISCUSSION ABOUT NEXT YEAR'S FUNDING CALENDAR

Ms. Edwards requested the Board decide on which funding meetings they would like to participate in with respect to the CDBG, HOME, and other funds available.

Chair Edwards stated the Housing Board needs to determine whether they want to participate in the February 9, 2004 meeting. Board Member Priniski stated that time wise he did not think they should attend. Board Member Williams stated that she felt they should because those proposals could include housing issues.

Board Member Williams moved that the Housing Board participate in the February 9, 2005 Scottsdale Cares, General Funds, Endowment Fund meeting as a Joint Human Services/Housing Board meeting. Second by Board Member Southworth. The motion passed by a vote of four (4) to one (1) with Board Member Priniski dissenting.

Chair Edwards inquired if the Board wanted to hold the February 8, 2005, regular Housing Board meeting due to the added joint meetings in February. The consensus of the Board was to reschedule the meeting to February 15, 2005.

Board Member Williams moved to hold the February Housing Board meeting on February 15, 2004, 5:00 p.m. in this room. Second by Board Member Priniski and passed unanimously.

Mr. Bethel reported the Board Members' would receive both of the application binders prior to those meetings.

Board Member Morgan inquired about the voting process at the joint meetings. Mr. Bethel stated that prior to those meetings staff would provide an overview of how the voting process would work.

UPDATE ON BY-LAWS AND CITY CODE AMENDMENT PROCESS

Ms. Edwards provided a brief update on the by-laws and City Code amendment process for getting approval from the City Council. She further reported the proposed change would be to hold the election of officers' in June so the officers' elected this October would serve a short term.

Board Member Williams moved to amend the Bylaws to change the election of Chair and Vice Chair from October to June. Second by Board Member Morgan and passed unanimously.

Ms. Edwards reported this would go to the City Council for adoption. She further reported that when a date is set, she requested the Housing Chair attends.

STAFF REPORT

Mr. Bethel reported the Scottsdale Housing Authority Section 8 Program received a high CMAP score. He provided a brief overview of the Utilization Report.

Ms. Edwards passed out the Home Remodeling Workbook that she and a number of other staff put together as part of the City's overall revitalization efforts.

ADJOURNMENT

A motion was made by Board Member Southworth to adjourn the meeting. Board Member Priniski seconded the motion. The regular meeting of the Scottsdale Housing Board was adjourned at 7:20 p.m.

Respectfully Submitted,

"For the Record" Court Reporters

Minutes
Human Services Commission and Housing Board
Joint Special Meeting
Thursday, January 27, 2005
5:00 P.M.
Vista del Camino – Yaqui Room
7700 E. Roosevelt
Scottsdale, AZ 85257

Present from the Human Services Commission:

Chair Bachmann, Vice-Chair Reid, Commissioners Berg, Fausel and Hemmingsen

Present from the Housing Board:

Chair Edwards, Vice-chair Priniski and Members Morgan, Southworth and Williams

Absent: Human Services Commission – Commissioner Resnick

Staff Present: Connie James, Mark Bethel, Donna Brower, Jan Cameron, Molly Edwards, Cindy Ensign, Vicki French, Bev Johnson, Diane Kallal, Rita Koppinger, Valerie Kime Trujillo, Paul Ludwick, Kim McLane, Joanne Meierdirks, Jack Miller, Mary Kay Rieke and Judy Register.

CALL TO ORDER

Chair Bachmann called the meeting to order at 5:05 pm.

The Housing Board had a quorum, as did the Human Services Commission.

APPROVAL OF MINUTES FROM THE January 13, 2005 MEETING

Commissioner Fausel moved for approval of the January 13, 2005 meeting minutes; Vice-chair Reid seconded and the motion carried unanimously.

PUBLIC HEARING: PRESENTATION ON THE CONSOLIDATED PLAN

Staff solicited public input regarding the development of the City of Scottsdale's Consolidated Plan for Fiscal Year 2005/2009. Paul Ludwick, Human Services Manager, updated the Commission and Board on the progress of the 5 Year Plan. The proposed priorities were discussed in conjunction with past housing and public service activities. Draft goals were presented for discussion. The Commission and Board were asked to provide comment/suggest changes.

Board Member Morgan asked for clarification on page 4 regarding the indicator map, specifically, how is the area around the mountain preserve being designated moderate? Mr. Ludwick stated that the area around the far north section has low stress indicators and around the left hand side of preserve, it comes all the way around and is a moderate area and there were various factors in determining that.

Board Member Morgan asked if there are any of the listed factors that make that area a moderate area. Mr. Ludwick said that the only one that would have any impact in that area is a

female-headed household with children, although it may be possible, to have other indicators because some of the housing is more rurally developed. Ms. James indicated that there are five census tracks that are poverty areas and one is the Horizon Neighborhood at 100th and Frank Lloyd Wright.

Board Member Morgan asked if, under the factors section, if persons over 5+ with disabilities means over 5 years old. Mr. Ludwick said yes.

Chair Bachmann said that the 5-year plan of 2004 is based on the 2000 census, and so the data will not be updated again until 2010. Mr. Ludwick said yes, but the census is the best they have for aggregating.

Board Member Priniski asked if Horizon Park is designated as a poverty area and if so, is that due to the rentals in the area. Ms. James said yes, as Horizon is one of the five census track areas for the highest poverty. Board Member Priniski asked if he lived in a poverty area and Ms. James said yes, according to the census.

Commissioner Hemmingsen asked if low or moderate income is tracked by the census. Ms. James said that according to the census, five of the highest poverty areas are Vista, the area next to Vista, Paiute, the area next to Paiute and the Horizon area.

Chair Edwards referred to page 3 regarding issues dealing with the elderly and asked if there could be the suggestion to develop new programs. Mr. Ludwick said yes. Chair Edwards asked if the suggestion could specifically ask to develop new programs that will afford new houses to the elderly. Mr. Ludwick said yes, he will check for additional resources.

Board Member Williams asked if there is mention of services for the aging in place. Mr. Ludwick asked if Board Member Williams meant for emergency repairs and rehabilitative services. Board Member Williams said not so much for emergency repair as other supportive services that seniors might need. Mr. Ludwick said that section is not complete and invited comments from Board Members and Commissioners relative to such needs.

Mr. Bethel said that any kind of goal with the Housing Board is with the white papers and that what they want to see in the next five years. Board Member Williams said that there is a gap in elderly services, although there is adult protective services, they are not a city service and maybe if there was a better outreach program to let people know what services are available it might help.

Mr. Ludwick asked if there was information from the Scottsdale Senior Centers relating to Board Member Williams' question. Jan Cameron indicated that the centers receive referrals from neighbors as well as professionals and staff at the Senior Centers do home visits to connect seniors with resources and services not provided by the city. Mr. Ludwick asked if Ms. Cameron could send him data and the trends pertaining to such senior referrals and Ms. Cameron said yes.

Chair Edwards asked for a clarification on page 9, section 2A regarding the gaps in institutional structure related to the city reorganization. Mr. Ludwick said that the change in the organizational structure had resulted in both dynamic tensions and strengths. He said that he has tried to be clear about the positives and negatives of the plan, but if there is a need for more

clarification, he can do that. Chair Edwards asked about the first bullet item at the top of page 13 regarding acquisition relocation and if investors are buying with the idea of creating affordable housing. Mr. Ludwick said that they know that investors are buying, however they don't know what their plans are for the property once they have purchased; it is something they will have to watch. Chair Edwards asked if investors who purchase multiple family properties raise rents and Mr. Ludwick said it is always a possibility.

Board Member Williams asked if there was any data in relation to converting apartments into condominiums and if so, are they in the affordable range. Mr. Ludwick said that they might not be affordable, but since there had been discussion about that possibility, he would review the plan to make sure that discussion was included. Board Member Williams said it might be wise to have a plan in place to monitor conversion properties. Mr. Ludwick said he would look into that.

CDBG, HOME, SCOTTSDALE CARES AND GENERAL FUND PROCESS

Connie James, Human Services Director, provided the commission with background on the processes outlined above and the Housing Board Members and Human Services Commission's role.

Board Member Williams asked if the Housing Board and Human Services Commission would vote separately on their recommendations. Ms. James said yes, according to the bylaws, each will vote separately and hopefully they will come to a consensus.

CDBG AND HOME ORIENTATION REVIEW

Next month, the Commission and Board will hold public hearings and make funding recommendations for the upcoming year for Community Development Block Grant and HOME Partnership programs. Mark Bethel, Community Assistance Manager and Diane Kallal, Senior Grants Program Specialist, will present an overview of the proposals, the dates and times of public presentations and will review questions on the evaluation sheets, which will be shared with the applicants.

Board Member Williams asked if the vote would not be to change the recommendation, but to vote on them as presented. Mr. Bethel said that there will be a lot of deliberation and after that, the Human Services Commission and Housing Board will vote separately.

Chair Edwards asked if funds not expended carry over from prior year. Mr. Bethel said yes, the funding allocation in the front of the binder would give a specific breakdown. He said that the contracts are for one year, although they can extend them an additional year, they stay with the one-year commitment and what is not expended in the contract year goes into the next cycle. This year there are \$123,195 reprogrammed dollars.

Chair Bachmann asked if Arizona Fair Housing Center proposal was a redundant service. What does the City of Scottsdale currently do related to fair housing issues? Mr. Bethel said that the Scottsdale CDBG Program is required to report to HUD on an annual basis their fair housing achievements. Mr. Bethel went through a list of outreach activities and fair housing seminars sponsored by the City in the past year.

Board Member Williams asked if there are programs that advocate for people. Mr. Bethel said that the city's role is not to investigate a complaint, but refer them to the Attorney General's Office. Ms. Edwards said that Citizen and Neighborhood Resources (CNR) would advocate for people on Fair Housing related issues.

Commissioner Fausel left the meeting at 6:05 PM.

Board Member Williams said that if she heard correctly, Tempe Community Action Agency has peer counselors, which sounds like volunteers. Mr. Bethel said yes, but the agency needs professionally trained staff to coordinate those volunteers.

Board Member Williams asked if Maricopa County (Human Services Campus) has received CDBG funds from other cities. Mr. Bethel said that all cities are going through a similar application process, so they will not know what the other cities have awarded until we have finished out the process sometime in April. He said that other city councils will be making recommendation at the same time as Scottsdale and then funds will be available July 1. He added that they could award contingent on the sub recipient receiving the requested funds from other jurisdictions.

Chair Edwards asked if there is a reason why Foundation for Senior Living is not spending the funds. Mr. Bethel said that three or four years ago the way the contracts were written, there was flexibility to move monies from one program in the agency to the other. This will be the third year that the agency has not expended their funds and we haven't seen a year where they have expended all of their funds. He said that the agency has completed 19 rehabs to date and we are not yet into the busiest season, the spring, when many residents have issues with their air conditioning.

Board Member Williams asked if the agency had a wait list and Mr. Bethel said that they aren't receiving any applications right now.

Chair Edwards asked if the agency has the money now, Mr. Bethel said yes, and added that it is critical that there are enough funds now to insure that when a senior calls in June there are funds to pay for their issue.

Board Member Williams indicated that the City's Rehabilitation Program has quite a balance left and so they have that plus what they are requesting this year. Mr. Bethel said yes and that is why they reduced their request this year. Board Member Williams said that their highest amount that they have ever spent is \$500,000 and there are 30 families on the waitlist. Ms. Edwards said that CNR is in the process of hiring to assist with the program. Board Member Williams asked if CNR was going to hire a person last year and Ms. Edwards said yes, but the person did not want to move to Arizona. She also said that there should be an additional person hired in either April or by the end of March.

Board Member Southworth asked if lead paint had created a problem with rehabs. Mr. Bethel said that it did not impede the progress and that the main issue with homes built before the mid 50's is ground contamination. He added that houses are also looked at for demolition as opposed to rehab due to their condition.

Board Member Williams indicated that Assistant City Manager Gawf said he would try to work the rehab program in with code enforcement and is that happening. Ms. Edwards said yes. Board Member Williams inquired as to whether a person from Code Enforcement would be hired to assist. Ms. Edwards clarified that the position from Code Enforcement would not have been a good fit due to the required qualification from HUD.

Board Member Morgan asked if he had a question about the counseling regarding an agency should it be asked now or at the presentation. Mr. Bethel said it would be appropriate to ask the question at the presentation.

Ms. Edwards referred to Board Member Williams' question regarding hiring another person and indicated that the person they were going to hire didn't have the qualification required by HUD, so they couldn't hire the person.

Board Member Williams asked about having conflicts with the agencies presenting. Mr. Bethel said that the packets included a Conflict of Interest Statement, which Chair Bachmann will read before each meeting, and if a Board Member or Commissioner has a conflict of interest, they can recuse themselves. He added that for HUD, they specifically want to see proof of direct monetary financial benefit for there to be a conflict, but the city goes the extra step to make sure that there is full disclosure.

Board Member Williams asked if they would speak to staff regarding questions on conflict of interest. Ms. James said that Board Members should speak to Deputy City Attorney Donna Bronski and Human Services Commissioners should speak to Senior Assistant Attorney Jay Osborn with any questions regarding conflict of interest and they can provide you with a written opinion if you would like.

Vice-chair Priniski asked if you know you have a conflict what do you do. Ms. James said that he could recuse himself at that time.

Chair Edwards asked why Save the Family didn't expend their funds. Mr. Bethel said that the agency had trouble finding single-family residences in Scottsdale below the thresholds i.e., a four bedroom for \$150,000 or a three bedroom for \$134,600 – although the agency did purchase a three-bedroom town home for \$121,000 last year. Chair Edwards asked if co-ops were included. Mr. Ludwick and Mr. Bethel said they would research that.

Board Member Williams said if Scottsdale's home prices are moving out of the market that HUD will fund, could they make a plea for an increase. Mr. Bethel said that he is not sure that HUD would do that for us, but he will do some research to find out.

Board Member Williams asked if the HOME funding requests could be combined. Mr. Bethel replied that agencies, such as CSA, have combined current year HOME funds with previously awarded funds for bigger projects. Mr. Bethel added that the HOME Program differs from the CDBG Program in that agencies have up to five years to expend HOME funds; CDBG recipients are required to expend their funds in one year. HUD regulations do allow a CDBG contract to be extended an additional 12 months if necessary.
At this time, there was a break (6:50 PM) the Housing Board left the meeting.

SCOTTSDALE CARES, GENERAL FUND AND ENDOWMENT FUND ORIENTATION REVIEW

Next month, the Commission will hold public hearings and make funding recommendations for the upcoming year for Scottsdale Cares, General Funds and the Endowment Funds. Cindy Ensign, Human Services Planner, presented an overview of the proposals, the dates and times of public presentations and reviewed questions on the evaluation sheets, which will be shared with the applicants.

Vice-chair Reid asked what agencies were new. Ms. Ensign said there are four new agencies applying for funding: The Alzheimer's Association Desert Southwest Chapter, The Association for Supportive Childcare, Foothills Community Foundation and Jewish Children and Family Services.

Ms. Ensign said that there are three agencies that applied last year, but were not funded: Junior Achievement, Project Exito (formerly applied under Wesley Community Center) and Planned Parenthood. She said that there were three agencies that had applied in the past, but did not apply last year and are applying this year: Assistance for Independent Living, Camp Fire and Valley of The Sun YMCA. She added that there were two agencies they are currently funding that are applying this year with a different program: Aid to Adoption of Special Kids and Body Positive.

Chair Bachmann asked what happens to the money if the program is not fulfilling their contract. Ms. James said that the agency can continue, but when the second payment of the contract is due, the money can be reprogrammed for another year.

Ms. French said that New Foundation's marketing has been poor in the past, so they were not getting referrals. However, they have been doing a lot of outreach and have gotten commitments from former funders.

Chair Bachmann asked about deducting point and if that will be reflected on the scoring sheet. Ms. Ensign said yes.

STAFF AND COMMISSION UPDATES

Ms. James discussed the blue sheet questions, indicating that it would be helpful if commissioners reviewed them as they can assist them in honing in on the questions and are instrumental in making good decisions on funding.

Ms. James also indicated that security system installation has commenced and is progressing at City Hall. She stated that there is only one ingress and egress and security personnel are in place. Therefore, she reminded commissioners to wear their badges.

Commissioner Hemmingsen asked if the CDBG binder would be the applications they would be listening to at next meeting and then Scottsdale Cares. Ms. James said yes, thus commissioners are not required to have both books at both meetings.

OPEN CALL TO THE PUBLIC

Chairman Bachmann made an open call to the public for comments/questions/announcements or other business. There were no replies.

ADJOURNMENT

With no further business to be brought before the commission, Chairman Bachmann asked for a motion to adjourn the meeting. Commissioner Reid moved to adjourn the meeting and Commissioner Hemmingsen seconded. The motion carried unanimously and the meeting adjourned at 7:22 pm.

Respectfully submitted by Mary Beth Hollmann, Recording Secretary.

Meets established criteria.

Connie James
Director, Human Services

Molly Edwards
Housing Manager/Mediation Manager

Affidavit of Publication – Notice of Public Hearing

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County of Maricopa

I, Susan Pacholke, Legal Representative, a
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The Tribune (East Valley & Scottsdale Edit

Susan Pacholke

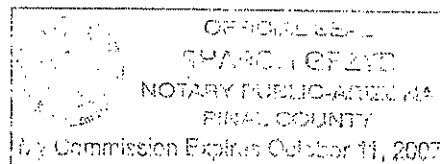
Susan Pacholke, Legal Representative

STATE OF ARIZONA
COUNTY OF MARICOPA

On April 5, 2005, Susan Pacholke personally appeared before me, whom I
know personally to be the person who signed the above document and
he/she proved he/she signed it.

NOTARY PUBLIC

Sharon Kizy



CITY OF SCOTTSDALE
NOTICE OF PUBLIC HEARING
FY 2005/06 ONE-YEAR ANNUAL ACTION PLAN AND
FY 2005/09 FIVE-YEAR CONSOLIDATED PLAN

The City of Scottsdale will hold a public hearing April 19, 2005, at the City Hall Kiva at 3939 Drinkwater Blvd in Scottsdale, Arizona, at 5 PM to obtain citizen input and comment on its Fiscal Year 2005/06 One-Year Annual Action Plan and Fiscal Year 2005/09 Five-Year Consolidated Plan. The formal comment process commences April 12 and ends May 11, 2005. The One-Year Annual Action Plan includes an Application for Federal Assistance to the U.S. Department of Housing and Urban Development (HUD) for Community Development Block Grant (CDBG) funds for FY 2005/06 (July 1, 2005 through June 30, 2006). Written comments should be addressed to Mark Bethel, Community Assistance Office, 7515 E. 1st Street, Scottsdale, AZ 85251. The One-Year Annual Action Plan, the Five-Year Consolidated Plan, and the City of Scottsdale Annual Community Assessment report for Program Year 2003 (July 1, 2003 through June 30, 2004) from HUD dated January 12, 2005 are available for review at the Community Assistance Office, Neighborhood Resource Centers, the Scottsdale libraries, and the City Clerk's office. Those interested in receiving a copy of the One-Year Annual Action Plan, the Five-Year Consolidated Plan, and/or the Annual Community Assessment report may do so by calling (480) 312-7647. These documents may be made available in alternate formats upon request. The key items, which may be addressed during the public hearing, will include, but not be limited to, the following items for the One-Year Annual Action Plan:

- The City of Scottsdale allocating \$1,315,640 in CDBG funds for FY 2005/06, plus reprogrammed funds in the amount of \$123,195, to benefit eligible low/moderate income persons with needed public services, housing rehabilitation, and housing services. Funds will also be used for planning and administrative costs.
- The City of Scottsdale allocating \$392,946 in HOME Investment Partnerships Program (HOME) funds for FY 2005/06, plus \$100,000 budgeted from the City's General Fund, to non-profit agencies to acquire and rehabilitate rental housing units. Funds will also be used for planning and administrative costs.
- The City of Scottsdale allocating \$19,081 in American Dream Downpayment Initiative (ADDI) funds for FY 2005/06 to benefit low-income families who are first-time homebuyers.

For the Five-Year Consolidated Plan:

- The City of Scottsdale allocating \$6,500,000 in CDBG funds, plus reprogrammed funds which is estimated to be between \$3,000,000 and \$4,000,000 during the five-year period to benefit eligible low/moderate income persons with needed public services, housing rehabilitation, and housing services. Funds will also be used for planning and administrative costs.
- The City of Scottsdale allocating \$2,500,000 in HOME funds, plus periodic reprogrammed funds and \$100,000 each year budgeted from the City's General Fund, to non-profit agencies to acquire and rehabilitate rental-housing units. Funds will also be used for planning and administrative costs.
- The City of Scottsdale allocating \$100,000 in ADDI funds to benefit low-income families who are first-time homebuyers.
- The City of Scottsdale allocating \$190,000 each year from Scottsdale Cares, and \$180,000 each year from the General Fund, for public services.
- Regional participation in addressing housing and homelessness needs that are regional in nature.
- Other actions as needed to support identified housing and community development objectives.

Citizens may comment on any aspect of the One-Year Annual action Plan, the Five-Year Consolidated Plan, and/or the City's performance in addressing housing and community development needs.

It is the policy of the City of Scottsdale not to discriminate against any person on the basis of race, color, religion, age, sex, disability, familial status, or national origin. Persons with special needs for assistance in translation, or those with a disability, may request a reasonable accommodation by calling (480) 312-7647 or TDD at (480) 312-7411 as early as possible to allow time to arrange accommodations.

April 5, 2005/110753

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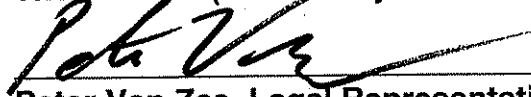
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STATE OF ARIZONA
County of Maricopa

I, Peter Van Zee, Legal Representative, acknowledge that this publication was published in a newspaper of general circulation. The date of publication are as follows: JAN. 19, 2005

The Tribune (East Valley & Scottsdale Editions)


Peter Van Zee, Legal Representative

STATE OF ARIZONA
COUNTY OF MARICOPA

On JAN 19, 2005, Peter Van Zee personally appeared before me, whom I know personally to be the person who signed the above document and he/she proved he/she signed it


NOTARY PUBLIC



OFFICIAL SEAL
SHARON GRZYP
NOTARY PUBLIC-ARIZONA
PINAL COUNTY
My Commission Expires October 11, 2007

CITY OF SCOTTSDALE NOTICE OF PUBLIC HEARING FY 2005-09 FIVE-YEAR CONSOLIDATED PLAN

The City of Scottsdale will hold a public hearing January 27, 2005, in the Yaqui Room at Vista del Camino, 7700 East Roosevelt Street in Scottsdale, Arizona, at 5 PM to obtain citizen input and comment on the formulation and preparation of the 2005/2009 Consolidated Plan. The Five-Year Consolidated Plan is comprised of a Citizens Participation Plan, Needs Assessment, Goals and Objectives, Performance Measures and the first Annual Action Plan for the use of Federal Assistance to the U.S. Department of Housing and Urban Development (HUD) for Community Development Block Grant (CDBG) funds for FY 2005/2009 (July 1, 2005 through June 30, 2010). Written comments may be addressed to Mark Bethel, Community Assistance Office. Those interested in reviewing a copy of the Consolidated Plan may do so by calling (480) 312-7647. The plan may be made available in alternate formats upon request. The key items of the Consolidated Plan, which may be addressed during the public hearing, will include, but not be limited to, the following items:

- The City of Scottsdale allocating \$6,500,000 in CDBG funds, plus reprogrammed funds which is estimated to be between \$3,000,000 and \$4,000,000, during the five-year period to benefit eligible low/moderate income persons with needed public services, housing rehabilitation, and housing services. Funds will also be used for planning and administrative costs.
 - The City of Scottsdale allocating \$2,500,000 in HOME Investment Partnerships Program (HOME) funds, plus periodic reprogrammed funds and \$100,000 each year budgeted from the City's General Fund, to non-profit agencies to acquire and rehabilitate rental-housing units. Funds will also be used for planning and administrative costs.
 - The City of Scottsdale allocating \$100,000 in American Dream Downpayment Initiative (ADDI) funds to benefit low-income families who are first-time homebuyers.
 - The City of Scottsdale allocating \$190,000 each year from Scottsdale Cares, and \$180,000 each year from the General Fund, for public services.
 - Regional participation in addressing housing and homelessness needs that are regional in nature.
 - Other actions as needed to support identified housing and community development objectives.
- Citizens may comment on any aspect of the Consolidated Plan or the City's performance in addressing housing and community development needs. It is the policy of the City of Scottsdale not to discriminate against any person on the basis of race, color, religion, age, sex, disability, familial status, or national origin. Persons with special needs for assistance in translation, or those with a disability, may request a reasonable accommodation by calling (480) 312-7647 or TDD at (480) 312-7411 as early as possible to allow time to arrange accommodations.

JAN. 19, 2005/678632

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OFFICE OF THE
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April 19, 2005 City Council Report and Resolution

CITY COUNCIL REPORT



MEETING DATE: 04/19/2005 ITEM NO. 14 GOAL: Neighborhoods

SUBJECT

Public Hearing on Scottsdale's Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) Fiscal Year 2005/06 Annual Action Plan and the Five-Year Consolidated Plan beginning with Fiscal Year 2005/06.

REQUEST

1. Solicit public testimony regarding the Fiscal Year 2005/06 Annual Action Plan for the use of CDBG allocated funds in the amount of \$1,315,640, the HOME allocated funds in the amount of \$392,946, the American Dream Downpayment Initiative (ADDI) allocated funds in the amount of \$19,081, and the Five-Year Consolidated Plan; and
2. Adopt Resolution No. 6656 which:
 - Authorizes the submittal of Scottsdale's Annual Action Plan, Five-Year Consolidated Plan, and approves the execution of a contract with the U.S. Department of Housing and Urban Development (HUD) for CDBG funding;
 - Approves the return of City of Scottsdale's Housing Rehabilitation program income to the City's CDBG Line of Credit to be expended on eligible rehabilitation activities;
 - Approves the recommendations of the Human Services Commission for the allocation of Fiscal Year 2005/06 CDBG and HOME funds, and \$100,000 from the General Fund for an affordable housing project;
 - Authorizes and awards contracts to agencies to be funded with Fiscal Year 2005/06 CDBG, HOME, and ADDI funds, subject to final negotiation of scopes of work and the execution of the HUD contract;
 - Approves reprogramming of remaining resources under prior years' funding.

Related Policies, References: City Council adopted Resolution No. 5501 on March 20, 2000, which authorized and adopted the City of Scottsdale's Consolidated Plan for general use of CDBG and HOME funds for Fiscal Years 2000/04.

Action Taken _____

BACKGROUND

Each year CDBG funds are awarded on a noncompetitive basis to communities with populations greater than 50,000. The amount of funding allocated is based on overcrowded housing, population and poverty levels; or age of housing, population growth lag and poverty. The primary categories of eligible expenditures are public services (limited to a maximum of 15% of the allocation), housing rehabilitation, public facilities, economic development, and administration and planning (limited to a maximum of 20% of the allocation). The expenditures must be consistent with the City's Consolidated Plan. Funds may be sub granted to individuals, non-profit and for-profit organizations, as well as other units of government. A minimum of 70% of the funds must benefit low and moderate-income households.

HOME funds are also a federal block grant and are available to the City of Scottsdale as a result of participation in the Maricopa Consortium. Through creative housing partnerships, Scottsdale's HOME program supports a wide range of high quality, safe, and affordable housing projects. The intent of the HOME program is to provide decent affordable housing to lower-income households; expand the capacity of non-profit housing providers; strengthen the ability of state and local governments to provide housing; and leverage private sector participation. The HOME program requires agencies to provide a match in an amount equal to no less than 25 percent of the total HOME funds awarded. To be considered eligible as match, a contribution must be made from non-federal sources and must be a permanent contribution to a HOME activity or to HOME match-eligible housing. Typical uses of HOME funds include both single-family and multi-family housing acquisition, rehabilitation, new construction, and tenant-based rental assistance.

In February 2004, HUD notified the City of Scottsdale that additional funds were being awarded for the American Dream Downpayment Initiative (ADDI), a new program administered under HUD's HOME Program. ADDI funds benefit low-income first-time homebuyers with down payment and closing cost assistance up to 6 percent of the purchase price of a single family housing unit not to exceed \$10,000. The City of Scottsdale was awarded \$19,081 for FY 2005/06. The City will coordinate with the Maricopa HOME Consortium in allocating these funds to a non-profit agency.

The City of Scottsdale also funds non-profit agencies to conduct affordable housing programs in Scottsdale. The city budgets for these services in the General Fund and awards funding on an annual basis.

ANALYSIS & ASSESSMENT

Recent staff action. Staff is currently in the process of implementing the CDBG Fiscal Year 2004/05 Annual Action Plan approved by Council on April 20, 2004.

Significant issues to be addressed. The City of Scottsdale has participated in and administered the CDBG program over the past 30 years. Participation in the 31st year program demonstrates the City's commitment to the welfare of Scottsdale citizens and to meeting the national objectives of HUD which are: benefiting low and moderate income persons, addressing slums or blight, and meeting a particularly urgent community need.

Community involvement. The HUD Consolidated Plan regulations require that, prior to the start of our fiscal year in July, the City of Scottsdale submit to HUD an Annual Action Plan on the proposed use of all allocated funds for the CDBG program. This submission will secure our allocation of \$1,315,640. The Annual Action Plan is developed in compliance with specific HUD guidelines for solicitation of public comments and must be consistent with the City's adopted Consolidated Plan. Tonight's public hearing is designed to solicit any additional

input regarding the use of CDBG and HOME funding resources, and to assign a use for all available funding. All CDBG and HOME funds must be used to benefit persons whose income falls below 80% of the area median income level.

This council action will allocate funding to a variety of human services and housing projects in response to the recommendations of the Human Services Commission. The Human Services Commission hosted a public meeting jointly with the Housing Board on February 7, 2005, to hear public services and housing services funding proposals from agencies and asked questions about the services to be provided.

HOME funds are available to Scottsdale as a result of participation in the Maricopa HOME Consortium. Other members include Maricopa County, Chandler, Gilbert, Glendale, Mesa, Peoria, and Tempe. HOME funds are also a federal block grant. The City of Scottsdale has participated in and administered the HOME program over the past 13 years. HOME supports a wide range of activities that increase the supply of affordable housing for low-income people, and housing activities through creative housing partnerships among other cities, counties, states, and non-profit organizations. Scottsdale's net HOME allocation from the Maricopa Consortium for Fiscal Year 2005/06 is \$392,946, plus an additional ADDI allocation in the amount of \$19,081.

The Human Services Commission and the Housing Board heard 20 presentations from non-profit agencies and evaluated their proposals. On March 10, 2005, the Human Services Commission made their formal funding recommendations for Council's consideration. The Human Services Commission's final recommendations result in 13 agencies providing 15 different activities to an estimated 2,881 individuals, plus an additional 76 households.

RESOURCE IMPACTS

Available funding. HUD and the City's General Fund provide funding for the recommended projects. (Attachment 1). The CDBG funding allocation of \$1,315,640 plus reprogrammed funds from prior years' grants in the amount of \$123,195, totals \$1,438,835. Funding recommendations for the CDBG funded projects total \$944,096, leaving a balance of \$231,611 that will be reprogrammed for an eligible activity. Funding recommendations for the HOME funds will use the entire allocation of \$392,946, plus \$100,000 from the General Fund, for a total of \$492,946. Funding recommendations for the ADDI funds will use the entire allocation of \$19,081 to be awarded to a non-profit agency. The funding recommendations have been included in the proposed Fiscal Year 2005/06 Grants Budget for CDBG and HOME funds. The General Fund for affordable housing projects has been included in the proposed Fiscal Year 2005/06 General Operating Budget for Council's consideration.

Staffing, workload impact. No additional staff is requested in this action.

Maintenance requirements. Additional support costs related to the CDBG and HOME programs will be absorbed with federal grant funds.

Future budget implications. Future acceptance of additional CDBG and HOME funds may require additional staff to support added programs and service levels. Additional costs related to increased staff will be incurred by federal funds. Future funding recommendations will be included in the Grants and General Operating Budgets in future years. However, the City is not obligated to operate the CDBG and HOME programs unless appropriate funding is awarded at a federal level.

Cost recovery options. Not applicable.

**OPTIONS & STAFF
RECOMMENDATION**

City Council may consider the following options:

Description of Option A: Adopt Resolution No. 6656 which authorizes submittal of the CDBG Annual Action Plan and the Five-Year Consolidated Plan. HUD requires adoption of the Annual Action Plan and the Five-Year Consolidated Plan for the City of Scottsdale to administer the CDBG Program. This continues to have agencies present their proposals to the Human Services Commission and the Housing Board. The Human Services Commission and Housing Board deliberate after hearing the agency presentations and develop their funding recommendations.

Description of Option B: Do not adopt Resolution No. 6656 which authorizes submittal of the CDBG Annual Action Plan and the Five-Year Consolidated Plan. Not adopting the Annual Action Plan will result in the City of Scottsdale losing over \$1,727,000 in federal funding that would be used to provide support for human services and housing programs to low and moderate income individuals and families living in Scottsdale.

Recommended Approach: Staff recommends that the City Council adopts the CDBG Annual Action Plan and move forward with the Human Services Commission funding recommendations.

Proposed Next Steps: If Resolution No. 6656 is adopted, staff will continue to operate the CDBG and HOME programs in compliance with federal regulations and will negotiate contracts, effective July 1, 2005, with agencies that have been awarded funding.


Community Services/Human Services/Community Assistance Office


RESPONSIBLE DEPT(S)

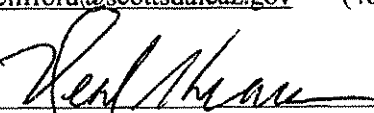
STAFF CONTACT

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mbethel@scottsdaleaz.gov

APPROVED BY


Debra Baird, General Manager Date
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dbaird@scottsdaleaz.gov (480) 312-2480


Craig Clifford Date
Chief Financial Officer
cclifford@scottsdaleaz.gov (480) 312-2364


Neal Shearer Date
Assistant City Manager
nshearer@scottsdaleaz.gov (480) 312-2303

ATTACHMENTS

1. Projects Recommended for FY 2005/06 Funding
2. Resolution No. 6656 (copy)
3. Exhibit 1 Recommendations for FY 2005/06 Funding

**CITY OF SCOTTSDALE
PROJECTS RECOMMENDED FOR FY 2005/06 FUNDING
CDBG, HOME, ADDI FUNDING AND GENERAL FUND**

CDBG FUNDING - \$1,315,640 + \$123,195 (reprogrammed funds) = \$1,438,835

PUBLIC SERVICES - \$197,346

Advocates for the Disabled - \$10,000

Through the Disability Claims Service program, specialized intensive case-management will be provided to 34 disabled, low-income and/or homeless persons who are in the process of trying to obtain Social Security Disability and/or Supplemental Security Income benefits.

Big Brothers Big Sisters of Central Arizona - \$14,500

Through the Scottsdale Mentoring program, adult mentors will be provided to 29 children, ages 6-15 of low-income families, who can benefit from a caring and supportive relationship.

Boys & Girls Clubs of Greater Scottsdale - \$19,350

Through the Operation Outreach program, 440 youth, ages 6-18 of low and moderate-income families living in the Minnezona, Paiute, Belleview, and Vista del Camino neighborhoods, will be provided safe, high quality, value based educational, cultural, social and recreational programs; including the Paiute Neighborhood Drop-In program, and the After School English Language Studies programs.

Chrysalis Shelter for Victims of Domestic Violence - \$30,000

Through the Scottsdale Shelter, 300 single women and women with children who are victims of domestic violence will be provided shelter, related supportive counseling, and case management services.

Community Information & Referral - \$10,000

Through the Community Network for Accessing Shelter (CONTACS) Hotline, 1,500 individuals and families who are homeless or victims of domestic violence can call one central number to determine bed availability at emergency shelters in Maricopa County.

Homeward Bound - \$24,926

Provides transitional housing and comprehensive social services to 44 homeless adults and children.

Save the Family - \$10,000

Provides case management and supportive services to 10 homeless adults and children, referred from Scottsdale, when placed in the agency's Transitional Living Program.

Scottsdale Training & Rehabilitation Services - \$26,000

Through the Community Based Employment Program, job readiness assessment and training, job development and placement, on-the-job training and coaching, and transportation assistance will be provided to 20 adults with severe disabilities.

Tempe Community Action Agency - Senior Nutrition Program - \$40,170

Provides congregate meals, nutrition screenings, socialization opportunities, and health and fitness programs to 368 elderly Scottsdale residents at the Civic Center Senior Center and at Vista del Camino.

Tempe Community Action Agency - Senior Peer Counseling Program - \$12,400

Provides one-on-one counseling and both individual and group problem-solving support for 100 elderly and disabled Scottsdale residents.

PROGRAM ADMINISTRATION COSTS - \$263,128

Scottsdale Community Assistance Office - Administration and Planning - \$263,128

Funds budgeted in this category will cover expenditures relating to planning and preparing Annual Action Plans, performance and evaluation reports, environmental reviews, labor standards reports, locally compatible grant applications, activities to affirmatively further fair housing, and general administrative staff and equipment costs to operate the CDBG program through the Community Assistance Office.

HOUSING REHABILITATION - \$325,000

City of Scottsdale - Housing Rehabilitation Program - \$150,000

The City of Scottsdale Citizen and Neighborhood Resources department administers the Housing Rehab program. This funding will provide assistance to 8 low/moderate income eligible, owner occupied single family homeowners by repairing and/or replacing items to eliminate structural code violations and prevent incipient code violations, upgrading building components to meet property rehabilitation standards, and providing modifications for the disabled and elderly for their homes.

FSL Home Improvements - Emergency Home Repair Program - \$175,000

The Foundation for Senior Living, through their FSL Home Improvements affiliate, will administer the Emergency Repair program. This program will provide 50 low/moderate income eligible, owner occupied single-family homeowners with emergency type repairs required to maintain the safety and habitability of the household. Referrals are through the City of Scottsdale Citizen and Neighborhood Resources department.

HOUSING SERVICES - \$271,750

Community Services of Arizona – First-Time Homebuyer Program - \$271,750

Through the First-Time Homebuyer Program, homebuyer education, financial counseling, and financial assistance for down payment, closing costs, and gap financing will be provided to 10 first-time low and moderate income homebuyers.

PUBLIC FACILITIES - \$150,000

Maricopa County Human Services Campus – NOVA Safe Haven - \$150,000

This funding will partially support the construction of NOVA Safe Haven, which will provide emergency shelter and a day program for 36 homeless individuals with serious mental illness.

UNPROGRAMMED FUNDS - \$231,611

HOME FUNDING - \$392,946 + \$100,000 General Fund = \$492,946

HOUSING PROJECT - \$468,387

Community Services of Arizona – Scottsdale Rental Housing Project - \$368,387 + \$100,000 General Fund

HOME funding in the amount of \$368,387, together with \$100,000 from the City of Scottsdale's General Fund, will be used for acquisition and rehabilitation of at least 8 units of multi-family affordable rental housing that will be occupied by low-income Scottsdale residents.

PROGRAM ADMINISTRATION COSTS - \$24,559

City of Scottsdale – Administration and Planning - \$24,559

Funds budgeted in this category will cover expenditures relating to planning and preparing annual reports, project set-ups and completions, as well as administrative staff and equipment costs to operate the HOME program through the City of Scottsdale Community Assistance Office.

ADDI FUNDING - \$19,081

This funding will be used to benefit low-income families who are first-time homebuyers with down payment and closing cost assistance, and will be awarded to a non-profit agency to be determined.

RESOLUTION NO. 6656

A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE, MARICOPA COUNTY, ARIZONA, AUTHORIZING THE SUBMITTAL OF FISCAL YEAR 2005/06 ANNUAL ACTION PLAN AND THE FIVE-YEAR CONSOLIDATED PLAN FOR THE CITY OF SCOTTSDALE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; APPROVING THE EXECUTION OF A CONTRACT WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND THE PURPOSES FOR WHICH THE FISCAL YEAR 2005/06 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING MAY BE EXPENDED; APPROVING THE RETURN OF HOUSING REHABILITATION PROGRAM INCOME TO THE CITY LINE OF CREDIT TO BE EXPENDED ON ELIGIBLE REHABILITATION ACTIVITIES; APPROVING ALLOCATIONS FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDS, AMERICAN DREAM DOWNPAYMENT INITIATIVE FUNDS, AND THE GENERAL FUND FOR AFFORDABLE HOUSING; AUTHORIZING EXECUTION OF CONTRACTS TO BE FUNDED FROM THESE PROGRAMS FOR THE 2005/06 FISCAL YEAR; AND APPROVING THE REPROGRAMMING OF REMAINING RESOURCES UNDER PRIOR YEARS' FUNDING.

WHEREAS, the City of Scottsdale is eligible to receive approval for funding from the U.S. Department of Housing and Urban Development (HUD) for Fiscal Year 2005/06 in the amount of \$1,315,640 in Community Development Block Grant (CDBG) funds, \$392,946 in HOME Investment Partnerships Program (HOME) funds, and \$19,081 in American Dream Downpayment Initiative (ADDI) funds; and

WHEREAS, the City of Scottsdale anticipates receiving more than eight million dollars in federal CDBG and HOME funds over the next five years; and that all cities who receive these funds are required to follow adopted five-year plans; and that the City has sought public input on community needs, has made draft documents available for citizen comment, and to the extent feasible has incorporated those comments; and

WHEREAS, the City of Scottsdale has CDBG funds from prior years' grants in the amount of \$123,195 available for reprogramming, which brings the total CDBG funding to \$1,438,835; plus \$100,000 budgeted from the city's General Fund for affordable housing, which brings the total HOME funding to \$492,946; and

WHEREAS, when the City of Scottsdale receives any program income from the Housing Rehabilitation program's repayment of deferred loans, as evidenced in the Promissory Note and Deed of Trust, these funds will be returned to the city's CDBG Line of Credit to be expended on eligible rehabilitation activities; and

WHEREAS, the City has budgeted \$100,000 from the General Fund for affordable housing.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Scottsdale, Arizona, as follows:

Section 1. The Fiscal Year 2005/06 CDBG Annual Action Plan shall be submitted to HUD to reflect the following usage of funding, and the mayor is hereby authorized, on behalf of the City, to execute a contract with HUD for Fiscal Year 2005/06 CDBG funding:

Public Service Activities	\$ 197,346
Program Administration	263,128
Housing Rehabilitation Activities	325,000
Housing Services	271,750
Public Facilities	150,000
Unprogrammed Funds	<u>231,611</u>
TOTAL CDBG ACTIVITIES	\$1,438,835

Section 2. The Fiscal Year 2005/06 HOME funds shall be allocated in the following manner, contingent upon securing the necessary 25% cash match from non-federal sources:

Housing Project	\$ 368,387
General Fund	100,000
Program Administration Costs	<u>24,559</u>
TOTAL HOME ACTIVITIES	\$ 492,946

Section 3. The Fiscal Year 2005/06 ADDI funds in the amount of \$19,081 will be awarded to a non-profit agency to be determined.

Section 4. The City Council hereby approves the City of Scottsdale's Fiscal Year 2005/06 Annual Action Plan and the Five-Year Consolidated Plan for Fiscal Years 2005/2009; and authorizes the mayor to execute, on behalf of the City, appropriate certifications and submit the plans to the U.S. Department of Housing and Urban Development.

Section 5. The City Council authorizes and approves the funding of agencies, projects, and activities in the amounts listed in Recommendations for FY 2005/06 Funding as shown on Exhibit 1, attached, which is incorporated in this Resolution by this reference. Contracts with the identified non-profit subrecipients are awarded, subject to final negotiation of scopes of work and execution of a grant contract with HUD. The mayor is hereby authorized, on behalf of the City, to execute contracts with subrecipients when the scopes of work are finalized and the grant contract with HUD has been executed.

PASSED AND ADOPTED by the Council of the City of Scottsdale, Maricopa County, Arizona, this 19th day of April, 2005.

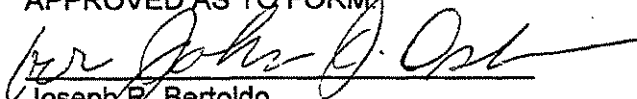
CITY OF SCOTTSDALE, an Arizona
municipal corporation

Mary Manross
Mayor

ATTEST:

Carolyn Jagger
City Clerk

APPROVED AS TO FORM:



Joseph R. Bertoldo
City Attorney

Exhibit 1: Recommendations for FY 2005/06 Funding

**CITY OF SCOTTSDALE
RECOMMENDATIONS FOR FY 2005/06 FUNDING
CDBG, HOME and ADDI FUNDING
AND CITY'S GENERAL FUND**

CDBG Funds

Allocation from HUD	\$ 1,315,640
Add Reprogrammed Funds	123,195
Total Available for Projects	\$ 1,438,835

Public Services (15% of Allocation)	\$ 197,346
Program Administration (20% of Allocation)	263,128
Housing Rehabilitation Activities	325,000
Housing Services	271,750
Public Facilities	150,000
Unprogrammed Funds	231,611
Total CDBG Projects	\$ 1,438,835

HOME Funds

Net Allocation from HUD through Maricopa Consortium	\$ 392,946
Add Funding from City's General Fund	100,000
Total Available for Projects	\$ 492,946

Housing Project	\$ 368,387
General Fund	100,000
Program Administration (6% of \$409,319 Consortium Member Program Total)	24,559
Total HOME Projects	\$ 492,946

ADDI Funds

Net Allocation from HUD through Maricopa Consortium	\$ 19,081
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RECAP of CDBG PROJECTS TOTALING \$1,438,835

CDBG Funds - Public Services: \$197,346

Advocates for the Disabled, Disability Claims Service	\$ 10,000
Big Brothers Big Sisters of Central Arizona, Scottsdale Mentoring	14,500
Boys & Girls Clubs of Greater Scottsdale, Operation Outreach	19,350
Chrysalis Shelter for Victims of Domestic Violence, Scottsdale Shelter	30,000
Community Information & Referral, CONTACS Hotline	10,000
Homeward Bound, Case Management and Employment Services	24,926
Save the Family, Case Management and Supportive Services	10,000
Scottsdale Training & Rehabilitation Services, Employment Program	26,000
Tempe Community Action Agency, Senior Nutrition Program	40,170
Tempe Community Action Agency, Senior Peer Counseling Program	12,400
	\$ 197,346

CDBG Funds - Program Administration Costs: \$263,128

City of Scottsdale, Administration and Planning	\$ 263,128
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CDBG Funds - Housing Rehabilitation: \$325,000

City of Scottsdale, Housing Rehabilitation Program	\$ 150,000
FSL Home Improvements, Emergency Home Repair Program	175,000
	\$ 325,000

CDBG Funds - Housing Services: \$271,750

Community Services of Arizona, First-Time Homebuyer Program	\$ 271,750
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CDBG Funds - Public Facilities: \$150,000

Maricopa County, Human Services Campus: NOVA Safe Haven	\$ 150,000
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CDBG Funds - Unprogrammed Funds	\$ 231,611
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PROJECTS NOT RECOMMENDED FOR CDBG FUNDING:

American Red Cross, Flight to Safety Program
Arizona Action for Foster Children, Foster Children's Welfare Program
Arizona Fair Housing Center, Affirmatively Furthering Fair Housing Program
Shoebox Ministry, Toiletries and Undergarments for the Homeless and Working Poor Program

RECAP of HOME PROJECTS TOTALING \$492,946

HOME Funds - Housing Project: \$468,387

Community Services of Arizona, Rental Housing Project	\$	368,387
General Fund		<u>100,000</u>

\$ 468,387

HOME Funds - Program Administration Costs: \$24,559

City of Scottsdale, Administration and Planning	\$	24,559
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PROJECT NOT RECOMMENDED FOR HOME FUNDING:

Affordable Rental Movement of Save the Family, Rental Acquisition

RESOLUTION NO. 6656

A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE, MARICOPA COUNTY, ARIZONA, AUTHORIZING THE SUBMITTAL OF FISCAL YEAR 2005/06 ANNUAL ACTION PLAN AND THE FIVE-YEAR CONSOLIDATED PLAN FOR THE CITY OF SCOTTSDALE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; APPROVING THE EXECUTION OF A CONTRACT WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND THE PURPOSES FOR WHICH THE FISCAL YEAR 2005/06 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING MAY BE EXPENDED; APPROVING THE RETURN OF HOUSING REHABILITATION PROGRAM INCOME TO THE CITY LINE OF CREDIT TO BE EXPENDED ON ELIGIBLE REHABILITATION ACTIVITIES; APPROVING ALLOCATIONS FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDS, AMERICAN DREAM DOWNPAYMENT INITIATIVE FUNDS, AND THE GENERAL FUND FOR AFFORDABLE HOUSING; AUTHORIZING EXECUTION OF CONTRACTS TO BE FUNDED FROM THESE PROGRAMS FOR THE 2005/06 FISCAL YEAR; AND APPROVING THE REPROGRAMMING OF REMAINING RESOURCES UNDER PRIOR YEARS' FUNDING.

WHEREAS, the City of Scottsdale is eligible to receive approval for funding from the U.S. Department of Housing and Urban Development (HUD) for Fiscal Year 2005/06 in the amount of \$1,315,640 in Community Development Block Grant (CDBG) funds, \$392,946 in HOME Investment Partnerships Program (HOME) funds, and \$19,081 in American Dream Downpayment Initiative (ADDI) funds; and

WHEREAS, the City of Scottsdale anticipates receiving more than eight million dollars in federal CDBG and HOME funds over the next five years; and that all cities who receive these funds are required to follow adopted five-year plans; and that the City has sought public input on community needs, has made draft documents available for citizen comment, and to the extent feasible has incorporated those comments; and

WHEREAS, the City of Scottsdale has CDBG funds from prior years' grants in the amount of \$123,195 available for reprogramming, which brings the total CDBG funding to \$1,438,835; plus \$100,000 budgeted from the city's General Fund for affordable housing, which brings the total HOME funding to \$492,946; and

WHEREAS, when the City of Scottsdale receives any program income from the Housing Rehabilitation program's repayment of deferred loans, as evidenced in the Promissory Note and Deed of Trust, these funds will be returned to the city's CDBG Line of Credit to be expended on eligible rehabilitation activities; and

WHEREAS, the City has budgeted \$100,000 from the General Fund for affordable housing.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Scottsdale, Arizona, as follows:

Section 1. The Fiscal Year 2005/06 CDBG Annual Action Plan shall be submitted to HUD to reflect the following usage of funding, and the mayor is hereby authorized, on behalf of the City, to execute a contract with HUD for Fiscal Year 2005/06 CDBG funding:

Public Service Activities	\$ 197,346
Program Administration	263,128
Housing Rehabilitation Activities	325,000
Housing Services	271,750
Public Facilities	150,000
Unprogrammed Funds	<u>231,611</u>
TOTAL CDBG ACTIVITIES	\$1,438,835

Section 2. The Fiscal Year 2005/06 HOME funds shall be allocated in the following manner, contingent upon securing the necessary 25% cash match from non-federal sources:

Housing Project	\$ 368,387
General Fund	100,000
Program Administration Costs	<u>24,559</u>
TOTAL HOME ACTIVITIES	\$ 492,946


Section 3. The Fiscal Year 2005/06 ADDI funds in the amount of \$19,081 will be awarded to a non-profit agency to be determined.

Section 4. The City Council hereby approves the City of Scottsdale's Fiscal Year 2005/06 Annual Action Plan and the Five-Year Consolidated Plan for Fiscal Years 2005/2009; and authorizes the mayor to execute, on behalf of the City, appropriate certifications and submit the plans to the U.S. Department of Housing and Urban Development.

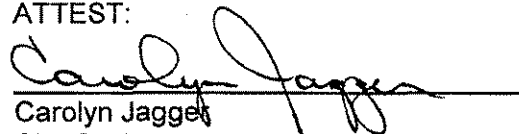
Section 5. The City Council authorizes and approves the funding of agencies, projects, and activities in the amounts listed in Recommendations for FY 2005/06 Funding as shown on Exhibit 1, attached, which is incorporated in this Resolution by this reference. Contracts with the identified non-profit subrecipients are awarded, subject to final negotiation of scopes of work and execution of a grant contract with HUD. The mayor is hereby authorized, on behalf of the City, to execute contracts with subrecipients when the scopes of work are finalized and the grant contract with HUD has been executed.

PASSED AND ADOPTED by the Council of the City of Scottsdale, Maricopa County, Arizona, this 19th day of April, 2005.

CITY OF SCOTTSDALE, an Arizona
municipal corporation


Mary Manross
Mayor

ATTEST:


Carolyn Jagget
City Clerk

APPROVED AS TO FORM:

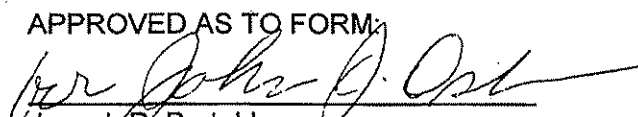

Joseph R. Bertoldo
City Attorney

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RECOMMENDATIONS FOR FY 2005/06 FUNDING
CDBG, HOME and ADDI FUNDING
AND CITY'S GENERAL FUND**

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CDBG Funds - Public Facilities: \$150,000

Maricopa County, Human Services Campus: NOVA Safe Haven	\$ 150,000
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PROJECTS NOT RECOMMENDED FOR CDBG FUNDING:

American Red Cross, Flight to Safety Program
Arizona Action for Foster Children, Foster Children's Welfare Program
Arizona Fair Housing Center, Affirmatively Furthering Fair Housing Program
Shoebox Ministry, Toiletries and Undergarments for the Homeless and Working Poor Program

RECAP of HOME PROJECTS TOTALING \$492,946

HOME Funds - Housing Project: \$468,387

Community Services of Arizona, Rental Housing Project	\$	368,387
General Fund		100,000
	\$	468,387

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City of Scottsdale, Administration and Planning	\$	24,559
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PROJECT NOT RECOMMENDED FOR HOME FUNDING:

Affordable Rental Movement of Save the Family, Rental Acquisition

City Council Meeting Agenda

SCOTTSDALE

CITY COUNCIL MEETING



*****AMENDED*** AGENDA (REGULAR AGENDA: ITEMS 16 AND 17 ADDED;
MAYOR AND COUNCIL ITEM 18 ADDED)**

COUNCIL

Mary Manross, Mayor
Betty Drake
Wayne Ecton
W.J. "Jim" Lane

Robert W. Littlefield
Ron McCullagh
Kevin J. Osterman

Tuesday, April 19, 2005

3:00 P.M.

City Council Special Meeting MARKED AGENDA

Call to Order – City Hall Kiva Forum, 3939 N. Drinkwater Boulevard – 3:03 P.M.

Roll Call – COUNCILMAN LITTLEFIELD ABSENT

1. Request for executive session to conduct performance review of City Charter Officers, discuss the reappointment of Associate Judge Orest Jejna and judicial compensation, and discuss and consult with the City's attorney(s) for legal advice, regarding these matters. Contact: Neal Shearer, Human Resources General Manager, 480-312-2604, nshearer@scottsdaleaz.gov.
2. MOTION TO RECESS INTO EXECUTIVE SESSION
 - A. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of the City Attorney, City Auditor and City Clerk (City Charter Officers), and Associate Judge Orest Jejna, including, but not limited to, judicial compensation, discussion or consideration of confidential records and information relating to the employment of each officer. A.R.S. 38-431.03.A.1. and A.2. Contact: Neal Shearer, Human Resources General Manager, 480-312-2604, nshearer@scottsdaleaz.gov.
 - B. Discussion and consultation for legal advice with attorney(s) from the City Attorney's Office, regarding any of the items on the Executive Session Agenda. A.R.S. 38-431.03.A.3.

Adjourn Special Meeting – 3:04 P.M.

5:00 P.M.
CITY COUNCIL MEETING

Call to Order – City Hall Kiva Forum, 3939 N. Drinkwater Boulevard – 5:08 P.M.

Roll Call – ALL PRESENT

Pledge of Allegiance – TROOP #2029, 5TH AND 6TH GRADERS, AZTEC MOUNTAINSIDE MIDDLE SCHOOL,
LEADER LISA KERLEY

Invocation – DAVID HODGSON, CONGREGATIONAL CHURCH OF THE VALLEY

Presentations/Information Updates

Proclamation for April Environmental Awareness Month and Environmental Kids Festival

Public Comment – ROLAND KUEFFNER EXPRESSED CONCERN ABOUT THE PARADISE VALLEY ARSENIC REMOVAL FACILITY WATER TANKS BEING BUILT IN A ZONE A FLOOD PLAIN, THE SOILS REPORT, AND THAT BOTH OF THESE ITEMS WERE NOT DISCLOSED DURING THE REVIEW PROCESS. GEORGE KNOWLTON COMMENTED ON LACK OF FUNDING FOR HELICOPTERS, POLICE OFFICERS AND CODE ENFORCEMENT. NAN NESVIG SPOKE AGAINST INSTALLATION OF WATER TANKS AT THE PARADISE VALLEY ARSENIC REMOVAL FACILITY, THE SITE LINE STUDY, SHOULD BE ZONED SC-HP NECESSITATING REQUIREMENT FOR NEIGHBORHOOD NOTIFICATION. SEAN TIERNEY ASKED THE COUNCIL TO RECONSIDER THE DECISION ON THE PARADISE VALLEY ARSENIC REMOVAL FACILITY WATER TANKS. GEORGE GYONGYA SPOKE ABOUT HIS PLUMBING PROBLEMS AND THAT HIS CLAIM WAS DENIED BECAUSE IT WASN'T FILED IN A TIMELY MANNER.

Citizens may complete one speaker/citizen comment card per night and submit it to the City Clerk before or during this evening's meeting. Please check the box that refers to "public comment." This "Public Comment" time is reserved for citizen comments regarding non-agendized items. No official Council action can be taken on these items.

CONSENT AGENDA ITEMS 1-13

How the Consent Agenda Works: The Council may take one vote to act on all items on the Consent Agenda, or may remove items for further discussion. Every interested citizen will have one opportunity to speak on any or all Consent Agenda items. If you wish to speak on these items, please complete a Comment Card for each topic you wish to address. **You will be given at least three minutes to speak on all the Consent Agenda items you wish to address. Additional time for multiple agenda items will be at the Mayor's discretion.**

After all speakers have finished, the City Council will decide which items to remove for additional discussion and/or presentation from staff. Items not removed from the Consent Agenda will be considered in one motion. Items removed for clarification or discussion by the Council will be acted on as appropriate.

1. **Red Brick Pizza (Restaurant) Liquor License – OK - C**
Request: Consider forwarding a favorable recommendation to the Arizona Department of Liquor Licenses and Control for a series 12 (restaurant) liquor license for a new location.
Location: 15223 N. Northsight Boulevard, Ste. 120
Reference: 12-LL-2005
Staff Contact(s): Kroy Ekblaw, Planning and Development Services General Manager, 480-312-7064, kekblaw@scottsdaleaz.gov; Connie Padian, Customer Service Chief Officer, 480-312-2664, cpadian@scottsdaleaz.gov

2. **Tapas Restaurant (Restaurant) Liquor License** – MOTION TO CONTINUE TO MAY 3, 2005 – OK – 7/0
Request: Consider forwarding a favorable recommendation to the Arizona Department of Liquor Licenses and Control for a series 12 (restaurant) liquor license for an existing location that previously operated as Spice Restaurant.
Location: 7228 E. First Avenue
Reference: 13-LL-2005
Staff Contact(s): Kroy Ekblaw, Planning and Development Services General Manager, 480-312-7064, kekblaw@scottsdaleaz.gov; Connie Padian, Customer Service Chief Officer, 480-312-2664, cpadian@scottsdaleaz.gov
3. **Kinfolk's BBQ (Restaurant) Liquor License** – OK - C
Request: Consider forwarding a favorable recommendation to the Arizona Department of Liquor Licenses and Control for a series 12 (restaurant) liquor license for an existing location that previously operated as Waldo's BBQ.
Location: 7919 E. Thomas Road, #111B
Reference: 14-LL-2005
Staff Contact(s): Kroy Ekblaw, Planning and Development Services General Manager, 480-312-7064, kekblaw@scottsdaleaz.gov; Connie Padian, Customer Service Chief Officer, 480-312-2664, cpadian@scottsdaleaz.gov
4. **Rome's Pizza (Restaurant) Liquor License** – OK - C
Request: Consider forwarding a favorable recommendation to the Arizona Department of Liquor Licenses and Control for a series 12 (restaurant) liquor license for a newly licensed location.
Location: 8110 E. McDowell Road
Reference: 15-LL-2005
Staff Contact(s): Kroy Ekblaw, Planning and Development Services General Manager, 480-312-7064, kekblaw@scottsdaleaz.gov; Connie Padian, Customer Service Chief Officer, 480-312-2664, cpadian@scottsdaleaz.gov
5. **Baguettes Bistro (Beer and Wine Bar) Liquor License** – OK - C
Request: Consider forwarding a favorable recommendation to the Arizona Department of Liquor Licenses and Control for a person transfer of a series 7 (beer & wine bar) liquor license for an existing location.
Location: 14362 N. Frank Lloyd Wright Boulevard, #B104
Reference: 16-LL-2005
Staff Contact(s): Kroy Ekblaw, Planning and Development Services General Manager, 480-312-7064, kekblaw@scottsdaleaz.gov; Connie Padian, Customer Service Chief Officer, 480-312-2664, cpadian@scottsdaleaz.gov
6. **Javelina Cantina (Restaurant) Liquor License** – OK - C
Request: Consider forwarding a favorable recommendation to the Arizona Department of Liquor Licenses and Control for a series 12 (restaurant) liquor license for an existing location that previously operated as Cantina El Pedregal.
Location: 34505 N. Scottsdale Road, #G2
Reference: 17-LL-2005
Staff Contact(s): Kroy Ekblaw, Planning and Development Services General Manager, 480-312-7064, kekblaw@scottsdaleaz.gov; Connie Padian, Customer Service Chief Officer, 480-312-2664, cpadian@scottsdaleaz.gov

CONSENT AGENDA

Tuesday, April 19, 2005

Page 4 of 7

7. Rassner/Library and Scottsdale Community/Human Services Endowments – OK - C

Request: Adopt Resolution No. 6661, approving the distribution of interest income from the City's endowment program; including the recommendation from the Library Advisory Board for an award of \$21,619 to the library; and the recommendation of the Human Services Commission for awards of \$1,000 to Concerned Citizens for Community Health for Vista del Camino Ballet Folklorico, \$1,830 to Concerned Citizens for Community Health for Vista del Camino Beading Circle, and \$975 to City of Scottsdale – Paiute Neighborhood Center for Annual Tutoring Incentive Trip.

Related Policies, References: Resolution No. 6112, dated July 1, 2002, authorized field-of-interest agreements with the Arizona Community Foundation and identified City boards to assist in the recommendations as to distribution of funds.

Staff Contact: Debra Baird, Community Services General Manager, 480-312-2480, dbaird@scottsdaleaz.gov

8. Scottsdale Cares and General Fund Allocation for Public Human Services – OK - C

Requests:

1. Adopt Resolution No. 6647, approving the recommendations of the Human Services Commission for allocation of Fiscal Year 2005/06 for Scottsdale Cares programs in the amount of \$220,000 and Human Services General Fund projects for regional services in the amount of \$180,000, and authorizing the Mayor to execute contracts for services to be funded through these two programs.
2. Adopt Resolution No. 6648, authorizing the transfer of the charitable portion of the Silverado Golf Course lease payments to the Scottsdale Cares program.

Related Policies, References: City Council adopted Ordinance No. 2744 in February 1995 authorizing the voluntary utility donation program (Scottsdale Cares).

Staff Contact: Debra Baird, Community Services General Manager, 480-312-2480, dbaird@scottsdaleaz.gov

9. Construction Bid Award for a Teen Center at the Civic Center Library – OK - C

Requests:

1. Authorize Construction Bid Award No. 05PB121 to Howard S. Wright Construction, the lowest responsive bidder, at the combined sum of \$403,355. This amount includes the base bid of \$393,000, plus two (2) bid alternates totaling \$10,355.
2. Authorize a capital contingency transfer in the amount of \$64,000 to CIP Project No. P0404.

Related Policies, References:

- City of Scottsdale Administrative Regulation No.156 Sponsorship/Naming Rights Proposal
- In the fall of 2003, the Friends of the Scottsdale Library committed their main fundraising efforts to raising funds to build a Teen Center at the Civic Center Library. As part of that effort, a grant application was made to the Thunderbirds who responded by offering \$100,000. In return they requested that the teen center be named "Knowasis: Thunderbirds Charities Teen Learning Center." The City Council approved the naming on January 11, 2005, and the Thunderbirds donation has been received

Staff Contact: Debra Baird, Community Services General Manager, 480-312-2480, dbaird@scottsdaleaz.gov

CONSENT AGENDA

Tuesday, April 19, 2005
Page 5 of 7

10. **Construction Bid Award for Bus Bays, Bus Shelters and Median Improvements – OK - C**
Request: Authorize Construction Bid Award No. 05PB080 to KrisDan Company, the lowest responsive bidder, at their unit price bid of \$218,755 for bus bays, bus shelters and median improvements at locations throughout the City.
Staff Contact: Al Dreska, Municipal Services General Manager, 480-312-5555, adreska@scottsdaleaz.gov
11. **Engineering Services Contract Modification for McDonald Drive Street Improvements – OK - C**
Request: Authorize Contract Modification 2003-134A-COS to Engineering Services Contract with Carter Burgess, Inc., in the total amount of \$307,066 for preparation of final design and construction documents for McDonald Drive Street improvements from Scottsdale Road to 78th Street.
Related Policies, References:
 - Proposed Master Streets Plan, 2003
 - Council approved Engineering Services Contract 2003-134-COS with Carter Burgess, Inc. on September 8, 2003 for the preparation of a Design Concept Report**Staff Contact:** Al Dreska, Municipal Services General Manager, 480-312-5555, adreska@scottsdaleaz.gov
12. **Application and Acceptance of the Governor's Office of Highway Safety Grant Program for Two Transportation Capital Improvement Projects – OK - C**
Requests:
 1. Adopt Resolution No. 6663, authorizing the Transportation Department to apply for two National Highway Traffic Safety Administration grants from the Governor's Office of Highway Safety for \$100,000 (approximately \$50,000 per project).
 2. Authorize the acceptance of the grant award(s) in the event the application is successful. The grants will be used to purchase six driver feedback speed limit signs to improve school zone safety, and to purchase traffic records software to improve the ability to identify high collision intersections and collision patterns. These grants were anticipated and included in the FY 2005/06 Proposed Grants Budget.**Staff Contact:** Mary O'Connor, Transportation General Manager, 480-312-2334, moconnor@scottsdaleaz.gov
13. **Intergovernmental Agreement with the City of Mesa relating to training of Scottsdale Police Officer Recruits – OK - C**
Request: Adopt resolution No. 6664, authorizing the Mayor to execute Intergovernmental Agreement No. 2005-047-COS with the City of Mesa for the purpose of facilitating training of Scottsdale Police Officer Recruits at the Mesa Police Department Academy.
Related Policies, References: The City of Scottsdale and the City of Mesa are authorized to enter into this agreement pursuant to A.R.S. 11-952.
Staff Contact: Alan Rodbell, Chief of Police, 480-312-5310, arodbell@scottsdaleaz.gov

Regular Agenda begins on the following page

How the Regular Agenda Works: The Council takes a separate action on each item on the Regular Agenda. If you wish to address the Council regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to the City Clerk. **You will be given at least three minutes to speak per item. Comment cards must be submitted before public testimony has begun on any regular agenda or public hearing item.**

14. Public Hearing on Scottsdale's Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME). Annual Action Plan and Five-Year Consolidated Plan – MOTION TO APPROVE – 7/0

Requests:

1. Solicit public testimony regarding the Fiscal Year 2005/06 Annual Action Plan for the use of CDBG allocated funds in the amount of \$1,315,640, the HOME allocated funds in the amount of \$392,946, the American Dream Downpayment Initiative (ADDI) allocated funds in the amount of \$19,081, and the Five-Year Consolidated Plan; and
2. Adopt Resolution No. 6656 which:
 - Authorizes the submittal of Scottsdale's Annual Action Plan, Five-Year Consolidated Plan, and approves the execution of a contract with the U.S. Department of Housing and Urban Development (HUD) for CDBG funding;
 - Approves the return of City of Scottsdale's Housing Rehabilitation program income to the City's CDBG Line of Credit to be expended on eligible rehabilitation activities;
 - Approves the recommendations of the Human Services Commission for the allocation of Fiscal Year 2005/06 CDBG and HOME funds, and \$100,000 from the General Fund for an affordable housing project;
 - Authorizes and awards contracts to agencies to be funded with Fiscal Year 2005/06 CDBG, HOME, and ADDI funds, subject to final negotiation of scopes of work and the execution of the HUD contract;
 - Approves reprogramming of remaining resources under prior years' funding.

Related Policies, References: City Council adopted Resolution No. 5501 on March 20, 2000, which authorized and adopted the City of Scottsdale's Consolidated Plan for general use of CDBG and HOME funds for Fiscal Years 2000/04.

Staff Contact: Debra Baird, Community Services General Manager, 480-312-2480, dbaird@scottsdaleaz.gov

15. Consideration of Citizens' Petition asking Council to halt 96th Street Construction and other Projects with Roundabouts and to Require another Resident Opinion Survey – MOTION TO DENY CITIZEN'S PETITION AND MOVE AHEAD WITH SCHEDULED PROJECT – OK – 7/0

Request: The citizens' petition was provided to Council at the March 22, 2005 City Council meeting. The petition states that the signers request the City Council: halt the 96th Street road construction project and all other road projects involving roundabouts and traffic circles until the Council can evaluate the road designs; and to require the Transportation Department to perform an adequate survey of opinions of the residents before proceeding with the 96th Street project.

Staff Contact: Mary O'Connor, Transportation General Manager, 480-312-2334, moconnor@scottsdaleaz.gov

REGULAR AGENDA

Tuesday, April 19, 2005
Page 7 of 7

- ***16. **14 CFR Part 150 Noise Compatibility Program for Scottsdale Airport – MOTION TO ACCEPT THE STUDY OF THE AIRPORT COMMISSION AS AMENDED, REMOVING ITEM 4 – OK – 4/3 (MM, BD, WE)**
Request: Adopt Resolution No. 6662 accepting the 14 CFR Part 150 Noise Compatibility Program for Scottsdale Airport. The 2005 Noise Compatibility Program will update the previous Noise Compatibility Program adopted by City Council and approved by the Federal Aviation Administration (FAA) in 1997. The 2005 program went through an extensive public process to determine and evaluate current and future aircraft noise related influences and propose additional methods to address aircraft noise. On August 26, 2003, the City Council unanimously approved federal and state funding for the study. As part of the process, noise contours were developed and subsequently accepted by the FAA in January 2005.

Related Policies, References:

- Consultant Services Contract No. 2001-254-COS
- IGA No. 2003-131-COS
- IGA No. 2003-132-COS

Staff Contact: Mary O'Connor, Transportation General Manager, 480-312-2334, moconnor@scottsdaleaz.gov

- ***17. **Professional Services to Assist in Open, Competitive Process for Advanced Life Support Ambulance Transportation Services – MOTION FOR APPROVAL – OK – 7/0**
Request: Approve Contract No. 2005-050-COS with the Polaris Group in an amount not to exceed \$86,720 for expert consulting services, which includes: negotiating revisions to the existing ambulance provider agreement, conducting an open competitive process for an exclusive emergency medical ambulance provider, evaluating responses to the competitive process, and negotiating the successor ambulance agreement.
Related Policies, References: January 4, 2005 City Council Work Study Session Information Report -- City Ambulance Service Options
Staff Contact: Willie McDonald, Fire Chief, 480-312-1880, wmcDonald@scottsdaleaz.gov

Public Comment - NONE

Citizens may complete one speaker/citizen comment card per night and submit it to the City Clerk before or during this evening's meeting. This "Public Comment" time is reserved for citizen comments regarding non-agendized items. No official Council action will be taken on these items.

City Manager's Report - NONE

Mayor and Council Items

- ***18. **Reconsideration of request to provide direction to the Planning Commission regarding amending the General Plan Major Amendment Criteria. – COUNCIL RECONSIDERED THE ITEM AND MADE A MOTION NOT TO FORWARD TO THE PLANNING COMMISSION FOR FURTHER ACTION – OK – 7/0**
Staff Contact(s): Kroy Ekblaw, Planning and Development Services General Manager, 480-312-7064, kekblaw@scottsdaleaz.gov; Randy Grant, Chief Planning Officer, 480-312-7995, rgrant@scottsdaleaz.gov

Adjournment – 10:00 P.M.

WELCOME TO THE SCOTTSDALE CITY COUNCIL MEETING

Tuesday, April 19, 2005

Amended Agenda



The Scottsdale Mayor and City Council thank you for your interest in local issues and in Scottsdale City government. If you have questions about when or how the Council conducts meetings, please contact the City Clerk's Office at (480) 312-2412.

HOW TO PARTICIPATE

The Council values citizen input and provides opportunities for citizens to speak during regular and special meetings.

Written comments are also accepted and may be submitted on Comment cards, which are available at the City Clerk's table. The Clerk will give the cards to the Mayor and Council for review during the meeting. Your written comments will also be filed as part of the official public record.

IF YOU WISH TO SPEAK AT A PUBLIC MEETING

If you wish to speak to the Council at tonight's meeting, please complete a citizen Comment Card and submit it to the City Clerk. The Mayor will call your name when it is your turn to address the Council.

- **For subjects not listed on the agenda:** You may speak to the Council once under Public Comment at the beginning or the end of each public meeting, but not both. Public Comment at the beginning of the meeting is limited to a total of 15 minutes. The Council will listen to your remarks, but state law prohibits the Council from discussing or taking action on an item that is not on the prepared agenda.
- **For Consent Agenda items:** The Council may take one vote to act on all items on the Consent Agenda, or may remove items for further discussion. Every interested citizen will have one opportunity to speak on any or all Consent Agenda items. If you wish to speak on these items, please complete a Comment Card for each topic you wish to address. You will be given at least three minutes to speak on all the Consent Agenda items you wish to address. Additional time for multiple agenda items will be at the Mayor's discretion.

After all speakers have finished, the City Council will decide which items to remove for additional discussion and/or presentation from staff. Items not removed from the Consent Agenda will be considered in one motion. Items removed for clarification or discussion by the Council will be acted on as appropriate.

- **For Regular Agenda or Public Hearing items:** Comment cards must be submitted before public testimony has begun on any regular agenda or public hearing item.
- **If you would like someone to speak for your group:** Comment cards for designated speakers and the persons they represent must be submitted together.

SPECIAL NEEDS REQUESTS

Persons with a disability may request a reasonable accommodation by contacting the City Clerk's Office at (480) 312-2412. Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation.

WHEN YOU SPEAK

- The Mayor will call your name when it is your turn to speak. Often, the Mayor will read several names to give you notice that your turn is coming up.
- Adjust the microphone so that it is pointed at your mouth, speak clearly, and begin by stating your name and address.
- Please limit your remarks to three minutes, focusing on new or unique information that other speakers have not covered. A light system at the north lectern will help you pace your remarks. A green light stays on until you reach the final minute, at which time a yellow light comes on. Please conclude your remarks when the red light comes on.
- If you have handouts for the Council, please give them to the City Clerk, who will distribute the information to the Council and appropriate staff.

WHEN AND WHERE THE COUNCIL MEETS

Council meetings and Work Study Sessions usually begin at 5 p.m. in the City Hall Kiva, 3939 N. Drinkwater Boulevard. The Council begins no new items after 10 p.m., unless members decide to make an exception to this rule. Items not heard on the current night's agenda will be heard at the beginning of the next available Council meeting, unless officially noted.

All meetings are conducted in strict compliance with the Arizona Open Public Meeting Law. The specifics of Executive Sessions and the open meeting law are available at the City Clerk's Office.

All Council meetings are televised on City Cable 11 and normally rebroadcast the following Friday and Saturday evenings at 5 p.m.

Council Meetings. Generally, the Council holds regular public meetings on the first and third Tuesdays of each month, and, if necessary, on the Mondays preceding those Tuesdays. However, the precise schedule can vary, depending on holidays, elections, etc. Tentative City Council meeting dates for the current calendar year are available on the City's Internet website at www.ScottsdaleAZ.gov/council. Or, you may call the City Clerk's Office to verify meeting dates at (480) 312-2412.

Work Study Sessions. Work Study Sessions are held to discuss City issues, provide information to the public, and for staff to receive direction from the Council. Fifteen minutes will be set aside at the beginning of the study session for public comment on items on the prepared agenda.

Executive Sessions. The Mayor and Council may hold Executive Sessions immediately preceding, during and/or after Council meetings.

TO CONTACT THE CITY COUNCIL

Council Office phone (480) 312-2550
Council Office fax (480) 312-2738

E-Mail all Councilmembers at citycouncil@ScottsdaleAZ.gov or go to www.ScottsdaleAZ.gov/council to e-mail them individually.

5:00 P.M.
CITY COUNCIL MEETING

Call to Order – City Hall Kiva Forum, 3939 N. Drinkwater Boulevard

Roll Call

Pledge of Allegiance

Invocation

Presentations/Information Updates

Proclamation for April Environmental Awareness Month and Environmental Kids Festival

Public Comment

Citizens may complete one speaker/citizen comment card per night and submit it to the City Clerk before or during this evening's meeting. Please check the box that refers to "public comment." This "Public Comment" time is reserved for citizen comments regarding non-agendized items. No official Council action can be taken on these items.

CONSENT AGENDA **ITEMS 1 - 13**

How the Consent Agenda Works: The Council may take one vote to act on all items on the Consent Agenda, or may remove items for further discussion. Every interested citizen will have one opportunity to speak on any or all Consent Agenda items. If you wish to speak on these items, please complete a Comment Card for each topic you wish to address. **You will be given at least three minutes to speak on all the Consent Agenda items you wish to address. Additional time for multiple agenda items will be at the Mayor's discretion.**

After all speakers have finished, the City Council will decide which items to remove for additional discussion and/or presentation from staff. Items not removed from the Consent Agenda will be considered in one motion. Items removed for clarification or discussion by the Council will be acted on as appropriate.

1. Red Brick Pizza (Restaurant) Liquor License

Request: Consider forwarding a favorable recommendation to the Arizona Department of Liquor Licenses and Control for a series 12 (restaurant) liquor license for a new location.

Location: 15223 N. Northsight Boulevard, Ste. 120

Reference: 12-LL-2005

Staff Contact(s): Kroy Ekblaw, Planning and Development Services General Manager, 480-312-7064, kekblaw@scottsdaleaz.gov; Connie Padian, Customer Service Chief Officer, 480-312-2664, cpadian@scottsdaleaz.gov

7. **Rassner/Library and Scottsdale Community/Human Services Endowments**

Request: Adopt Resolution No. 6661, approving the distribution of interest income from the City's endowment program; including the recommendation from the Library Advisory Board for an award of \$21,619 to the library; and the recommendation of the Human Services Commission for awards of \$1,000 to Concerned Citizens for Community Health for Vista del Camino Ballet Folklorico, \$1,830 to Concerned Citizens for Community Health for Vista del Camino Beading Circle, and \$975 to City of Scottsdale – Paiute Neighborhood Center for Annual Tutoring Incentive Trip.

Related Policies, References: Resolution No. 6112, dated July 1, 2002, authorized field-of-interest agreements with the Arizona Community Foundation and identified City boards to assist in the recommendations as to distribution of funds.

Staff Contact: Debra Baird, Community Services General Manager, 480-312-2480, dbaird@scottsdaleaz.gov

8. **Scottsdale Cares and General Fund Allocation for Public Human Services**

Requests:

1. Adopt Resolution No. 6647, approving the recommendations of the Human Services Commission for allocation of Fiscal Year 2005/06 for Scottsdale Cares programs in the amount of \$220,000 and Human Services General Fund projects for regional services in the amount of \$180,000, and authorizing the Mayor to execute contracts for services to be funded through these two programs.
2. Adopt Resolution No. 6648, authorizing the transfer of the charitable portion of the Silverado Golf Course lease payments to the Scottsdale Cares program.

Related Policies, References: City Council adopted Ordinance No. 2744 in February 1995 authorizing the voluntary utility donation program (Scottsdale Cares).

Staff Contact: Debra Baird, Community Services General Manager, 480-312-2480, dbaird@scottsdaleaz.gov

9. **Construction Bid Award for a Teen Center at the Civic Center Library**

Requests:

1. Authorize Construction Bid Award No. 05PB121 to Howard S. Wright Construction, the lowest responsive bidder, at the combined sum of \$403,355. This amount includes the base bid of \$393,000, plus two (2) bid alternates totaling \$10,355.
2. Authorize a capital contingency transfer in the amount of \$64,000 to CIP Project No. P0404.

Related Policies, References:

- City of Scottsdale Administrative Regulation No.156 Sponsorship/Naming Rights Proposal
- In the fall of 2003, the Friends of the Scottsdale Library committed their main fundraising efforts to raising funds to build a Teen Center at the Civic Center Library. As part of that effort, a grant application was made to the Thunderbirds who responded by offering \$100,000. In return they requested that the teen center be named "Knowasis: Thunderbirds Charities Teen Learning Center." The City Council approved the naming on January 11, 2005, and the Thunderbirds donation has been received

Staff Contact: Debra Baird, Community Services General Manager, 480-312-2480, dbaird@scottsdaleaz.gov

How the Regular Agenda Works: The Council takes a separate action on each item on the Regular Agenda. If you wish to address the Council regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to the City Clerk. **You will be given at least three minutes to speak per item. Comment cards must be submitted before public testimony has begun on any regular agenda or public hearing item.**

14. Public Hearing on Scottsdale's Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME), Annual Action Plan and Five-Year Consolidated Plan

Requests:

1. Solicit public testimony regarding the Fiscal Year 2005/06 Annual Action Plan for the use of CDBG allocated funds in the amount of \$1,315,640, the HOME allocated funds in the amount of \$392,946, the American Dream Downpayment Initiative (ADDI) allocated funds in the amount of \$19,081, and the Five-Year Consolidated Plan; and
2. Adopt Resolution No. 6656 which:
 - Authorizes the submittal of Scottsdale's Annual Action Plan, Five-Year Consolidated Plan, and approves the execution of a contract with the U.S. Department of Housing and Urban Development (HUD) for CDBG funding;
 - Approves the return of City of Scottsdale's Housing Rehabilitation program income to the City's CDBG Line of Credit to be expended on eligible rehabilitation activities;
 - Approves the recommendations of the Human Services Commission for the allocation of Fiscal Year 2005/06 CDBG and HOME funds, and \$100,000 from the General Fund for an affordable housing project;
 - Authorizes and awards contracts to agencies to be funded with Fiscal Year 2005/06 CDBG, HOME, and ADDI funds, subject to final negotiation of scopes of work and the execution of the HUD contract;
 - Approves reprogramming of remaining resources under prior years' funding.

Related Policies, References: City Council adopted Resolution No. 5501 on March 20, 2000, which authorized and adopted the City of Scottsdale's Consolidated Plan for general use of CDBG and HOME funds for Fiscal Years 2000/04.

Staff Contact: Debra Baird, Community Services General Manager, 480-312-2480, dbaird@scottsdaleaz.gov

15. Consideration of Citizens' Petition asking Council to halt 96th Street Construction and other Projects with Roundabouts and to Require another Resident Opinion Survey

Request: The citizens' petition was provided to Council at the March 22, 2005 City Council meeting. The petition states that the signers request the City Council: halt the 96th Street road construction project and all other road projects involving roundabouts and traffic circles until the Council can evaluate the road designs; and to require the Transportation Department to perform an adequate survey of opinions of the residents before proceeding with the 96th Street project.

Staff Contact: Mary O'Connor, Transportation General Manager, 480-312-2334, moconnor@scottsdaleaz.gov